



1245 W Hwy 96 * Arden Hills MN 55112
 Phone 651.792.7800 * Fax 651.634.5137
 Email: CD@cityofardenhills.org

Grading and Erosion Control Application

Licensing Requirements:

All contractors must provide a copy of their current state license, or hold a current City contractor's license.

Property Information

Property Address:		Bldg./Suite/Location (commercial projects only):	
Owner Name:		Owner Phone Number:	
Email Address:	City:	State:	Zip:

Applicant/Contractor Information

Applicant Type: Primary Owner (Owners Affidavit Form Required) Contractor; License # _____ Verified

Company Name (contractors only):		Company Email Address:	
Mailing Address:	City:	State:	Zip:
Contact Name:	Contact Office Phone Number:	Contact Cell Number:	

Property Use

Construction Type

- Commercial
- Public
- Single family

- Residential Self Performed
- Residential Remodel
- Residential New
- Non Residential

Escrow Fees - \$1,000(minimum) + TBD by Engineer

Site Area to be Disturbed (SF):	Shoreland <input type="checkbox"/> Yes <input type="checkbox"/> No	Amount of Soil Material to be Moved (CY):
Escrow Deposit From:	Expected duration of work:	
Address:	Estimated project cost: \$	

IMPORTANT NOTICE: The applicant assumes all responsibilities for installation and maintenance of the erosion control on this site. Any problems identified by the City erosion control inspector shall be addressed within 48 hours of notification. The applicant understands that failure to install and maintain erosion control within the time allotted will result in the City using escrow funds to remedy deficiencies.

By signing this application, you hereby certify that you have read and examined this application and know the same to be true and correct. All provision of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. Applicant takes full responsibility for all work performed. Applicant is responsible for all plan check fees if permit is cancelled or withdrawn.

Applicant Signature _____ Date _____

Fees

Grading & Erosion Control- Required when land disturbance is 2500 sf or 50CY or within 1000 ft of shoreland area.	\$
Resident Self Performed - \$60.00	
Resident Remodel - \$200.00	
Resident New Build - \$300.00	
Non-Residential	\$
0 – 1 acre \$350	
1 acre to 5 acres \$550	
5 acres to 10 acres \$1100	
10 acres to 20 acres \$1650	
20 acres to 40 acres \$2200	
More than 40 acres \$2750 plus \$500 for each 10 acres thereafter	
Escrow	\$
TOTAL ERMIT FEE ▶	\$

For Office Use Only – Planner/ Engineer Review

<input type="checkbox"/> Application Complete	
<input type="checkbox"/> Approval, Special Conditions	
<input type="checkbox"/> Denial, Reason for Denial:	
Reviewer Signature	



Remit To:
 City of Arden Hills
 1245 West Highway 96
 Arden Hills, MN 55112
CD@CityOfArdenHills.org

Permit #: _____

Escrow Account Set Up Form

Date: _____

Site Address: _____

Deposit Made By: _____ Amount: \$ _____

Address to Send Statements: _____

Contact Person: _____

Telephone Number: _____ Email: _____

Purpose of Escrow Account: _____

Arden Hills Finance Department Policy requires that escrow deposits be held for six months once a permit has been closed in order to ensure all costs associated with the project have been covered. I acknowledge that I have read this policy and fully understand that any remaining escrow balance will be released after a six-month waiting period.

Applicant Signature: _____ Date: _____

Staff Name: _____ Department: _____

TYPE OF ESCROW:

- | | |
|---|---|
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Land Use Application (PC# _____) |
| <input type="checkbox"/> Grading + Erosion (PW# _____) | <input type="checkbox"/> Temporary Certificate of Occupancy |
| <input type="checkbox"/> Site Improvements (PW# _____) | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Security Deposit-Do Not Charge | |

Additional Notes: _____
