



MEMORANDUM

DATE: November 14, 2022

TO: Honorable Mayor and City Councilmembers
Dave Perrault, City Administrator

FROM: David Swearingen, P.E. Public Works Director / City Engineer

SUBJECT: Professional Services Agreement Amendment for the Mounds View High School Trail project – Right-of-Way acquisition

Budgeted Amount:	Actual Amount:	Funding Source:
N/A	\$251,545.50	PIR Fund, Ramsey County

Council Should Consider

Motions to approve, table, or deny the following:

- Amendment for Professional Services for Right-of-Way acquisition and temporary easements for the Mounds View High School Trail Improvements with SRF Consulting Group, Inc. in the amount of \$38,422
- Estimated ROW Costs for the Mounds View High School Trail Improvements in the amount of \$12,160 with the understanding that this amount may fluctuate.

All items need a simple majority for action unless otherwise noted.

Background/Discussion

On February 8, 2021, the City approved a professional services agreement with SRF Consulting Group, Inc. (SRF) to design “shovel-ready” plans for the proposed trail along Lake Valentine Road and Old Snelling Avenue that connects the existing trail at County Rd E2 to the Mounds View High School. On September 26, 2022, Council approved an amendment with SRF to proceed with Final Design and Construction Services.

Attachment A is an amendment to provide professional services for Right-of-Way (ROW) acquisition and temporary easement per requirements of State Aid process and construction needs. The ROW graphics and legal description were prepared in 2021 but the actual acquisition process was not included in the original contract. The full description of the scope of work is also included in Attachment A, the primary tasks are land only appraisals, trail easement, 6 review appraisals, land title for 6 parcels, negotiation activities, file preparation, field title and staking for 6 parcels.

Budget Impact

The PSA Amendment is in the amount of \$38,422. There are no ROW needs along the County's portion of the trail, therefore, the County will not share any of the costs. The actual ROW acquisition costs will be determined through appraisals, but Attachment B shows the estimated total cost of \$12,160.

Original Contract (Design only): \$85,810.00

Amendment (Final design and construction admin): \$115,153.50

Amendment for ROW needs: \$38,422.00

Total amended contract: \$239,385.50

Estimated ROW costs: \$12,160.00

Attachments

Attachment A: PSA Amendment and scope of work – SRF

Attachment B: Estimated ROW costs