



1245 W Hwy 96 \* Arden Hills MN 55112  
 Phone 651.792.7800 \* Fax 651.634.5137  
 Email: [CD@cityofardenhills.org](mailto:CD@cityofardenhills.org)

Permit # \_\_\_\_\_

# RESIDENTIAL ELECTRICAL PERMIT APPLICATION

**Licensing Requirements:**  
 Contractors must provide a copy of their current state license

**Pete Tokle – Electrical Inspector**  
 To schedule go to [tokleinspections.com](http://tokleinspections.com) or call:  
 763-754-2983 (M-F 7-8:30 a.m. only)

Property Information			
Rough-In Inspection Required? <i>Installer Must Schedule All Rough-In Inspections</i>	Yes	Other Than Rough-In or Final Inspection: <i>Installer Must Schedule All Final Inspections</i>	
Property Address:	Bldg./Suite/Location (commercial projects only):		
Owner Name:	Owner Telephone Number(s) – Include Area Code(s)		
	Home		
	Work		
	Cell		
Mailing Address:	City:	State:	Zip:
Owner e-mail Address:	Electrical Utility:		
<i>Owner Signature</i> – by signing this document, I certify that I am the owner as defined by MN Statute Section 326.01 and will legally perform the electrical work.			

Applicant/Contractor Information			
Company Name <b>(contractors only)</b>	Contractor State License No.		
Contact Name:	Company Email Address:		
Mailing Address:	City:	State:	Zip:
Contact Person at Shop:	Contractor Phone Number(s) – Include Area Code(s)		
Contact Person at Job Site:	Contact Phone Number:		
	Contact Cell:		
	Contact Fax Number:		

Property Use	Construction Type / Type of Work			
Single Family	Addition	Family room	Kitchen	Solar Panel
	A/C	Furnace	Saver's Switch	Other
	Basement	Heating	Siding	
	Bathroom	New Home	Sign	

Project Details
<b>Describe Work:</b>

**Fee Calculation The fee is the greater of A or B – not both.**

### Section A – Service Calculation

<p><b>Residential Panel Replacement \$110.</b> Sub panel \$50                  Includes 1 inspection and reconnection of existing circuits only. Any added/extended/reworked circuits are extra per fee schedule</p> <p><b>New or Repair Service/Power Supply</b>                  0 –300 amp @ \$55      600 amp @ \$103                  400 amp @ \$71          800 amp @ \$135                  500 amp @ \$87          1000 amp @ \$167                  Add \$16 for every additional 100 amps.</p>	<p><b>Circuits/Feeders</b>                  0 to 100 amp @ \$9                  101-200 amp @ \$15                  201-300 amp @ \$21                  301-400 amp @ \$27                  401-500 amp @ \$33                  501-600 amp @ \$39                  Add \$6 for each additional 100 amps.</p>
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<p><b>Apartment Buildings</b> - \$90 per unit of an apartment or condominium complex Does not include the service, unit feeders or house panels.</p> <p><b>Additions, Remodels or Basement Finishes</b> - \$100 this includes up to 10 circuits &amp; 2 inspections</p> <p><b>Electronic Inspection fee</b> - \$40 For these items only: furnace, air conditioning, bath fan, fireplace or receptacle for water heater vent is \$40</p> <p><b>Hourly rate for Carnivals</b> - \$90</p> <p><b>Low voltage fire alarm, low voltage heating &amp; air conditioning control wiring</b> - \$.85 cents per device</p> <p><b>Re-inspection Fees</b> - Re-inspection fee is in addition to all other fees - \$50</p> <p><b>Residential Accessory Structures</b> - The greater of \$55.00 for panel plus \$9.00 per circuit or \$100 for 2 inspections</p> <p><b>Residing Jobs</b> - First unit \$50, \$35 for additional units Electronic inspection fee - \$40</p> <p><b>Retro fit lighting</b> - \$.85 cents per fixture</p> <p><b>Sign Transformer or Driver</b> - \$9.00 per transformer</p>	<p><b>Solar Fees:</b> 0kw to 5kw = \$90 5.1 kw to 10 kw = \$150 10.1kw to 20 kw = \$225 20.1 kw to 30 kw = \$300 30.1 kw to 40 kw and larger is \$375 40.1 kw &amp; larger is \$375 plus \$25 for each additional 10 kw</p> <p><b>Street Lights and Lot Lights</b> - \$5 per standard</p> <p><b>Swimming Pools and Hot Tubs</b> - \$100 plus circuit fee at \$9.00 each, includes 2 inspections</p> <p><b>Transformers and Generators</b> 1-10KVA @ \$5 11-74KVA @ \$45 75KVA to 299KVA @ \$60 Over 299KVA @ \$165</p>	
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<b>TOTAL FOR SECTION A</b>	\$
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**Maximum fee for single family dwelling or townhouse not over 200 amps (No max if service is over 200 amps) is \$200 plus \$1.00 state surcharge. Maximum of 2 rough-in's and 1 final inspection – Failed inspections are an additional \$50.00 each**

**Section B – Trip Calculation**

<p><b>Minimum fee is \$50.00 per trip plus \$1.00 State Surcharge (this is for 1 inspection only)</b> <b>Minimum fee for rough in &amp; final inspection is \$100.00 plus \$1.00 State Surcharge Tax (this is for 2 inspections)</b></p>	\$
Total # of trips _____ X \$50	\$

<b>TOTAL FOR SECTION B</b>	\$
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<p><b>THE PERMIT FEE IS DOUBLED IF THE WORK STARTS BEFORE PERMIT IS ISSUED</b> Refunds must be requested in writing. No refunds unless more than the minimum fee. Refunds are minus the cities 20% handling fee.</p> <p>Requests for Electrical Inspection (REI) with a fee of \$250 or less expire 12 months from the filing date. The owner must have the work completed within the 12 month period or submit another REI that includes the inspection fee for the uncompleted work. REI with the minimum fee expire 6 months from the filing date. Inspection fees do not carry over from one REI to another. A service charge of \$35 will be added for all dishonored checks</p>	<b>Fees</b>	<p><i>Greater amount between Section A or B</i></p>	\$
		<p><i>State Surcharge</i></p>	\$ 1
		<p><b>TOTAL PERMIT FEE▶</b> (Minimum Permit Fee \$50 + surcharge)</p>	\$

**“Owner Signature** - by signing this document, I certify that I am the owner (living and occupying the address stated) as defined by MN Statute Section 326.01 and will legally perform the electrical work"  
**Authorized Signature of Contractor or homeowner Performing Work Sign Below:**

<b>Signature</b>	<b>Date</b>
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**RESIDENTIAL ELECTRICAL PERMIT FEES (SINGLE FAMILY HOMES, APARTMENTS, and CONDOMINIUMS) Effective 1/1/2023**

**HOMEOWNERS AND CONTRACTORS:** Complete an electrical permit form available from the Building Inspections Division. Add \$1.00 for State surcharge to total cost of each permit. The fee is the total of the listed fees or the total number of inspection trips x \$50.00, whichever is greater.

Residential panel replacement is \$110.00, sub panel \$50.00. New service or power supply is:

0 to 300 Amp	\$55.00	0-100 Amp	\$9.00
400 Amp	\$71.00	101-200Amp	\$15.00

**Circuits and Feeders**

Add \$16.00 for each additional 100 amps

Add \$6.00 for each additional 100 amps

**Minimum Fee:**

Minimum permit fee is \$50.00 plus \$1.00 State surcharge. This is for one inspection only. Minimum fee for rough-in and final inspection is \$100.00 plus \$1.00 State surcharge.

**Maximum Fee:**

Maximum fee for single family dwelling or townhouse not over 200 amps (No max if service is over 200Amps) is \$200.00 plus \$1.00 State surcharge. Maximum of 2 rough-in's and 1 final inspection. (Failed inspections are an additional \$50.00 each)

**Apartment Buildings**

Fee per unit of an apartment or condominium complex is \$90.00. This does not cover service, unit feeders or house panels.

**Swimming Pools and Hot Tubs Additions, Remodels or Basement Finishes**

\$100.00 plus circuits at \$9.00/each. This includes 2 inspections.

\$100.00 this include up to 10 circuits and 2 inspections

**Residential Accessory Structures**

The Greater of \$55.00 for panel plus \$9.00 per circuit or \$100 for 2 inspections.

**Street and Parking Lot Lights**

\$5.00 per each standard

**Transformers and Generators**

\$5 up to 10kva, \$45 11 to 74kva, \$60 75kva to 299kva, over 299kva is \$165

**Retrofit Lighting**

\$0.85 cents per fixture

**Sign Transformer or Driver**

\$9.00 per transformer

**Low voltage fire alarm, low voltage heating and air conditioning control wiring**

\$0.85 cents per device

**Residing jobs**

First unit: \$50  
\$35 for each additional units

**Re-Inspection Fee in addition to all other fees**

\$50.00

**Solar fees:**

0kw to 5kw = \$90	5.1kw to 10kw = \$150
10.1kw to 20kw = \$225	20.1kw to 30kw = \$300
30.1kw to 40kw = \$375	40.1kw and larger is \$375 plus \$25 for each additional 10kw

**Electronic inspection** fee for these items only; furnace, air conditioning, bath fan, fireplace or receptacle for water heater vent is \$40.

Refunds must be requested in writing. No refunds unless more than the minimum fee. Refunds are minus the cities 20% handling fee.

**THE PERMIT FEE IS DOUBLED IF THE WORK STARTS BEFORE THE PERMIT IS ISSUED.**

Minimum fee permits expire in 6 months.

Permits over the minimum fee and up to \$250 expire in 1 year.

**Minnesota Solar PV System Electrical  
Inspection Fee Chart**

<b>Solar PV System Rating*</b>	<b>Inspection Fees</b>
0-5,000 watts	\$90
5,001-10,000 watts	\$150
10,001-20,000 watts	\$225
20,001-30,000 watts	\$300
30,001-40,000 watts	\$375
40,001 and larger	\$375, and \$25 for each additional 10,000 watts