



Approved: April 22, 2019

**CITY OF ARDEN HILLS, MINNESOTA
CITY COUNCIL WORK SESSION
MARCH 18, 2019
5:00 P.M. - ARDEN HILLS CITY COUNCIL CHAMBERS**

CALL TO ORDER/ROLL CALL

Pursuant to due call and notice thereof, Mayor Pro Tem Brenda Holden called to order the City Council Work Session at 5:05 p.m.

Present: Mayor Pro Tem Brenda Holden, Councilmembers Fran Holmes, Dave McClung and Steve Scott

Absent: Mayor David Grant (excused)

Also present: City Administrator Dave Perrault, Finance Director Gayle Bauman, Deputy Clerk Jolene Trauba and Bolton and Menk Planner Jane Kansier

1. AGENDA ITEMS

A. AUAR

Bolton and Menk Planner Kansier stated the TCAAP AUAR was last completed in July, 2014. Under state law it must be updated every five years regardless of what has been done on the site. She asked for direction on whether or not to move forward with updating the AUAR. Once submitted, if there are no objections filed to the update, the City can adopt it and it will be good for the next five years.

Councilmember McClung asked once a revision is distributed, what happens if there is a concern.

Planner Kansier said they can negotiate and make changes and revisions as necessary.

Councilmember Holmes wondered if they would have to update the AUAR every five years even if development had started and if the changes to the AUAR would be based on changes so far to the property.

Planner Kansier said yes, every five years or until the last plat is built out. An update would include changes due to soil remediation, traffic numbers etc. The AUAR is currently accurate for a density up to 2500 units.

Mayor Pro Tem Holden asked what the cost was to renew the plan versus complete a new one.

Planner Kansier replied that a renewal would be \$25,000 – \$30,000, while a new plan would cost around \$125,000. She stated a revised AÜAR could be approved anytime between now and July.

Council directed staff to move forward with the update.

B. Non-Reads for Water Meters

Finance Director Bauman explained there are some sites that are not collecting data for water readings. They are trying to determine what the issues are at the sites and proposing to bill those sites at an incremental 5000 gallons per quarter. A credit can be given if they were overcharged once an accurate read is available. Currently each quarter a notice is sent asking them to contact the City. Payments are coming either by the estimated bill or put on their taxes.

Councilmember Holmes felt staff should go out to the individual homes to try to get a reading.

Councilmember McClung felt staff going to the homes would generate a negative response and he would be concerned for the Public Works staff's safety.

Finance Director Bauman reiterated that these were meters that they weren't getting readings on and they are trying to determine why: is there a problem with the meter, the thickness of the walls or something else.

Mayor Pro Tem Holden wondered if they could charge a large fee, possibly \$500, to get them to call the City, or have staff go out on evenings or weekends to the homes.

Councilmember Holmes suggested sending certified letters and calling, possibly go to the homes in the evening with a policeman.

Council directed staff to take additional steps to ensure meter readings are obtained. An additional fee can be considered after these efforts.

C. Lobby Furniture

City Administrator Dave Perrault said staff had found furniture that was less expensive than previously brought forth and sat higher. He asked for Council direction.

Councilmember McClung thought the proposed furniture looked nice.

Councilmember Holmes expressed concern over the need for new furniture.

After discussion, Council directed staff to order the new furniture.

D. Council Request Tracker

City Administrator Perrault and staff reviewed the Council Request Tracker with the City Council. After discussion, Amble Drive (grading and erosion escrow) and Greencorps Intern for the City were removed. MVHS - Trail from Venus Neighborhood was added.

2. COUNCIL COMMENTS AND STAFF UPDATES

Councilmember Scott noted that Wednesday, March 27 Randy Gustafson will be sworn in as Interim Mayor for the City of Falcon Heights.

Councilmember Scott said he went to the location of the emergency siren on Snelling Avenue North and Arden Place to see how loud it was when it was deployed.

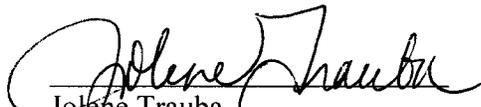
Councilmember McClung mentioned talking with the concerned resident and reminded him that the sirens need to be heard through the entire community.

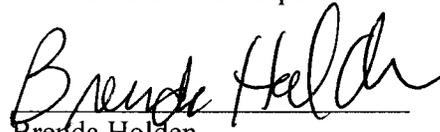
Councilmember Holmes said that she may be proposing amendments to the tobacco ordinance regarding wholesale sales and tobacco shops.

City Administrator Perrault said he sent an email to Council about a letter her received regarding LGA, and he plans to send a response in support.

ADJOURN

Mayor Pro Tem Holden adjourned the City Council Work Session at 5:48 p.m.


Jolene Trauba
Deputy Clerk


Brenda Holden
Mayor Pro Tem