



City of Arden Hills

Ordinance 2026-002 – Appendix A

Amended 2026 Fee Schedule

I. Administrative		
Chickens – Licenses	Two years (Pro-rated for second year @ \$15.00)	\$30.00
Dogs/Cats – Licenses (Residents)	Lifetime	\$50.00
Dogs/Cats – Licenses (College Students)	Lifetime	\$15.00
Dogs/Cats – Boarding		\$22.00 per day
Dogs/Cats – Impoundment Fee		\$50.00
Dogs/Cats – Surrender Fee	Each	\$25.00
Dogs – Residential Kennel License	Annual	\$21.00
Dogs – Dangerous Dog Fee	Annual	\$500.00
Dogs – Potentially Dangerous Dog Fee	Annual	\$250.00
City Logo Use Application	For-Profit Use (fee waived if proof of Non-Profit status)	\$100.00
Copying – General City Material		\$0.25 8 ½ x 11 and Legal; \$0.50 large. Per Page. Add postage if mailing copies
Assessment Search		\$53.00 per half hour
Private Activity Revenue Bonds	Non-refundable application fee	\$500.00
	Annual Administrative Fee	1/8 of 1% (0.125%) of outstanding principal balance of the bonds for the life of the bonds
	Reimbursement of all City costs	
II. Building Construction (All permits are non-refundable after 90 days)		
Residential Building Permits	Permit	Fees shall be based according to State Statute 326B.153 and are determined by the City’s Building Official. Minimum \$99.00 + \$1.00 State Surcharge
	Escrow	Determined by the Building Official up to \$5,000.00
Commercial Building Permits	Permit	Fees shall be based according to State Statute 326B.153 and are determined by the City’s Building Official. Minimum \$99.00 + \$1.00 State Surcharge
	Escrow	Determined by the Building Official up to \$20,000.00

Residential Plan Review		65% of permit fee, except for residential projects requiring plan review that do not exceed \$15,000.00 in valuation
Commercial Building and Mechanical Plan Review		65% of permit fee for building and mechanical projects.
Commercial Plumbing Plan Review		See Exhibit "B" attached to fee schedule
Temporary Certificate of Occupancy (CO)	Escrow	To be determined by Building Official
Building Permits – Re-inspection		\$75.00
Building Permits – Manufactured Home Location		\$99.00 + \$1.00 State Surcharge fee
Building Permits – Demolition	Permit Fee	\$99.00 + \$1.00 State Surcharge fee
	Escrow	\$2,000
Building Permits – Special Investigations		100% of Permit Fee
State Surcharge – based on valuation		Fee based on State Statute 326B.148
State Surcharge – Fixed Fees		Fee based on State Statute 326B.148
Plumbing Permits – Minimum Fee		\$65.00
Plumbing Permits – Residential		\$15.00 per fixture
Plumbing Permits – Commercial		1.50% of Project Value + \$80.00
Electrical Permits – General		See Exhibit "A" attached to fee schedule
Mechanical Permits – Minimum Fee		\$75.00
Mechanical Permits – Residential		2% of Project Value
Mechanical Permits – Commercial		1.50% of Project Value + \$80.00
Fire Protection Permits – Permit Fee		Fees shall be based according to State Statute 326B.153 and are determined by the City's Building Official
Fire Protection Permits – Plan Review Fee		65% of Permit Fee
Fire Protection Permits – Re-inspection		\$63.25 per State Statute 326B.153
Permit Refunds		Refund requests must be in writing and will only go to the payee. No refunds if an inspection has been performed. The base/minimum fee will not be refunded. The license check fee will not be refunded. The State surcharge will not be refunded.

III. Liquor Licensing		
On-sale	1,999 square feet (SF) or less	\$3,465.00
On-sale	2,000 (SF) – 2,999 (SF)	\$4,620.00
On-sale	3,000 (SF) – 3,999 (SF)	\$5,775.00
On-sale	4,000 (SF) or more	\$6,930.00
On-sale, Sunday		\$200.00 (340A.504 Subd. 3(b) limits \$200 fee for Sunday sales)
Off-sale		\$210.00
Club Fee		\$315.00
On-sale, Malt Beverage		\$126.00
Off-sale, Malt Beverage		\$42.00
On-sale, Wine		\$ 2,000.00 (340A.408 Subd. 2(c) limits fee to \$2000 or half of on-sale license fee, whichever is less)
Strong Beer	When part of On-Sale Wine License	No Charge
Investigation Fee		\$158.00
Minor Consumption Violation with Server Training	First Violation	\$500.00
	Second Violation	\$1,000.00
	Third Violation	\$1,500.00
	Fourth Violation	\$1,500.00
Minor Consumption Violation without Server Training	First Violation	\$1,000.00
	Second Violation	\$2,000.00
	Third Violation	\$2,000.00
	Fourth Violation	\$2,100.00 and may be subject to license revocation
IV. Maps and Ordinances		
Zoning Ordinance Municipal Code Comprehensive Plan		\$0.25 per side
Color Maps (8.5 x 11)		\$2.00
Color Maps (11 x 17)		\$4.00
Street Maps		\$2.00
As-Builts (11 x 17)		Based on number of copies and staff time
V. Parks & Recreation		
Security Deposit		
Ball Field Tournaments		\$300.00
Warming House Rental / Ice Rink Rental		\$300.00
Picnic Pavilions		\$300.00
City Hall Rooms		\$300.00

Refunds (Applies to all Parks & Recreation Rentals)		
30+ days in advance of rental		\$15 fee
14-29 days in advance of rental		50% refund
0-13 days in advance of rental		No Refund
Inclement Weather (Day of Event Determination Only)	Renters may reschedule their event for another day at no charge if the City deems conditions make the rental unsafe or unusable.	No Refund

Ballfields Rental (Per 2 Hour Time Block)		
<i>Youth Athletic Associations are subject to the same refund and payment policies as all other renters. All reserved dates are billable in full, regardless of use/non-use.</i>		
Youth Athletic Association Field Rental – including Non-Profit		\$45.00
Adult Club / Intramural Field Rental		\$60.00
Ball Field Rental, Unlighted		\$125.00
Ball Field Rental, Lighted		\$150.00
Tournaments Ball Field Rental, Lighted		
Ball Field Tournament Fee (Adult), Full Maintenance	Fee includes on-site maintenance staff for the full day.	\$595.00
Ball Field Tournament Fee (Adult), Minimum Maintenance	Fee includes field preparation and one midday field drag	\$355.00
Ice Rink / Warming Houses (Non-Public Hours Only)		
Warming House / Ice Rink		\$60.00
Picnic Shelters - Per Day (10 am - 10 pm)		
Picnic Shelters – Resident		\$10.00
Picnic Shelters – Non-Resident		\$35.00
Picnic Pavilions - Perry & Cummings - Per Day (10 am - 10 pm)		
Picnic Pavilions – Resident		\$140.00
Picnic Pavilions – Non- Resident		\$225.00
Picnic Pavilions – Resident Non-Profit		\$95.00
Picnic Pavilions – Other Non- Profit		\$125.00
Community Gardens		
Garden Plot – One Plot		\$60.00
Garden Plot – Second Plot		\$30.00

City Hall Business Hours Rental - Community Room		
Resident Non-Profit		\$100.00
Resident For Profit		\$135.00
Non-Resident Non-Profit		\$145.00
Non-Resident For Profit		\$175.00
City Government or Army National Guard		0.00
City Hall Business Hours Rental - Small Conference Room		
Resident Non-Profit		\$55.00
Resident For Profit		\$65.00
Non-Resident Non-Profit		\$80.00
Non-Resident For Profit		\$90.00
City Government or Army National Guard		\$0.00
City Hall Non-Business Hours Rental - Community Room or Small Conference Room		
<i>Scheduling outside regular hours is subject to staff availability. The City may deny requests if staff are unavailable.</i>		
Resident Non-Profit		\$215.00
Resident For Profit		\$225.00
Non-Resident Non-Profit		\$235.00
Non-Resident For Profit		\$250.00
City Government or Army National Guard		\$0.00
City Hall Room Rental Add Ons		
Equipment Rental – DVD, VCR, T.V.		\$25.00

VI. Planning and Zoning (Each separate land use request shall be charged a separate administrative fee and escrow even if submitted on the same application. Costs expended in reviewing and processing an application will be charged against the cash escrow and credited to the City. Charges to the escrow include planning and engineering staff time, City attorney and consulting fees, and mailing costs. If, at any time, a required cash escrow is depleted to less than 20% of its original amount, the applicant shall deposit additional funds in the cash escrow account as determined by the City. The escrow may be reduced or increased by the City Planner on a project by project basis.)

Description:	Escrow Fees:	Initial Application Fees:
Preliminary Plat	Administrative Fee	\$600.00
	Escrow	\$2,500.00
Final Plat	Administrative Fee	\$400.00
	Escrow	\$1,500.00
Lot Split/Minor Subdivision (R-1 and R-2 only)	Administrative Fee	\$400.00
	Escrow	\$1,500.00
Rezoning or Rice Creek Commons Regulating Plan Map Amendment	Administrative Fee	\$500.00
	Escrow	\$1,500.00
Comprehensive Plan Amendment	Administrative Fee	\$600.00
	Escrow	\$2,500.00
Variance or Permitted Adjustment	Administrative Fee	\$400.00
	Escrow	\$1,500.00
Conditional Use or Interim Use Permit/CUP or IUP Amendment	Administrative Fee	\$500.00
	Escrow	\$1,500.00
Planned Unit Development Master Plan or Special Development Plan Master Plan	Administrative Fee	\$600.00
	Escrow	\$2,500.00
Final Planned Unit Development or Final Special Development Plan	Administrative Fee	\$400.00
	Escrow	\$2,000.00
Planned Unit Development Amendment or Special Development Plan Amendment	Administrative Fee	\$400.00
	Escrow	\$1,500.00
Concept Review	Administrative Fee	\$400.00
	Escrow	\$1,500.00
Vacation of Easement	Administrative Fee	\$200.00
	Escrow	\$1,000.00
Site Plan Review	Administrative Fee	\$600.00
	Escrow	\$1,500.00
City Code Amendment	Administrative Fee	\$500.00
	Zoning Permit	\$2,000.00
Zoning Code or TRC Amendment	Administrative Fee	\$500.00
	Escrow	\$2,000.00

Zoning Letter	Administrative Fee	\$100.00
Land Use Requests – Not Already Specified	Administrative Fee	\$150.00
	Escrow	\$1,000.00
Zoning Permit	Decks under 30”, Driveways, Fences, Sheds, Temporary Structures, and Chicken Coops	\$100.00
	Commercial Parking Lot Resurfacing	\$200.00
Recreational Vehicle Parking Permit	7 Day Permit, renewable once per 12 months	\$25.00
Home Occupation I Permit		No Charge
Home Occupation II Permit	Administrative Fee	\$150.00
	Escrow	\$500.00
Commercial Outdoor Display and Sales Area Permit		\$100.00
Commercial Recreation Outdoor Permit		\$100.00
Appeal of Administrative Zoning, Sign, or Subdivision Decisions	Administrative Fee	\$200.00
	Escrow	\$1,500.00
Rice Creek Commons Development Related Professional Services Charge	Any portion of the Rice Creek Commons development can prepay an amount on behalf of future parcels to be developed and that the prepayment amount will be netted out and the fee schedule will be updated annually.	\$2,743.00 per acre
VII. Public Works/Engineering		
Outstanding Balance Escrow	Balance owed on existing permits from the same permittee	110% of the amount owing
Annual Utility Owner/Contractor Registration	Annual Registration Fee	\$80.00
Right-of-Way Permit – Excavation	Administrative Fee	\$35.00
	Excavation Permit Base Fee	\$125.00 + \$.55/LF of Trench or Directional Bore
	Escrow	Determined by Public Works plus Outstanding Balance Escrow if applicable
Right-of-Way Permit – Obstruction	Administrative Fee	\$35.00
	Obstruction Permit Base Fee	\$50.00 + \$0.05/LF + \$50.00/EA (per pole, cabinet, tree, etc.)
	Escrow	Determined by Public Works plus Outstanding Balance Escrow if applicable

Right-of-Way Permit - Small Cell Wireless Facilities/DAS HUB (Up to 15 Locations per application)	Administrative Fee	\$35.00
	Small Cell Wireless Facilities/DAS HUB Permit Fee	\$100.00 per site; \$500.00 minimum
	Rent & Maintenance Fee	Rent: \$180.00/year/utility company; plus Maintenance: \$27/year/location
	Escrow	Determined by Public Works plus Outstanding Balance Escrow if applicable
Right-of-Way Permit – Permit Extension	Permittee request to extend dates specified within the permit	\$50.00
Right-of-Way Permit – Delay Penalty	In accordance with Minnesota Rule 7819.1000 Subpart 3	\$25.00 + Permit Extension Fee
Hydrant Meter Rental (for City related projects, only deposit amount is required)	Permit Fee, Monthly Rental and Water Usage	\$200.00 + State Surcharge of \$1.00 + Rental of \$50.00/mo, + applicable standard water usage rate charged for consumption
	Deposit	\$2,500.00
Grading & Erosion Control Permit (required when land disturbance is >2500 SF or >50 CY or within 1000' of shoreland area, as outlined in Chapter 15 of City Ordinance)	Residential (grading work >2500 SF to 5000 SF or >50 CY or within 1000' of shoreland area)	Resident Self-performed \$60.00 Residential Remodel \$200.00 Residential New Build \$300.00
	Non-Residential	0 to 1 acre \$350 >1 acre to 5 acres \$550 >5 acres to 10 acres \$1100 >10 acres to 20 acres \$1650 >20 acres to 40 acres \$2,200 >40 acres \$2750 plus \$500 for each 10 acres thereafter
	Escrow	Determined by Public Works plus Outstanding Balance Escrow if applicable
City Performed Restoration Fee	City restoration or corrective work of permittee's responsibility	Actual cost of materials and labor plus 10% Administration fee
Billable Rates for City Equipment and Labor:		
**Operator rate PLUS equipment rate will be charged. All rates are per hour with a one hour minimum		
Equipment Rates	Heavy equipment	\$175.00
	Heavy trucks	\$175.00
	Medium equipment	\$150.00
	Medium trucks	\$150.00
	Light equipment	\$100.00
	Light trucks	\$100.00
Operator Rates	Superintendent	Regular \$88.70 / Overtime \$122.80
	Lead Maintenance Worker	Regular \$64.40 / Overtime \$88.60
	Maintenance Worker	Regular \$61.70 / Overtime \$84.70
Water Tower Telecommunications Plan Review and Inspections	Permit Fees and Escrow	Actual legal and consulting engineering costs + \$200 admin + \$2,500 escrow
Water Tower Telecommunications Maintenance or Repair Access	Per Call-out	No charge during normal business hours, otherwise After Hours Call-out rates apply

Water shut-off/turn on	Per Call-out (applied to water bill)	No charge during normal business hours, otherwise After Hours Call-out rates apply
After Hours Call-out (Weekdays)	Conducted outside normal business hours, minimum of 2 hours	\$100 per hour
Holiday or Weekend Call-out	Minimum of 2 hours	\$150.00 per hour

VIII. Utility Hookup Charges

Water Permits – Service Installation/Repairs/Alteration/ Re-inspection (Regular Business Hours)	Per inspection	\$80.00 for Residential \$250.00 for Commercial
	Escrow	Determined by Public Works plus Outstanding Balance Escrow if applicable
Water Permits – Interior Plumbing, New Home		\$45.00
Water Permanent Disconnect	Fee to disconnect	\$80.00 for Residential \$250.00 for Commercial
	Escrow	Determined by Public Works plus Outstanding Balance Escrow if applicable
Curb Box and Service Lead, 1” Service Connection		\$80.00 for residential
	Escrow	Determined by Public Works plus Outstanding Balance Escrow if applicable
Larger than 1” Service Connection		Set by Engineer
Water Permits – Plan Check Fee		Set by Inspector
Water Permits – After Hours (Weekdays) Inspection or Re-inspection	Call-out rate per visit, minimum of 2 hours	\$100.00 per hour

Water Permits – Holiday or Weekend Inspection or Re-inspection	Call-out rate per visit, minimum of 2 hours	\$150.00 per hour
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Water Meter/Spacer Charges

Water Meter/Spacer Charges 3/4” Meter Model 25	Standard Meter	\$495.00
Water Meter/Spacer Charges 1” Meter Model 70		\$720.00
Water Meter/Spacer Charges Greater than 1”		Contact Public Works for Quote
Customer Requested Water Meter Accuracy Test	Fee includes removal of meter, installation and administration of temporary meter, testing services, and returning meter to residence; Fee will be reimbursed if the meter is found to be inaccurate outside of AWWA allowed tolerances	5/8” to 1” water meter: \$250.00 Greater than 1” meter: \$500.00
Water Connection Fee – Connection fee for previously un-served or expanded lots		\$855.00 per acre or portion thereof

Water Availability Fee – New or Additional Units	The units are based on the Metropolitan Council’s formula for calculating new sewer availability charge (SAC) units	\$ 1,375.00 per unit
Rice Creek Commons Water Availability Fee	This fee applies to the Rice Creek Commons development only. The units are based on the Metropolitan Council’s formula for calculating new sewer availability charge (SAC) units	\$5,360.00 per unit
Sewer Connection Fee – Connection fee for previously un- served or expanded lots		\$840.00 per acre or portion thereof
Sewer Availability Fee – New or Additional Units	The units are based on the Metropolitan Council’s formula for calculating new sewer availability charge (SAC) units	\$ 825.00 per unit
Rice Creek Commons Sewer Availability Fee	This fee applies to the Rice Creek Commons development only. The units are based on the Metropolitan Council’s formula for calculating new sewer availability charge (SAC) units	\$2,310.00 per unit
Sewer Permits – Service Installation/Alternations/Repairs/Re-inspection (Regular Business Hours)	Per inspection	\$80.00 for Residential
	Escrow	Determined by Public Works plus Outstanding Balance Escrow if applicable
Sewer Permits – Plan Review Fee		Set by Inspector
Sewer Permits – After Hours (Weekdays) Inspection or Re-inspection	Call-out rate per visit, minimum of 2 hours	\$100.00 per hour
Sewer Permits – Holiday or Weekend Inspection or Re-inspection	Call-out rate per visit, minimum of 2 hours	\$150.00 per hour
Sewer Access Charge	Set by Met Council Annually	\$2,485.00 (Contact Met Council)

Sanitary Sewer Utility Prohibited Sump Pump Connection Surcharge		\$100.00 per month
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IX. Miscellaneous/Retail Activities		
Boutique/Garage Sales	Application/notification of City Hall required	No charge
Sidewalk Sales		\$53.00
Adult Cannabis Retail Sales Registration		\$500 (Initial registration) \$1,000 (Renewal)
Low Potency Hemp Edible Retailer Registration		\$125.00 (Initial registration) \$125.00 (Renewal)
Business Licensing – Amusement and Event Facilities	Includes arcade, dance hall, event center, movie theater, pool/billiard tables, bowling alleys, indoor tennis, skating facility, outdoor tennis, driving ranges, etc.	\$105.00

Business Licensing – Wholesale Bulk Fuel Storage	Liability insurance required	\$210.00
Business Licensing – Hotel/Motel		\$6.50 per room
Business Licensing – Courtesy Bench, Non-advertising		\$26.00
Business Licensing – Courtesy Bench, Advertising		\$79.00
Business Licensing – Mechanical/Electronic Devices	Includes musical devices, amusement rides, bowling alleys, etc.	\$15.00 per location + \$15.00 per machine (MN Statute 449.15 sets maximum permit fee at \$15 per location and \$15 per machine)
Business Licensing – Retail Sales	Includes antique shops, beauty/barber shops, boat dealers, Christmas tree sales, dry cleaning, laundry, bakery, candy, meats, wholesale foods, caterers, motor vehicle sales, optometrist, mortuary, video sales/rentals, over-the-counter tobacco sales, vending machines (excluding tobacco), & other retail goods not listed	\$53.00
Business Licensing – Restaurants, Cafes, Coffee Houses, etc.		\$21.00 up to 1,000 square feet \$42.00 for 1001-2000 square feet \$63.00 for 2001-3000 square feet (etc.)
Business Licensing – Restaurants, Drive-Thru		\$315.00
Business Licensing – Service Stations		\$105.00
Business Licensing – Grocery		\$21.00 up to 1,000 square feet \$42.00 for 1001-2000 square feet \$63.00 for 2001-3000 square feet (etc.)

Charitable Gambling Permit – Per Minnesota State Statute, Chapter 349	Includes investigation fee Local	\$158.00
	Gambling Tax	3% of organizations’ gross receipts from all lawful gambling, less prizes paid out
	Lawful Gambling Fund	10% of net profits
Tobacco Sales License	Includes investigation fee	\$300.00
Fireworks Sales	As part of existing business	\$100.00 (MN Statute 624.20 sets maximum permit fee at \$100.00)
Fireworks Sales	Exclusive Business	\$350.00 (MN Statute 624.20 sets maximum permit fee at \$350.00)
Massage Therapist	Annual Fee, Includes investigation fee	\$53.00
Massage Therapist Establishment	Annual Fee, Includes investigation fee	\$158.00
Recreational Outdoor Archery Range		\$200 first year \$50 annual renewal

Solicitors, Peddlers, Transient Permit – For-Profit Organizations	Please reference Section 340 of the Municipal Code for more information	\$158.00 background investigation + \$105.00 per month permit fee
Solicitors, Peddlers, Transient Permit – Non-Profit Organizations	Please reference Section 340 of the Municipal Code for more information	No charge
Tree Contractor License		\$50.00
X. Signs		
Initial Fee	Per Sign	\$100.00
Permanent Signs, Annual Renewal	Per Sign, 100 square feet or less (maximum allowable size)	\$25.00
Temporary Signs		\$50.00
Signs, Impoundment	First Offense	\$50.00
Signs, Impoundment	Second Offense	\$75.00
Signs, Impoundment	Third Offense	\$150.00
XI. Miscellaneous Fees/Permits		
Rubbish Hauler	Annual	\$158.00
Recycling Hauler	Annual	\$158.00
City Contractor License	Annual	\$80.00
Miscellaneous Permit Fee	For all other permits not listed	\$40.00
Adult Cannabis Event Permit Fee	Per Event	\$100.00
Staff Research		\$53.00 per half hour
Penalties for Late Payment	Failure to pay any penalty imposed shall be grounds for the suspension or termination of any license issued by the City	10% of license fee or \$32.00, whichever is greater
Adult Cannabis Sales, Illegal	First Violation	\$1,000.00
Adult Cannabis Sales, Illegal	Second Violation	\$2,000.00
Adult Cannabis Sales, Illegal	Third Violation	\$2,000.00
Adult Cannabis Sales, Illegal	Fourth Violation	\$2,000.00 and revocation of City registration
Tobacco Sales, Illegal	First Violation	\$1,000.00
Tobacco Sales, Illegal	Second Violation within 36 months	\$2,000.00 plus 3-day license suspension

Tobacco Sales, Illegal	Third Violation within 36 months	\$2,000.00 plus 7 day license suspension
Tobacco Sales, Illegal	Fourth Violation within 36 months	License revocation
Candidate Filing Fee		\$2.00
Insufficient Funds/ Returned Check Fee		\$35.00
Rental Registration/Renewal Fee		\$45.00 per rental unit
Rental Renewal Late Fee	For renewals received after January 31	\$90.00 per rental unit
Residential Contractor License Check		\$5.00
Business Subsidy Application Fee	Required to reimburse City for full cost of review	\$2,100.00 + \$10,500.00 escrow
Council Approved Abatement	Administrative Fee	\$340.00
Night Time Construction Activity Waiver	Per Waiver Application	\$340.00

XII. False Alarm Fees		
False Alarm	First two alarms	No charge + letter
False Alarm	Three through ten alarms	\$100.00 per alarm
False Alarm	Over ten alarms	\$300.00 per alarm
XIII. Investigation Fees		
Tobacco, Liquor, Charitable Gambling, & Solicitors		\$158.00
XIV. Utility Use Charges		
Water Per Quarter:		
Meter Charge	3/4" Meter Size or Smaller	\$46.48
Meter Charge	1" Meter Size	\$116.19
Meter Charge	1.5" Meter Size	\$232.39
Meter Charge	2" Meter Size	\$371.80
Meter Charge	3" Meter Size	\$697.15
Meter Charge	4" Meter Size	\$1,161.93
Meter Charge	6" Meter Size	\$2,323.86
Meter Charge	8" Meter Size	\$3,718.17
Meter Charge	10" Meter Size	\$5,344.87
Meter Charge	12" Meter Size	\$9,992.58
Consumption: 1-10,000 gals.	gallons	\$3.70 per 1,000 gallons (pro-rated)
Consumption: 10,001-35,000 gals.	gallons	\$4.76 per 1,000 gallons (pro-rated)
Consumption: Over 35,000 gals.	gallons	\$8.42 per 1,000 gallons (pro-rated)
Water Test	Fee set by MN State Health Dept	\$3.81 per quarter
Sanitary Sewer Per Quarter:		
Base Charge – All Users	per unit (with the exception of mobile homes)	\$75.18
Usage per gals. – Single Family/Multiple Family	gallons	\$7.75 (per 1,000 gallons)
Sanitary Sewer – Commercial Apartment/Condominium	gallons	\$7.75 (per 1,000 gallons)
Sanitary Sewer - Mobile Home	per unit	\$195.48
<p>A Winter Averaging minimum will be set using a standard usage of 100 gallons per day based on a 30-day month: 100 gallons x 30 days x 3 months = 9,000 gallons per quarter. For April to December quarterly sewer billings, residential usage will be based on the lesser of actual consumption or 9,000 gallons for those customers that were assigned the minimum amount. Customers that have a Winter Average amount greater than 9,000 gallons will be billed on the lesser of actual consumption or their Winter Average consumption.</p> <p>Customers not connected to City water will be billed on 9,000 gallons each quarter.</p>		
Surface Water Per Quarter:		
Residential - Single Family	per lot	\$18.98
Residential – Multiple Family	per dwelling	\$24.62
Apartment / Condominium	per acre	\$155.00
Industrial / Commercial	per acre	\$242.01
Undeveloped	per acre	N/A
Standby Per Quarter:		

Standby	1" Service Line or smaller	\$10.41
Violation of Water or Sewer Use Restrictions:		
Non-essential usage charge		\$300 per day

XV. Recycling Fee		
Per Residential Parcel with curbside recycling	Annual	\$123.00
Per Residential Parcel without curbside recycling	Annual	\$3.75
Residential Additional Cart	Annual	\$2.00
XVI. Park Development		
Park Development Fee	Per residential unit	\$6,500.00

326B.148 SURCHARGE.

Subdivision 1. **Computation.** To defray the costs of administering sections 326B.101 to 326B.194, a surcharge is imposed on all permits issued by municipalities in connection with the construction of or addition or alteration to buildings and equipment or appurtenances after June 30, 1971. The commissioner may use any surplus in surcharge receipts to award grants for code research and development and education.

If the fee for the permit issued is fixed in amount the surcharge is equivalent to one-half mill (.0005) of the fee or \$1, except that effective July 1, 2010, until June 30, 2015, the permit surcharge is equivalent to one-half mill (.0005) of the fee or \$5, whichever amount is greater. For all other permits, the surcharge is as follows:

(1) if the valuation of the structure, addition, or alteration is \$1,000,000 or less, the surcharge is equivalent to one-half mill (.0005) of the valuation of the structure, addition, or alteration;

(2) if the valuation is greater than \$1,000,000, the surcharge is \$500 plus two-fifths mill (.0004) of the value between \$1,000,000 and \$2,000,000;

(3) if the valuation is greater than \$2,000,000, the surcharge is \$900 plus three-tenths mill (.0003) of the value between \$2,000,000 and \$3,000,000;

(4) if the valuation is greater than \$3,000,000, the surcharge is \$1,200 plus one-fifth mill (.0002) of the value between \$3,000,000 and \$4,000,000;

(5) if the valuation is greater than \$4,000,000, the surcharge is \$1,400 plus one-tenth mill (.0001) of the value between \$4,000,000 and \$5,000,000; and

(6) if the valuation exceeds \$5,000,000, the surcharge is \$1,500 plus one-twentieth mill (.00005) of the value that exceeds \$5,000,000.

Subd. 2. **Collection and reports.** All permit surcharges must be collected by each municipality and a portion of them remitted to the state. Each municipality having a population greater than 20,000 people shall prepare and submit to the commissioner once a month a report of fees and surcharges on fees collected during the previous month but shall retain the greater of two percent or that amount collected up to \$25 to apply against the administrative expenses the municipality incurs in collecting the surcharges. All other municipalities shall submit the report and surcharges on fees once a quarter but shall retain the greater of four percent or that amount collected up to \$25 to apply against the administrative expenses the municipalities incur in collecting the surcharges. The report, which must be in a form prescribed by the commissioner, must be submitted together with a remittance covering the surcharges collected by the 15th day following the month or quarter in which the surcharges are collected.

A municipality that fails to report or submit the required remittance to the department in accordance with this subdivision is subject to the remedies provided by section 326B.082.

Subd. 3. **Revenue to equal costs.** Revenue received from the surcharge imposed in subdivision 1 should approximately equal the cost, including the overhead cost, of administering sections 326B.101 to 326B.194.

History: 1984 c 544 s 75; 1Sp1985 c 13 s 127; 1989 c 303 s 1; 1989 c 335 art 4 s 11; 1991 c 2 art 7 s 5; 1994 c 634 art 2 s 7; 1995 c 254 art 2 s 13; 1997 c 202 art 2 s 26; 1Sp2001 c 10 art 2 s 31; 2002 c 317 s 2; 2007 c 135 art 2 s 5; 2007 c 140 art 4 s 13,61; art 13 s 4; 2009 c 101 art 2 s 109; 2010 c 215 art 8 s 10; 2010 c 280 s 19,20; 1Sp2011 c 4 art 3 s 8; 2012 c 289 s 5

326B.153 BUILDING PERMIT FEES.

Subdivision 1. **Building permits.** (a) Fees for building permits submitted as required in section 326B.107 include:

- (1) the fee as set forth in the fee schedule in paragraph (b) or as adopted by a municipality; and
- (2) the surcharge required by section 326B.148.

(b) The total valuation and fee schedule is:

- (1) \$1 to \$500, \$29.50;
- (2) \$501 to \$2,000, \$28 for the first \$500 plus \$3.70 for each additional \$100 or fraction thereof, to and including \$2,000;
- (3) \$2,001 to \$25,000, \$83.50 for the first \$2,000 plus \$16.55 for each additional \$1,000 or fraction thereof, to and including \$25,000;
- (4) \$25,001 to \$50,000, \$464.15 for the first \$25,000 plus \$12 for each additional \$1,000 or fraction thereof, to and including \$50,000;
- (5) \$50,001 to \$100,000, \$764.15 for the first \$50,000 plus \$8.45 for each additional \$1,000 or fraction thereof, to and including \$100,000;
- (6) \$100,001 to \$500,000, \$1,186.65 for the first \$100,000 plus \$6.75 for each additional \$1,000 or fraction thereof, to and including \$500,000;
- (7) \$500,001 to \$1,000,000, \$3,886.65 for the first \$500,000 plus \$5.50 for each additional \$1,000 or fraction thereof, to and including \$1,000,000; and
- (8) \$1,000,001 and up, \$6,636.65 for the first \$1,000,000 plus \$4.50 for each additional \$1,000 or fraction thereof.

(c) Other inspections and fees are:

- (1) inspections outside of normal business hours (minimum charge two hours), \$63.25 per hour;
- (2) reinspection fees, \$63.25 per hour;
- (3) inspections for which no fee is specifically indicated (minimum charge one-half hour), \$63.25 per hour; and
- (4) additional plan review required by changes, additions, or revisions to approved plans (minimum charge one-half hour), \$63.25 per hour.

(d) If the actual hourly cost to the jurisdiction under paragraph (c) is greater than \$63.25, then the greater rate shall be paid. Hourly cost includes supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

Subd. 2. **Plan review.** Fees for the review of building plans, specifications, and related documents submitted as required by section 326B.106 must be paid based on 65 percent of the building permit fee required in subdivision 1.

Subd. 3. **Surcharge.** Surcharge fees are required for permits issued on all buildings including public buildings and state licensed facilities as required by section 326B.148.

Subd. 4. **Distribution.** (a) This subdivision establishes the fee distribution between the state and municipalities contracting for plan review and inspection of public buildings and state licensed facilities.

(b) If plan review and inspection services are provided by the state building official, all fees for those services must be remitted to the state.

(c) If plan review services are provided by the state building official and inspection services are provided by a contracting municipality:

(1) the state shall charge 75 percent of the plan review fee required by the state's fee schedule in subdivision 2; and

(2) the municipality shall charge 25 percent of the plan review fee required by the municipality's adopted fee schedule, for orientation to the plans, in addition to the permit and other customary fees charged by the municipality.

(d) If plan review and inspection services are provided by the contracting municipality, all fees for those services must be remitted to the municipality in accordance with their adopted fee schedule.

History: 2009 c 78 art 5 s 11; 2017 c 94 art 2 s 5

RESIDENTIAL ELECTRICAL PERMIT FEES (SINGLE FAMILY HOMES, APARTMENTS, ASSISTED LIVING, and CONDOMINIUMS)

HOMEOWNERS AND CONTRACTORS: Complete an electrical permit form available from the Building Inspections Division. Add \$1.00 for State surcharge to total cost of each permit. The fee is the total of the listed fees or the total number of inspection trips x \$60.00, whichever is greater.

Residential panel replacement is \$125.00, sub panel \$75.00. New service or power supply is:

0 to 300 Amp	\$75.00	0-100 Amp	\$12.00
400 Amp	\$100.00	101-200Amp	\$20.00

Circuits and Feeders

Add \$25.00 for each additional 100 amps

Add \$10.00 for each additional 100 amps

Minimum Fee:

Minimum permit fee is \$60.00 plus \$1.00 State surcharge. This is for one inspection only. Minimum fee for rough-in and final inspection is \$120.00 plus \$1.00 State surcharge.

Dwelling Fees:

Fee for single family dwelling or townhouse not over 200 amps is \$225 plus \$1.00 State surcharge (and up to 25 circuits, additional circuits are \$12.00/ea) Maximum of 2 rough-in's and 1 final inspection. (Failed inspections are an additional \$60.00/each)

Apartment Buildings

Fee per unit of an apartment or condominium complex is \$110.00. This does not cover service, unit feeders or house panels, and includes up to 15 circuits per unit.

Swimming Pools and Hot Tubs

\$120.00 plus circuits at \$12.00/each. This includes 2 inspections.

Additions, Remodels or Basement Finishes

\$120.00 this include up to 10 circuits and 2 inspections

Residential Accessory Structures

The Greater of \$75.00 for panel plus \$12.00 per circuit or \$120.00 for 2 inspections.

Street and Parking Lot Lights

\$10.00 per each standard

Transformers and Generators

\$5 up to 10kva, \$55 11 to 74kva, \$70 75kva to 299kva, over 299kva is \$175

Retrofit Lighting

\$1.00 per fixture

Low voltage fire alarm, low voltage heating and air conditioning control wiring

\$1.00 per device

Residing jobs

\$60.00

Re-Inspection Fee in addition to all other fees

\$60.00

Solar fees:

0kw to 5kw = \$100	5.1kw to 10kw = \$165
10.1kw to 20kw = \$245	20.1kw to 30kw = \$330
30.1kw to 40kw = \$410	40.1kw and larger is \$410 plus \$25 for each additional 10kw

Electronic inspection fee for these items only; furnace, air conditioning, bath fan, fireplace, radon, or receptacle for water heater vent is \$40.

Refunds must be requested in writing. No refunds unless more than the minimum fee. Refunds are minus the cities handling fee.

THE PERMIT FEE IS DOUBLED IF THE WORK STARTS BEFORE THE PERMIT IS ISSUED.

Minimum fee permits expire in 6 months.

Permits over the minimum fee and up to \$1,000 expire in 1 year.

Commercial Electrical Permit:

Effective 1/1/26

\$60 per trip or the fees below, whichever is greater – Solar fees are the same as residential solar fees

<u>Description</u>	<u>Fee Calculation</u>	<u>Permit Fee</u>
Valuation \$1 to \$1,000	\$60.00 Per trip	
Valuation \$1,001 to \$2,000	\$60.00 for the first \$1,000 plus \$3.25 for each additional \$100 or fraction thereof, to and including \$2,000	
Valuation \$2,001 to \$25,000	\$82.00 for the first \$2,000 plus \$14.85 for each additional \$1,000 or fraction thereof, to and including \$25,000	
Valuation \$25,001 to \$50,000	\$423.55 for the first \$25,000 plus \$10.70 for each additional \$1,000 or fraction thereof, to and including \$50,000	
Valuation \$50,001 to \$100,000	\$691.05 for the first \$50,000 plus \$7.45 for each additional \$1,000 or fraction thereof, to and including \$100,000	
Valuation \$100,001 to \$500,000	\$1,063.55 for the first \$100,000 plus \$6 for each additional \$1,000 or fraction thereof, to and including \$500,000	
Valuation \$500,001 to \$1,000,000	\$3,463.55 for the first \$500,000 plus \$5.10 for each additional \$1,000 or fraction thereof, to and including \$1,000,000	
Valuation \$1,000,001 and up	\$6,013.55 for the first \$1,000,000 plus \$4 for each additional \$1,000 or fraction thereof	
Reinspection fee (in addition to all other fees)	\$60.00	
Investigative fee (working without permit) the fee is doubled		
Refunds issued only for permits over:	\$120.00	

State Surcharge is .0005 times the project value: \$ _____

Total Permit Fee Submitted: \$ _____

Minimum fee permits expire in 6 months. Permits over the minimum fee and up to \$1,000 expire in 12 months from the filing date. A service charge of \$35.00 will be added for all dishonored checks.

Exhibit B

Plumbing Permit Fees for Non-residential or Multi-Family Structures Regulated under the Minnesota State Building Code and Minn. R. 1305. The following permit fee table is based upon the construction valuation of the plumbing system. The cost of plan review is separate, if applicable.

Valuation/Project Details	Permit Fee
\$0 to \$1,500	\$135.00
\$1,501 to \$2,500	\$135.00 for the first \$1,500, plus \$43 for each additional \$500 or fraction thereof, to and including \$2,500;
\$2,501 to \$5,000	\$221.00 for the first \$2,500, plus \$28 for each additional \$500 or fraction thereof, to and including \$5,000;
\$5,001 to \$25,000	\$361.00 for the first \$5,000, plus \$53 for each additional \$1,000 or fraction thereof, to and including \$25,000;
\$25,001 to \$50,000	\$1,421 for the first \$25,000, plus \$51 for each additional \$1,000 or fraction thereof, to and including \$50,000;
\$50,001 to \$500,000	\$2,696 for the first \$50,000, plus \$47 for each additional \$10,000 or fraction thereof, to and including \$500,000;
\$500,001 to \$3,000,000	\$4,811 for the first \$500,000, plus \$61 for each additional \$50,000 or fraction thereof, to and including \$3,000,000; or
\$3,000,001 and over	\$7,861 for the first \$3,000,000, plus \$51 for each additional \$100,000 or fraction thereof;
Manufactured home park or campground	\$25 for each site, minimum charge of \$135
Single fixture permit	\$210.00

Plan Review Fees. The following fees apply when an administrative or technical plan review is completed for all projects that are not otherwise specifically identified within this fee schedule. Plan review is determined by the Designated Building Official or their designee. A permit applicant will be assessed one hundred percent (100%) of the plan review fee, for plan review and processing services, whether or not a permit is issued.

(a) Building & Mechanical Permit Plan Review.

- (1) 65% of the permit fee as calculated in the FMT in Subd. 1.
- (2) Plan review fees for similar plans are set forth in Minn. R. 1300.0160.
- (3) Where a plan review fee is performed and charged for residential, the minimum fee for plan review is \$81.25.
- (4) Where a plan review fee is performed and charged for non-residential and multi-family, the minimum fee is \$150.00.

(b) **Plan Revisions.** Applicant-submitted changes or incomplete plans for all projects:

- (1) Review of plans for which the Designated Building Official or their designee has issued two (2) or more requests for additional information: \$95 per hour with a minimum of one-half (1/2) hour.
- (2) Additional plan review required for changes, additions, or revisions to previously approved plans: \$95 per hour with a minimum of one-half (1/2) hour.
- (3) Applicant-requested revision with an increase in project scope, \$50 plus the difference between the original project fee and the revised project fee.

(c) **Abandoned Permit Applications.** If an application requiring plan review is submitted, and the applicant elects not to proceed following completion of the plan review or the Contractor deems the application abandoned pursuant to Minn. R. 1300.0120, Subp. 9, plan review services rendered shall be billed in accordance with this fee schedule.

(d) **Non-Residential or Multi-Family Plumbing and Fire Construction Permit Plan Review:** the following table establishes plan review and audit fees, unless otherwise indicated. These fees are based on the construction valuation of the performed work. This does not include the cost of the permit.

Valuation/Project Details	Plan Review Fee
\$0 to \$1,500	\$135.00
\$1,501 to \$2,500	\$135.00 for the first \$1,500, plus \$28 for each additional \$500 or fraction thereof, to and including \$2,500;
\$2,501 to \$5,000	\$191.00 for the first \$2,500, plus \$25 for each additional \$500 or fraction thereof, to and including \$5,000;
\$5,001 to \$25,000	\$316.00 for the first \$5,000, plus \$33 for each additional \$1,000 or fraction thereof, to and including \$25,000;
\$25,001 to \$50,000	\$976 for the first \$25,000, plus \$31 for each additional \$1,000 or fraction thereof, to and including \$50,000;
\$50,001 to \$500,000	\$1,751 for the first \$50,000, plus \$23 for each additional \$10,000 or fraction thereof, to and including \$500,000;
\$500,001 to \$3,000,000	\$2,786 for the first \$500,000, plus \$41 for each additional \$100,000 or fraction thereof, to and including \$3,000,000; and
\$3,000,001 and over	\$3,811 for the first \$3,000,000, plus \$33 for each additional \$100,000 or fraction thereof;
Manufactured home park or campground (plumbing only)	One to 25 sites: \$300 26 to 50 sites: \$350 51 to 125 sites: \$400 More than 125 sites: \$500

State Surcharge. In accordance with Minn. Stat. § 326B.148, a state surcharge shall be charged on all permits, if applicable.

Refunds. The Designated Building Official may authorize refunds of up to eighty percent (80%) of the issued permit fee when no work has commenced and no inspections have been performed.

- (a) Requests must be submitted in writing by the permit applicant within one hundred eighty (180) days of permit issuance.
 - (1) Within (10) business days of receipt, the Designated Building Official or their designee shall review the request and determine the amount to be refunded or provide written justification if the request is denied.
- (b) Fees retained shall cover expenses incurred for services rendered by the city and/or its consultant(s).
- (c) Refunds shall only be issued to the original payee.
- (d) No refunds shall be granted for the following:
 - (1) Plan review fees;
 - (2) Re-inspection fees;
 - (3) State surcharge fees;
 - (4) Fraudulent applications;
 - (5) Expired, revoked, suspended, or invalid permits;
 - (6) Technology fee, unless canceled within the same business day; or
 - (7) Contractor license verification.