



MEMORANDUM

DATE: March 13, 2023

TO: Honorable Mayor and City Councilmembers
Dave Perrault, City Administrator

FROM: David Swearingen, P.E. Public Works Director / City Engineer
Lucas Miller, Assistant Public Works Director

SUBJECT: 2022 Tree Plan Project – Payment No. 1

Budgeted Amount:	Actual Amount:	Funding Source:
\$ 70,220.00	\$70,220.00	Park Fund – Tree Replacement funds

Council Should Consider

Motions to approve, table, or deny the following:

- Payment No. 1 for the 2022 Tree Plan Project to Margolis Company in the amount of \$41,325.00.

Background/Discussion

On August 22nd, 2022, City Council approved Awarding the 2022 Tree Plan Project construction contract to Margolis Company.

The project is approximately 95% complete. The entirety of the trees have been installed, along with mulch and topsoil, and the project is substantially completed. Five percent is being withheld from the work completed in accordance with the contract documents for inspection of the trees and watering during the establishment and warranty period. Payment No. 1 is in the amount of \$41,325.00. Staff recommends that Council approve Payment No. 1 (Attachment A).

Budget Impact

Total Construction Expenses:
Original Contract Amount: \$ 70,220.00

Attachments

Attachment A: Pay Request No. 1