



1245 W Hwy 96 * Arden Hills MN 55112
 Phone 651.792.7800 * Fax 651.634.5137
www.cityofardenhills.org

2020 City Business License/Registration

Business Information *(please print)*

Business Name **EXACTLY** as it is registered with the State of MN

Applicant Name - Provide Social Security Number IF no tax ID # is available. (per State Statute 270C.72, Subd. 3)

Property Address:

Local Phone #	MN Tax ID # (per State Statute 207C.72, Subd. 3)
Local Fax #	Federal Tax ID # (per State Statute 207C.72, Subd. 3)
Local Contact	E-mail Address

Nature of Business

Preferred Mailing Information *(if different from above)*

Company Name:

Mailing Address: City: State: Zip:

Contact Name: Contact Phone Number: Contact Email Address:

License Types *(check all that apply, see fees on reverse)*

<input type="checkbox"/> Amusement Facility	<input type="checkbox"/> Drive-thru Restaurants	<input type="checkbox"/> Permanent Signs - # of Signs _____
<input type="checkbox"/> Amusement Devices - #Loc _____ #Devices _____	<input type="checkbox"/> Firework Sales	<input type="checkbox"/> Restaurants - _____ sq. ft
<input type="checkbox"/> Bulk Fuel Storage - # of units _____	<input type="checkbox"/> Grocery Store - _____ sq. ft	<input type="checkbox"/> Retail Sales
<input type="checkbox"/> Courtesy Bench - Non adv. - # of benches _____	<input type="checkbox"/> Hotel/Motel - # of Rooms _____	<input type="checkbox"/> Service Stations
<input type="checkbox"/> Courtesy Bench - Adv. - # of benches _____	<input type="checkbox"/> Massage Therapist Establishment	<input type="checkbox"/> Other _____

Required Submittals

Payment - see reverse side for **Fee Schedule**.
If no fee is listed for your type of business, please Register by returning the completed application form and insurance certificate.

Certificate of Liability Insurance of at least \$100,000 for bodily injury to any one person, including accidental death, and not less than \$300,000 aggregate; property damage liability of at least \$100,000 for each accident and not less than \$100,000 aggregate.

Certificate of Worker's Compensation to the minimum acceptable levels of the State of Minnesota.
OR: Signed Worker's Compensation Waiver:

*If you are a sole proprietor and have chosen not to carry worker's comp, the following waiver must be signed:
 As a sole proprietor or partnership, I/we have chosen not to carry Worker's Compensation Insurance on myself/ourselves.*

 Applicant Signature

 Date

All Applicants Sign Here: _____ **Date:** _____

The City Council will be approving the 2020 Fee Schedule at its December 9, 2019 meeting.

City of Arden Hills – 2020 Fee Schedule		
Sidewalk Sales		\$53.00
Business Licensing – Amusement Facilities	Includes arcade, dance hall, movie theater, pool/billiard tables, bowling alleys, indoor tennis, skating facility, outdoor tennis, driving ranges, etc.	\$105.00
Business Licensing – Wholesale Bulk Fuel Storage	Liability insurance required	\$210.00
Business Licensing – Hotel/Motel		\$6.50/room
Business Licensing – Courtesy Bench, Non-advertising		\$26.00
Business Licensing – Courtesy Bench, Advertising		\$79.00
Business Licensing – Mechanical/Electronic Devices	Includes musical devices, amusement rides, bowling alleys, etc.	\$15.00/location + \$15.00/machine (State Statute 449.15 limits fees to \$15)
Business Licensing – Retail Sales	Includes antique shops, beauty/barber shops, boat dealers, Christmas tree sales, dry cleaning, laundry, bakery, candy, meats, wholesale foods, caterers, motor vehicle sales, optometrist, mortuary, video sales/rentals, over-the-counter tobacco sales, vending machines (excluding tobacco), & other retail goods not listed	\$53.00
Business Licensing – Restaurants, Cafes, Coffee Houses, etc.		\$21.00/per 1,000 square feet, or fraction thereof
Business Licensing – Restaurants, drive-thru		\$315.00
Business Licensing – Service Stations		\$105.00
Business Licensing – Grocery		\$21.00/per 1,000 square feet, or fraction thereof
Charitable Gambling Permit – Per Minnesota State Statute, Chapter 349	Includes investigation fee	\$158.00
Tobacco Sales License	Includes investigation fee	\$300.00
Fireworks Sales	As part of existing business	\$100.00 (MN Statute 624.20 sets maximum permit fee at \$100.00)
Fireworks Sales	Exclusive Business	\$350.00 (MN Statute 624.20 sets maximum permit fee at \$350.00)
Massage Therapist	Annual Fee, Includes investigation fee	\$53.00
Massage Therapist Establishment	Annual Fee, Includes investigation fee	\$158.00
Solicitors, Peddlers, Transient Permit – For-Profit Organizations	Please reference Section 350 of the Municipal Code for more information	\$158.00 background investigation + \$105.00/month permit fee
Solicitors, Peddlers, Transient Permit – Non-Profit Organizations	Please reference Section 350 of the Municipal Code for more information	No charge
Garbage Hauler	Annual	\$158.00
Recycling Hauler	Annual	\$158.00
Permanent Signs, Annual Renewal	Per Sign, 100 square feet or less	\$25.00 each
Investigation Fees		
Tobacco, Liquor, Charitable Gambling, & Solicitor's Permits		\$158.00