



MEMORANDUM

DATE: October 24, 2022

TO: Honorable Mayor and City Councilmembers
Dave Perrault, City Administrator

FROM: Gayle Bauman, Finance Director
Pang Silseth, Accounting Analyst

SUBJECT: Claims and Payroll Listing

Budgeted Amount:	Actual Amount:	Funding Source:
N/A	N/A	N/A

Council Should Consider

Motion to approve, table or deny the following:

- Claims and Payroll Listing

All items need a simple majority for action unless otherwise noted.

Background

Payroll is processed biweekly and accounts payable is processed weekly.

Budget Impact

N/A

Attachments

2022 Payroll #21	\$123,283.56
Total Payroll	\$123,283.56
Paid Claims - 10/1/2022-10/14/2022 (Check Nos. 51309-51334 and ACH Checks)	\$485,613.68
Total Accounts Payable	\$485,613.68
Total Claims	\$608,897.24

CITY OF ARDEN HILLS

PAYROLL # 21

CHECKS DATED: 10/14/22

Biweekly: 09/24/22 - 10/07/22

EMPLOYEE DEDUCTIONS	AMT.	CITY BENEFIT	Payment Method
FIT	7,993.08		EFT
FICA Oasdi	5,326.05	5,326.05	EFT
FICA Medicare	1,245.59	1,245.59	EFT
SIT	3,440.36		EFT
TOTAL TAXES	18,005.08	6,571.64	

Health Premium	1,750.88	20,945.07	A/P Check*
Dental Premium	200.32	455.13	A/P Check*
FSA Health Care Reimb.	50.00		A/P Check*
FSA Dependent Care Reimb.			A/P Check*
TOTAL FLEXIBLE SPENDING	2,001.20	21,400.20	

HSA Health Saving	440.00	875.00	
TOTAL HEALTH SAVINGS	440.00	875.00	

PERA	4,792.68	5,530.02	EFT
ICMA	2,747.94	434.40	EFT
Central Pension Fund-Union	1,536.00		A/P Check*
MN State Retirement System	1,304.18		EFT
TOTAL RETIREMENT	10,380.80	5,964.42	

AFLAC	22.76		EFT
Life/Addl/Dep Life	47.39	94.60	A/P Check*
Life/Addl non-tax	9.60		A/P Check*
LTD/STD Insurance	1,217.66		A/P Check*
PERA Life Insurance	24.00		A/P Check*
IUOE 49 Dues (Union)	140.00		A/P Check*
UNUM	19.51		A/P Check*
TOTAL VOLUNTARY	1,480.92	94.60	

Total Employee Deductions	32,308.00
Net Payroll (payroll checks)	112.21
Direct Deposit	55,957.49
Gross Payroll Tie-Out	88,377.70
Plus City Paid Benefit	34,905.86
TOTAL PAYROLL COST	123,283.56

FICA TIE-OUT	
Gross Payroll	88,377.70
Less Total FSA	2,001.20
Less Total H.SA	440.00
Less Voluntary Ins	32.36
Net P/R Subject to FICA	85,904.14
FICA Oasdi @ 6.20%	5,326.05
FICA Medicare @ 1.45%	1,245.59

Note: Federal and State Payroll Tax obligations are satisfied by means of utilizing the US Bank Easy Tax Deposit Service. Transfers are typically made up to two days after the payroll date.

* A/P Checks can be found on the *ACCOUNTS PAYABLE Check Approval* report.
Checks may be paid this week or the following week.

Accounts Payable

Checks by Date - Detail by Check Date

User: pang.silseth
 Printed: 10/17/2022 3:16 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	0189	GOPHER STATE ONE CALL	10/07/2022	
	2090189	September Locates		95.85
	2090189	September Locates		95.85
	2090189	September Locates		95.85
Total for this ACH Check for Vendor 0189:				287.55
ACH	0192	GRAINGER INC	10/07/2022	
	9458456408	Marking Paint		64.08
	9458456416	Marking Paint		71.16
	9462725871	Fuses		129.24
	9464509794	Grease and Batteries		88.68
Total for this ACH Check for Vendor 0192:				353.16
ACH	0230	MTI DISTRIBUTING INC	10/07/2022	
	1365934-00	Return-Mount Jack		-351.88
	1366009-00	Filters		197.84
	1366043-00	Caliper Brake		160.98
Total for this ACH Check for Vendor 0230:				6.94
ACH	0292	OXYGEN SERVICE COMPANY INC	10/07/2022	
	0003534698	September Rental		31.50
Total for this ACH Check for Vendor 0292:				31.50
ACH	0327	STAPLES INC	10/07/2022	
	3518268850	Supplies		55.96
	3518268851	Supplies		40.89
	3518268852	Supplies		24.26
	3518268853	Supplies		23.67
	3518496389	Return Credit		-38.99
Total for this ACH Check for Vendor 0327:				105.79
ACH	0329	MICHAEL CHRISTOFORE	10/07/2022	
	10032022	Clothing Allowance Reimbursement		33.52
Total for this ACH Check for Vendor 0329:				33.52
ACH	0761	ELECTRIC PUMP INC	10/07/2022	
	0074464-IN	Service: LS #3, #7		160.00
Total for this ACH Check for Vendor 0761:				160.00
ACH	0772	ESS BROTHERS & SONS INC	10/07/2022	
	CC8160	S/S San Lid		217.80
Total for this ACH Check for Vendor 0772:				217.80

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10363 M1562	MINUTE MAKER SECRETARIAL CC Meeting Minutes 9/26	10/07/2022	227.00
Total for this ACH Check for Vendor 10363:				227.00
ACH	10470 09302022	BRANDON PATTERSON Mileage Reimbursement 9/30	10/07/2022	28.75
Total for this ACH Check for Vendor 10470:				28.75
ACH	10476 1022T119	TWIN CITIES COMMERCIAL CLEANER September Janitorial Services	10/07/2022	2,005.58
Total for this ACH Check for Vendor 10476:				2,005.58
ACH	10497 5127167363 5127167363	CINTAS CORP First Aid Supplies First Aid Supplies	10/07/2022	100.07 156.94
Total for this ACH Check for Vendor 10497:				257.01
ACH	1597 36976	MIDWEST LOCK & SAFE INC City Hall Front Door Repair	10/07/2022	300.00
Total for this ACH Check for Vendor 1597:				300.00
ACH	2490 R658310	CORE & MAIN LP Hydrant Installation Supplies	10/07/2022	5,759.46
Total for this ACH Check for Vendor 2490:				5,759.46
ACH	7025 0001413672	ON SITE COMPANIES -OSSTC INC Restrooms 10/1-10/28	10/07/2022	682.00
Total for this ACH Check for Vendor 7025:				682.00
ACH	8032 1222-6351	PACE ANALYTICAL FIELD SVC INC August Drinking Water Survey	10/07/2022	1,037.01
Total for this ACH Check for Vendor 8032:				1,037.01
ACH	FPTC 28054	FLEXIBLE PIPE TOOL COMPANY INC Repair-Turbo Chain Scraper	10/07/2022	352.25
Total for this ACH Check for Vendor FPTC:				352.25
ACH	TOII 10012022	TOKLE INSPECTIONS INC September Electrical Inspections	10/07/2022	1,850.40
Total for this ACH Check for Vendor TOII:				1,850.40
51309	10483 401333.0922	CENTRAL PENSION FUND September Apprentice Fund	10/07/2022	384.00
Total for Check Number 51309:				384.00
51310	0342 92922	CITY OF SHOREVIEW 2022 Field Trips Bussing	10/07/2022	167.81
Total for Check Number 51310:				167.81
51311	10511 2022007052548	CUSTOM TRUCK ONE SOURCE Cable Step Assembly #85220	10/07/2022	1,253.86

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 51311:	1,253.86
51312	0849 2209010	FRA-DOR INC Black Dirt & Limestone Purchase 9/1	10/07/2022	502.93
			Total for Check Number 51312:	502.93
51313	0447 BP3.1122 NB4.1122	I.U.O.E LOCAL 49 BENEFIT FUND-INSU November Insurance November Insurance	10/07/2022	10,760.00 1,527.00
			Total for Check Number 51313:	12,287.00
51314	AR-MILL ROW 2022-00856	MILL CITY CONCRETE & MASONRY II Escrow Refund ROW 2022-00856; 1228 Wynrid	10/07/2022	1,800.00
			Total for Check Number 51314:	1,800.00
51315	10517 E01552	OLD SOUTHERN BBQ Employee Recognition Catering	10/07/2022	667.47
			Total for Check Number 51315:	667.47
51316	3100 E0471136.0922	PROVIDENT LIFE AND ACCIDENT INS September Insurance	10/07/2022	39.02
			Total for Check Number 51316:	39.02
51317	10373 6418.0922	QUADIENT FINANCE USA INC Postage 9/26	10/07/2022	1,000.00
			Total for Check Number 51317:	1,000.00
51318	AR-RAHN GE 2020-00780	JASON M & HOPE RAHN Escrow Refund GE 2020-00780; 1285 Karth Lak	10/07/2022	58.98
			Total for Check Number 51318:	58.98
51319	0811 EMCOM-010341 EMCOM-010377 EMCOM-010394 PRRRV-001967 PUBW-019899	RAMSEY COUNTY Fleet Support-September Dispatch Services-September CAD Services-September Q4 2022 Election Services Lexington Ave ROW Costs through 9/27/22	10/07/2022	24.96 4,418.27 732.41 6,850.00 183,425.00
			Total for Check Number 51319:	195,450.64
51320	0282 0899-004012598 0899-00417793	REPUBLIC SERVICES #899 September Recycling PW September Waste	10/07/2022	8,534.50 274.38
			Total for Check Number 51320:	8,808.88
			Total for 10/7/2022:	236,116.31
ACH	0192 9471024035 9471024043	GRAINGER INC Oil Filter/Flourescent Light Ballasts Reducer Sleeve	10/14/2022	172.46 31.05

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor 0192:				203.51
ACH	0285	XCEL ENERGY	10/14/2022	
	798036351	8/15/22-9/14/22		2,166.14
	798036351	8/15/22-9/14/22		1,830.27
	798036351	8/15/22-9/14/22		1,432.96
	798036351	8/15/22-9/14/22		72.58
	798036351	8/15/22-9/14/22		2,244.98
	798036351	8/15/22-9/14/22		259.05
	798036351	8/15/22-9/14/22		363.98
Total for this ACH Check for Vendor 0285:				8,369.96
ACH	0319	CITY OF ROSEVILLE	10/14/2022	
	0231286	IT Support Services-October		7,535.16
Total for this ACH Check for Vendor 0319:				7,535.16
ACH	0327	STAPLES INC	10/14/2022	
	3518805784	Supplies		30.99
	3518884677	Supplies		78.99
Total for this ACH Check for Vendor 0327:				109.98
ACH	0382	MISSIONSQUARE #106944	10/14/2022	
		PR Batch 00100.10.2022 ICMA Employee Perce	PR Batch 00100.10.2022 ICM	376.48
		PR Batch 00100.10.2022 ICMA Employer Perce	PR Batch 00100.10.2022 ICM	434.40
Total for this ACH Check for Vendor 0382:				810.88
ACH	0387	MISSIONSQUARE #302482	10/14/2022	
	PR 22-21	PR Batch 00100.10.2022 ICMA Employee Dedu	PR Batch 00100.10.2022 ICM	2,149.54
	PR 22-21	PR Batch 00100.10.2022 ICMA Employee Perce	PR Batch 00100.10.2022 ICM	221.92
Total for this ACH Check for Vendor 0387:				2,371.46
ACH	0453	CONTINENTAL RESEARCH CORP	10/14/2022	
	0039334	cleaning supplies		514.00
Total for this ACH Check for Vendor 0453:				514.00
ACH	0761	ELECTRIC PUMP INC	10/14/2022	
	0074424-IN	Pumps (LS #10) and Control Panel Materials (all		78,560.70
Total for this ACH Check for Vendor 0761:				78,560.70
ACH	0922	NINENORTH	10/14/2022	
	2022-182	September Production		658.83
Total for this ACH Check for Vendor 0922:				658.83
ACH	1115	WSB & ASSOCIATES INC	10/14/2022	
	R-020947-000-1	Chip Seal Inspection-August		1,174.25
Total for this ACH Check for Vendor 1115:				1,174.25
ACH	1125	BOLTON & MENK INC	10/14/2022	
	0297496	2021 PMP Hazelnut Park/Glenpaul		596.50
	0297498	2022 PMP Snelling Ave Improvements		3,052.00
Total for this ACH Check for Vendor 1125:				3,648.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	2490 R708208	CORE & MAIN LP Hydrant Oil	10/14/2022	294.56
Total for this ACH Check for Vendor 2490:				294.56
ACH	7501 59150	KELLY & LEMMONS PA September Prosecution	10/14/2022	3,218.38
Total for this ACH Check for Vendor 7501:				3,218.38
ACH	ALPI 100122	ALLEGRA PRINT & IMAGING INC Postage-October Newsletter	10/14/2022	877.00
Total for this ACH Check for Vendor ALPI:				877.00
ACH	4889 10142022	COMMUNITY FOOTWORKS October Foot Care Clinic	10/14/2022	355.20
Total for this ACH Check for Vendor 4889:				355.20
51321	10507 33707	ANIMAL HUMANE SOCIETY Animal Control July-September	10/14/2022	232.00
Total for Check Number 51321:				232.00
51322	0131 640810 642896 643093 643093 643565 644269 644277	BEISSWENGERS DO IT BEST Pipe chainsaw chains and oil return-oil oil fuel cap snap link/eye bolt snap link/eye bolts	10/14/2022	15.99 117.16 -59.18 70.98 21.99 13.88 35.17
Total for Check Number 51322:				215.99
51323	1033 101030.1022 98681.1022	COMCAST Service 10/3-11/2 Service 10/5-11/4	10/14/2022	108.35 111.32
Total for Check Number 51323:				219.67
51324	1032 220930	COMMERCIAL ASPHALT CO INC asphalt purchase 9/28	10/14/2022	210.25
Total for Check Number 51324:				210.25
51325	UB*00604	DG EQUITIES LLC Refund Check 012976-000, 1901 Stowe Avenue	10/14/2022	77.72
Total for Check Number 51325:				77.72
51326	0390 1200.1022	INT'L UNION OPERATING ENGINEERS October Dues	10/14/2022	280.00
Total for Check Number 51326:				280.00
51327	10241 10062022	ROSS or KARI JOHNSON PeeWee Soccer Refund	10/14/2022	66.00
Total for Check Number 51327:				66.00
51328	10448	MARCO TECHNOLOGIES LLC	10/14/2022	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	483794731	Copier Contract 9/25-10/25		200.36
	483794731	Copier Contract 9/25-10/25		35.35
Total for Check Number 51328:				235.71
51329	UB*00602	HASSAN MOSTAFA Refund Check 012683-000, 1418 Indian Oaks T	10/14/2022	189.93
Total for Check Number 51329:				189.93
51330	UB*00601	GARY POMERLEAU Refund Check 000826-000, 1475 Dawn Circle	10/14/2022	275.00
Total for Check Number 51330:				275.00
51331	0811 PUBW-019668 SHRFL-002097	RAMSEY COUNTY Bulk Salt Purchased Jan-April 2022 Law Enforcement Services-October	10/14/2022	22,350.57 116,177.07
Total for Check Number 51331:				138,527.64
51332	UB*00603	KENNETH TATE Refund Check 001695-000, 1900 Jerrold Avenu	10/14/2022	69.20
Total for Check Number 51332:				69.20
51333	UB*00600	DIANA or NICKOLAS TURCO Refund Check 007846-000, 1533 Keithson Driv	10/14/2022	31.98
Total for Check Number 51333:				31.98
51334	1300 090 0724018	UNIFIRST CORPORATION October Mats	10/14/2022	163.91
Total for Check Number 51334:				163.91
Total for 10/14/2022:				249,497.37
Report Total (59 checks):				485,613.68