



DATE: April 10, 2023

TO: Honorable Mayor and City Councilmembers
David Perrault, City Administrator

FROM: David Swearingen, P.E. Public Works Director / City Engineer

SUBJECT: Approval of 2023 ICWC Contract

Budgeted Amount:	Actual Amount:	Funding Source:
\$14,250	\$14,250	General Fund (Street/Park), Surface Water Utility Fund

Council Should Consider

Motions to approve, table, or deny the following:

- 2023 contract with the Minnesota Department of Corrections Institution Community Work Crew (ICWC) program.

Background/Discussion

In May 2019, the City entered into a one-year contract with the Minnesota Department of Corrections to participate in the Institution Community Work Crew (ICWC) program. The program provided a work crew consisting of a crew leader and up to ten crewmembers for up to ten hours per day to complete predetermined work plans. Work dates were available on Friday, Saturday and Sunday at a cost of \$85 per hour.

ICWC crews have been utilized to complete buckthorn removal in several Parks, they’ve also performed debris/sediment removal, ditch maintenance, slope stabilization, rain garden maintenance, and performed landscape maintenance at City Hall, Highway 96 median areas and the gateway sign on New Brighton Road.

The ICWC has provided a new contract for the 2023 season as provided in Attachment A. The terms of this proposed contract are similar to previous years.

A preliminary 2023 ICWC work plan is provided as Attachment B. This work plan can be modified during the 2023 contract term based on City Council priorities and availability of ICWC work crews.

Budget Impact

The 2023 Operating Budget contains the following funding amounts for services by ICWC:

General Fund Street Maintenance	\$ 3,000
General Fund Park Maintenance	\$ 5,250
Surface Water Utility Fund	<u>\$ 6,000</u>
Total	\$14,250

Attachments

Attachment A: 2023 ICWC Contract Document

Attachment B: Preliminary 2023 ICWC Work Plan