



**HR GREEN, INC.  
PROFESSIONAL SERVICES AGREEMENT AMENDMENT NO. 1**

THIS AMENDMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between, City of Arden Hills the CLIENT, and HR GREEN, INC. (hereafter "COMPANY"), for professional services concerning:

Arden Manor and Floral Parks Playground Equipment Replacement and Reconstruction Design and Construction Administration Services

hereby amends the original Professional Services Agreement dated November 29, 2021 as follows:

The CLIENT and COMPANY agree to amend the Scope of Services of the original Professional Services Agreement and previous amendments as follows:

Floral Park Additional Improvements

CLIENT Project Number: N/A  
COMPANY Project Number: 211646

The CLIENT and COMPANY agree to amend other provisions of the original Professional Services Agreement and previous amendments as follows:

N/A

In consideration for these services, the CLIENT AGREES to adjust the payment for services performed by COMPANY on the following basis:

Lump Sum to be increased by Forty-Two Thousand and Sixty-Nine Dollars (\$ 42,069.00)

The total authorized compensation after this Amendment, including the original Professional Services Agreement and all previous Amendments, is One Hundred Twenty-Three Thousand Two Hundred Thirty Dollars (\$ 123,230.00)

THIS AMENDMENT is subject to all provisions of the original Professional Services Agreement.

THIS AMENDMENT, together with the original Professional Services Agreement and all previous amendments represents the entire and integrated AGREEMENT between the CLIENT and COMPANY.

THIS AMENDMENT executed the day and year written above.

CITY OF ARDEN HILLS

HR GREEN, INC.

\_\_\_\_\_  
By:

\_\_\_\_\_  
By: James R. Rasmussen, Vice  
President/Water Business Line  
President



## SCOPE OF SERVICES

**Arden Manor and Floral Parks Playground Equipment Replacement and Reconstruction Design and  
Construction Administration Services  
Arden Hills, Minnesota  
Amendment #1  
(Floral Park Additional Improvements)**

The scope of services for this amendment represents the City of Arden Hills' (City) request to HR Green, Inc. (**Consultant**) to provide additional services for the project. The services performed by the **Consultant** will be in accordance with generally accepted standards of practice.

### **Additional Services**

The work tasks include:

#### **Task 8 – Floral Park Additional Improvements**

The City has requested that the **Consultant** provide services for additional improvements to Floral Park beyond the sport court improvements to which the original lump sum fee estimate was limited. Additional improvements include trail reconstruction around the main park site and a new trail connection between the main park site and the sport courts, playground replacement, park shelter improvements, adding maintenance gates to the tennis court fences, dead and diseased tree removal, ADA accessible ramp design, community garden water source improvements, a possible water system connection, and various other improvements. The exact nature of the improvements is dependent on public input, and for the purposes of this amendment, the tasks and fee estimate are at a general level.

##### Task 8.1 – Geotechnical Services

- a. Geotechnical Evaluation – **Consultant** will perform a geotechnical evaluation to characterize surface and subsurface geologic conditions at selected exploration locations, evaluate their impact on the project, and provide geotechnical recommendations for the design and construction of the proposed additional park improvements.

##### Task 8.2 – Survey Services

- a. Topographic Survey – **Consultant** will complete a topographic survey of the additional park improvement sites including playground and trail infrastructure. Elevations will be referenced to local benchmarks. These services will be coordinated with the City and the adjacent property managers.
- b. Boundary and Topographic Drawing – Final drafting to be completed with existing visible improvements on subject property in the area of the additional improvements shown. The drawing will be completed and will be used as the base map for the project. Because the final drawing will be incorporated into the engineering plans, a Topographic Survey Plat is not included within this proposal.

##### Task 8.3 – Public Involvement

- a. **Consultant** will prepare signage and web based tools for the public to use to provide input on the park amenities for the additional improvements.
- b. **Consultant** will collect interactive feedback and develop ideas and options for the additional improvements.

#### Task 8.4 – Conceptual Park Design & Layout

- a. **Consultant** will prepare a conceptual park plan for the additional improvements based on the existing conditions and community involvement input.
- b. **Consultant** will provide a general review of the estimated costs included in the City CIP cost estimate and update it based on the selected features and improvements determined by the public involvement process, conceptual design, and recent bid summary information for the additional improvements. **Consultant** will provide an Engineer's Opinion of Construction Costs (EOPCC) to the City for the additional improvements.
- c. **Consultant** will coordinate with utilities and regulatory agencies during the concept layout to ensure compliance throughout the process.

#### Task 8.5 – Construction Documents

- a. This phase provides services to complete design and construction details for the additional improvements within the park as listed above.
- b. Construction documents will consist of construction drawings and specifications for the additional improvements in the bid documents.
- c. Based on the previously completed Conceptual Design, **Consultant** will prepare these documents for the additional improvements:
  - i. Title Sheet with Sheet Index, Location Map, and Project Contact Information.
  - ii. General Notes Sheet with Site/Civil Notes, Erosion Control Requirements, and Landscaping General Notes as necessary to provide instruction to the contractor.
  - iii. Existing Conditions Plan indicating existing topography, sidewalks, shelter, pavement edges, trees, drainage structures other available site infrastructure and removal information.
  - iv. Layout and Dimensioning Plan that will indicate layout geometrics for all of the site improvements listed above.
  - v. Grading and Drainage Plan with both existing and proposed contours, spot grade elevations as necessary, erosion control measures and any necessary drainage improvements. All facilities within the public park will be designed to be ADA accessible.
  - vi. Construction Detail Sheets. These sheets will provide all of the necessary construction details to construct the improvements listed above.
  - vii. Landscape Plan. Sheet will indicate any tree or shrub planting/removal locations and species callouts including plant schedule.
- d. Refined EOPCC for the additional improvements will be prepared for the project once these documents are complete and prior to bidding the job.

#### Task 8.6 – Construction Administration

- a. Construction Observation – For the additional improvements, **Consultant** will provide up to 60 hours of on-site construction observation, prepare observation logs, review and approve pay applications, report on contractor wages review, respond to requests for information, and prepare change orders. **Consultant** will keep notes and take pictures when onsite during construction to be provided to the City.



### **Items Not Included in the Scope of Work**

The following items are not included as part of this agreement. Those with an asterisk (\*) are considered to be included with the Professional Services Agreement for Arden Manor and Floral Parks Playground Equipment Replacement and Reconstruction Design and Construction Administration Services.

- \*Review Meeting
- \*Meetings (50%/90%)
- \*Progress Meetings
- \*Bidding Assistance
- \*Construction Meetings
- *Construction Survey*
- Design for irrigation
- Design for general site grading
- Wetland impact evaluation and mitigation
- Repair or replacement of park sign along Royal Lane
- *Fulltime Construction Observation*
  - o *Concurrent park construction is assumed*
  - o *Part time observation is assumed to cover Floral and Arden Manor sites*

### **Additional Compensation**

**Task 8 – Floral Park Additional Improvements**

**\$ 42,069.00**