



DATE: March 20, 2023

TO: Honorable Mayor and City Councilmembers

FROM: Dave Perrault, City Administrator

SUBJECT: Appointment of Luke Cardona to Senior Communications Coordinator

Budgeted Amount:	Actual Amount:	Funding Source:
\$48,090	\$97,070	Various

Council Should Consider

Motions to approve, table, or deny the following:

- Appointment of Luke Cardona to the position of Senior Communications Coordinator at Grade 12 Step 6 and at Year 0 on the PTO scale. All normal City policies apply.

Discussion

The City Council directed Staff to recruit for either a Communications Coordinator or a Senior Communications Coordinator at a previous meeting. The City received four applications for each role, totaling eight applications. Staff interviewed five candidates and selected Luke Cardona as the finalist. He comes with close to ten years of experience in communications roles, including previous experience as a Communications Manager with the City of Fridley.

Budget Impact

This position was previously budgeted as a part-time position, so it will be higher than previously budgeted but will be partially offset as the position was vacant following the departure of the previous person. This authorization will also allow the Finance Director to make any needed adjustments to the budget for 2023. The City will need to budget for the increase in future years. The impact to property tax levy supported funds is estimated at \$41,000 or a 0.87% levy increase.

Attachment

N/A