



MEMORANDUM

DATE: October 10, 2022

TO: Honorable Mayor and City Councilmembers
Dave Perrault, City Administrator

FROM: Gayle Bauman, Finance Director
Pang Silseth, Accounting Analyst

SUBJECT: Claims and Payroll Listing

Budgeted Amount:	Actual Amount:	Funding Source:
N/A	N/A	N/A

Council Should Consider

- Motion to approve, table or deny the following:
- Claims and Payroll Listing

All items need a simple majority for action unless otherwise noted.

Memo

Background

Payroll is processed biweekly and accounts payable is processed weekly.

Budget Impact

N/A

Attachments

2022 Payroll #20	\$95,976.48
Total Payroll	\$95,976.48
Paid Claims - 09/17/2022-09/30/2022 (Check Nos. 51265-51308 and ACH Checks)	\$729,963.96
Total Accounts Payable	\$729,963.96
Total Claims	\$825,940.44

CITY OF ARDEN HILLS

PAYROLL # 20

CHECKS DATED: 09/30/22

Biweekly: 09/10/22 - 09/23/22

EMPLOYEE DEDUCTIONS	AMT.	CITY BENEFIT	Payment Method
FIT	8,097.85		EFT
FICA Oasdi	5,158.92	5,158.92	EFT
FICA Medicare	1,206.53	1,206.53	EFT
SIT	3,573.51		EFT
TOTAL TAXES	18,036.81	6,365.45	

Health Premium	175.27	0.00	A/P Check*
Dental Premium	52.73	0.00	A/P Check*
FSA Health Care Reimb.			A/P Check*
FSA Dependent Care Reimb.			A/P Check*
TOTAL FLEXIBLE SPENDING	228.00	0.00	

HSA Health Saving		0.00	
Health Care Savings Plan-Retirement			EFT
TOTAL HEALTH SAVINGS	0.00	0.00	

PERA	4,974.39	5,739.68	EFT
ICMA	2,802.11	434.40	EFT
Central Pension Fund-Union	1,536.00		A/P Check*
MN State Retirement System	1,303.86		EFT
TOTAL RETIREMENT	10,616.36	6,174.08	

AFLAC			EFT
Life/Addl/Dep Life		0.00	A/P Check*
Life/Addl non-tax			A/P Check*
LTD/STD Insurance			A/P Check*
PERA Life Insurance			A/P Check*
IUOE 49 Dues (Union)			A/P Check*
UNUM			A/P Check*
TOTAL VOLUNTARY	0.00	0.00	

Total Employee Deductions	28,881.17
Net Payroll (payroll checks)	0.00
Direct Deposit	54,555.78
Gross Payroll Tie-Out	83,436.95
Plus City Paid Benefit	12,539.53
TOTAL PAYROLL COST	95,976.48

FICA TIE-OUT	
Gross Payroll	83,436.95
Less Total FSA	228.00
Less Total H.SA	0.00
Less Voluntary Ins	0.00
Net P/R Subject to FICA	83,208.95
FICA Oasdi @ 6.20%	5,158.92
FICA Medicare @ 1.45%	1,206.53

Note: Federal and State Payroll Tax obligations are satisfied by means of utilizing the US Bank Easy Tax Deposit Service. Transfers are typically made up to two days after the payroll date.

* A/P Checks can be found on the *ACCOUNTS PAYABLE Check Approval* report. Checks may be paid this week or the following week.

Accounts Payable

Checks by Date - Detail by Check Date

User: pang.silseth
 Printed: 10/3/2022 12:05 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	0189	GOPHER STATE ONE CALL	09/23/2022	
	2080189	August Locates		108.90
	2080189	August Locates		108.90
	2080189	August Locates		108.90
Total for this ACH Check for Vendor 0189:				326.70
ACH	0192	GRAINGER INC	09/23/2022	
	9443396073	Bandclamp		36.30
	9443396099	Bandclamp		36.30
Total for this ACH Check for Vendor 0192:				72.60
ACH	0243	METROPOLITAN COUNCIL-WASTE W/	09/23/2022	
	0001145096	Waste Water-October		68,098.24
Total for this ACH Check for Vendor 0243:				68,098.24
ACH	0285	XCEL ENERGY	09/23/2022	
	795175070	7/17/22-8/15/22		1,830.63
	795175070	7/17/22-8/15/22		3,043.71
	795175070	7/17/22-8/15/22		195.29
	795175070	7/17/22-8/15/22		313.72
	795175070	7/17/22-8/15/22		63.19
	795175070	7/17/22-8/15/22		1,772.36
	795175070	7/17/22-8/15/22		1,519.82
Total for this ACH Check for Vendor 0285:				8,738.72
ACH	0319	CITY OF ROSEVILLE	09/23/2022	
	0231197	IT Support-September		7,535.16
Total for this ACH Check for Vendor 0319:				7,535.16
ACH	0320	HEALTH PARTNERS INC	09/23/2022	
	009594853047	October Insurance		961.27
Total for this ACH Check for Vendor 0320:				961.27
ACH	0327	STAPLES INC	09/23/2022	
	3515930345	Supplies		7.99
	3515930345	Supplies		65.98
	3516134527	Supplies-Return		-7.99
	3517014664	Supplies		83.29
	3517649385	Supplies Return		-83.29
Total for this ACH Check for Vendor 0327:				65.98
ACH	0549	ABLE HOSE & RUBBER LLC INC	09/23/2022	
	228837-001	Discharge Hose		222.88

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for this ACH Check for Vendor 0549:	222.88
ACH	0750 9915523783	VERIZON WIRELESS Service 9/11-10/10	09/23/2022	1,010.16
			Total for this ACH Check for Vendor 0750:	1,010.16
ACH	0922 2022-164	NINENORTH August Production	09/23/2022	838.83
			Total for this ACH Check for Vendor 0922:	838.83
ACH	10268 091522	DAVID SWEARINGEN AWWA Conference Mileage and Parking	09/23/2022	156.25
			Total for this ACH Check for Vendor 10268:	156.25
ACH	10363 M1543	MINUTE MAKER SECRETARIAL CC Meeting Minutes 8/22	09/23/2022	181.50
			Total for this ACH Check for Vendor 10363:	181.50
ACH	1125 0295493 0295494 0296633 0296633 0296633 0296633 0296633 0296633 0296633 0296633	BOLTON & MENK INC 2021 PMP Hazelnut/Glenpaul 2022 Snelling Ave 7/9-8/19 Planning Services Delkor PC 22-014 #663; 7/9-8/19 Planning Svcs 7/9-8/19 Planning Services 7/9-8/19 Planning Services 7/9-8/19 Planning Services 7/9-8/19 Planning Services Trident PC 22-009 #650; 7/9-8/19 Planning Svcs Ramsey Co PC 22-013 #662; 7/9-8/19 Planning :	09/23/2022	250.00 8,600.50 720.00 768.00 8,960.00 45.00 135.00 320.00 64.00
			Total for this ACH Check for Vendor 1125:	19,862.50
ACH	1223 3543225	ADAM'S PEST CONTROL - MAIN Pest Control-September	09/23/2022	78.03
			Total for this ACH Check for Vendor 1223:	78.03
ACH	1408 38501	SUPPLY SOLUTIONS LLC Supplies	09/23/2022	254.80
			Total for this ACH Check for Vendor 1408:	254.80
ACH	4447 B309053	BRAUN INTERTEC CORPORATION Arden Oaks Improvments Materials Testing	09/23/2022	2,791.50
			Total for this ACH Check for Vendor 4447:	2,791.50
ACH	5383 F48627	CRYSTEEL TRUCK EQUIPMENT INC 2022 Ford F350 snowplow and deflector	09/23/2022	7,185.00
			Total for this ACH Check for Vendor 5383:	7,185.00
ACH	5587 INV143864	CES IMAGING INC September Rental	09/23/2022	60.00
			Total for this ACH Check for Vendor 5587:	60.00
ACH	6555 002022003920	TKDA INC Arden Oaks Improvements 6/26-7/30	09/23/2022	6,606.98

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	002022004179	Arden Oaks Improvements 7/31-8/27		10,497.67
		Total for this ACH Check for Vendor 6555:		17,104.65
ACH	7025 0001396731	ON SITE COMPANIES -OSSTC INC Restrooms 9/3-9/30	09/23/2022	682.00
		Total for this ACH Check for Vendor 7025:		682.00
ACH	7501 58933	KELLY & LEMMONS PA August Prosecution	09/23/2022	3,780.00
		Total for this ACH Check for Vendor 7501:		3,780.00
ACH	ALPI 167197	ALLEGRA PRINT & IMAGING INC August /September Newsletter	09/23/2022	3,347.60
		Total for this ACH Check for Vendor ALPI:		3,347.60
ACH	MNLI 35955	MINNESOTA NATIVE LANDSCAPES IN Vegetation Management 8/30	09/23/2022	220.00
		Total for this ACH Check for Vendor MNLI:		220.00
51265	2597 9202022	AARP September AARP Driver Safety Class	09/23/2022	280.00
		Total for Check Number 51265:		280.00
51266	1033 44271.1022 98681.0922	COMCAST Service 9/21-10/20 Service 9/5-10/4	09/23/2022	6.57 111.32
		Total for Check Number 51266:		117.89
51267	10244 154460462	COMCAST BUSINESS INC September Service	09/23/2022	494.42
		Total for Check Number 51267:		494.42
51268	0841 91699 91700	EHLERS & ASSOCIATES INC. August Financial Services TIF Services-August	09/23/2022	2,175.00 550.00
		Total for Check Number 51268:		2,725.00
51269	1193 16217754	FURTHER INC September Participant Fees	09/23/2022	49.10
		Total for Check Number 51269:		49.10
51270	0390 1200.0922	INT'L UNION OPERATING ENGINEERS September Dues	09/23/2022	280.00
		Total for Check Number 51270:		280.00
51271	UB*00596	ALEXANDER KELLY Refund Check 012492-000, 1386 Arden View D	09/23/2022	77.13
		Total for Check Number 51271:		77.13
51272	UB*00597	DOUGLAS KIEFFER Refund Check 002692-000, 1891 Lake Lane	09/23/2022	30.34

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 51272:	30.34
51273	AR-KKRA ROW 2021-00535 ROW2021-01057	KKRA LLC Escrow Refund ROW 2021-00535; 1426 Bussard Escrow Refund ROW 2021-01057; 3855 Lexing	09/23/2022	1,000.00 1,000.00
			Total for Check Number 51273:	2,000.00
51274	10448 481375640 481375640	MARCO TECHNOLOGIES LLC Copier Contract 8/25-9/25 Copier Contract 8/25-9/25	09/23/2022	35.36 200.35
			Total for Check Number 51274:	235.71
51275	AR-Mezz ROW 2019-00733	MIKE MEZZENGA Escrow Refund ROW 2019-00733; 1489 Bussard	09/23/2022	1,000.00
			Total for Check Number 51275:	1,000.00
51276	10486 091922 091922	MINNESOTA METRO NORTH TOURISM SpringHill Suites August Lodging Tax Quality Inn August Lodging Tax	09/23/2022	11,443.60 5,244.95
			Total for Check Number 51276:	16,688.55
51277	10286 405900	MINNESOTA OCCUPATIONAL HEALTH Drug Screening	09/23/2022	64.00
			Total for Check Number 51277:	64.00
51278	10271 1222435	MN PEIP October Insurance	09/23/2022	13,601.10
			Total for Check Number 51278:	13,601.10
51279	0600 315800102022	NCPERS GROUP LIFE INS October Insurance	09/23/2022	48.00
			Total for Check Number 51279:	48.00
51280	0155 W22080562	OFFICE OF MN IT SERVICES August Phones	09/23/2022	750.32
			Total for Check Number 51280:	750.32
51281	7038 5243 5717	PEARSON BROS INC Seal Coat Fog Seal	09/23/2022	194,113.89 18,907.00
			Total for Check Number 51281:	213,020.89
51282	6154 MI-T00014180	PIRTEK MIDWAY Service to #85211	09/23/2022	271.50
			Total for Check Number 51282:	271.50
51283	1074 85532	PRECISION LANDSCAPE & TREE INC Tree Removal 1891 Lake Ln	09/23/2022	3,462.38
			Total for Check Number 51283:	3,462.38
51284	1208	PREMIUM WATERS INC	09/23/2022	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	610207-08-22	August Water		38.98
	613317-08-22	August Water		50.98
Total for Check Number 51284:				89.96
51285	10515 157879-1	QUALITY COUNTS Traffic Counts	09/23/2022	2,772.00
Total for Check Number 51285:				2,772.00
51286	0811 EMCOM-009819 EMCOM-010276 EMCOM-010312 EMCOM-010329 SHRFL-002090	RAMSEY COUNTY Fleet Support-January Fleet Support-August Dispatch Services-August CAD Services-August Law Enforcement Svcs-September	09/23/2022	24.96 24.96 4,418.27 732.41 116,177.07
Total for Check Number 51286:				121,377.67
51287	6748 GL154938.1022	RELIANCE STANDARD October Insurance	09/23/2022	1,479.63
Total for Check Number 51287:				1,479.63
51288	10354 0822572589 0822572589 0822572589 0822572589 0822572589 0822572589	ST. PAUL PIONEER PRESS Annual Tax Disclosure Ordinance No 2022-005 Swimming Pools Annual Tax Disclosure PC22-014 #663 4300 Round Lake Delkor Ordinance No 2022-006 THL Moratorium Annual Tax Disclosure	09/23/2022	38.38 59.22 38.39 45.12 48.88 38.38
Total for Check Number 51288:				268.37
51289	10514 4432	TOUCHDOWN TILE Toilet Repair	09/23/2022	5,064.80
Total for Check Number 51289:				5,064.80
51290	AR-UNIV3 ROW 2021-01355 ROW 2021-01430 ROW 2022-00083 ROW 2022-00404	UNIVERSAL SERVICES INC Escrow Refund ROW 2021-01355; 4200 Round Escrow Refund ROW 2021-01430; 1365 Eide C Escrow Refund ROW 2022-00083; 2 Pine Tree I Escrow Refund ROW 2022-00404; 1275 Red Fc	09/23/2022	1,000.00 1,000.00 1,000.00 1,000.00
Total for Check Number 51290:				4,000.00
51291	9755 OSV000002856508	VERIZON CONNECT NWF INC August Service	09/23/2022	323.80
Total for Check Number 51291:				323.80
51292	UB*00531	KAREN WILLIAM Refund Check 011905-000, 1954 Edgewater Av	09/23/2022	524.20
Total for Check Number 51292:				524.20
51293	0220 09152022	MINNESOTA DEPT OF LABOR & INDU Building Official License-B Patterson	09/23/2022	50.00
Total for Check Number 51293:				50.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for 9/23/2022:	534,721.13
ACH	0008 09262022	JOSEPH MOONEY Reimbursement-Boots	09/30/2022	185.00
			Total for this ACH Check for Vendor 0008:	185.00
ACH	0022 09262022	THOMAS MIKACEVICH Mileage Reimbursement 9/19-9/23	09/30/2022	518.75
			Total for this ACH Check for Vendor 0022:	518.75
ACH	0192 9455319120	GRAINGER INC Marking Paint	09/30/2022	64.08
			Total for this ACH Check for Vendor 0192:	64.08
ACH	0230 1364525-00	MTI DISTRIBUTING INC #85473; pre-filter, plate cover, latch swell	09/30/2022	218.59
			Total for this ACH Check for Vendor 0230:	218.59
ACH	0327 3517518533 3517750512 3517750513 3517750514 3518002054	STAPLES INC Supplies Supplies Supplies Supplies Supplies	09/30/2022	103.99 68.36 38.99 43.77 64.99
			Total for this ACH Check for Vendor 0327:	320.10
ACH	0382 PR 22-20 PR 22-20	ICMA RETIREMENT TRUST - 106944 PR Batch 00300.09.2022 ICMA Employee Perce PR Batch 00300.09.2022 ICMA Employer Perce	09/30/2022 PR Batch 00300.09.2022 ICM PR Batch 00300.09.2022 ICM	376.48 434.40
			Total for this ACH Check for Vendor 0382:	810.88
ACH	0387 PR 22-20 PR 22-20	ICMA RETIREMENT TRUST #302482 PR Batch 00300.09.2022 ICMA Employee Dedu PR Batch 00300.09.2022 ICMA Employee Perce	09/30/2022 PR Batch 00300.09.2022 ICM PR Batch 00300.09.2022 ICM	2,149.54 276.09
			Total for this ACH Check for Vendor 0387:	2,425.63
ACH	0922 2022-178	NINENORTH 2022 State of the City	09/30/2022	1,009.12
			Total for this ACH Check for Vendor 0922:	1,009.12
ACH	10268 09152022	DAVID SWEARINGEN Mileage 9/15/2022-additional for rate increase	09/30/2022	10.00
			Total for this ACH Check for Vendor 10268:	10.00
ACH	10363 M1553	MINUTE MAKER SECRETARIAL CC Meeting Minutes-9/12	09/30/2022	154.00
			Total for this ACH Check for Vendor 10363:	154.00
ACH	1125 0293589	BOLTON & MENK INC Lift Station 10 Rehab	09/30/2022	4,397.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor 1125:				4,397.50
ACH	1252	CAMPBELL KNUTSON - ATTORNEYS	09/30/2022	
	3231G-0822	P&Z-August Legal		449.50
	3231G-0822	Admin-August Legal		2,387.00
	3231G-0822	PC 22-012 Launch Prop #656-August Legal		301.60
Total for this ACH Check for Vendor 1252:				3,138.10
ACH	6129	FAST SIGNS INC	09/30/2022	
	204-58922	State of City Signage		288.62
Total for this ACH Check for Vendor 6129:				288.62
ACH	JOHC	JOHNSON CONTROLS INC	09/30/2022	
	1-120821237307	AHU-2 Supply Fan Motor /Starter Heaters		5,120.31
Total for this ACH Check for Vendor JOHC:				5,120.31
ACH	ACH001	US BANK	09/30/2022	
	BAUMG92022	WALMART.COM-Council Fridge		158.92
	CHRIM92022	CHETS SHOES - Boot Oil		64.23
	CHRIM92022	TWIN CITY SEED CO-Brighton Way Pond		69.89
	CHRIM92022	PY *NORTH STAR MINI STORA		140.00
	FRIDJ92022	AMZN MKTP US*1V8MD1170-Phone Charger		83.92
	HANSJ92022	JIMMY JOHNS - CC Worksession		206.43
	MIKAT92022	APPLE.COM-Icloud Storage		0.99
	PERRD92022	AMERICAN PLANNING-Membership		548.00
	PERRD92022	URBAN LAND INSTITUTE-Membership		264.00
	REBATE92022	US BANK REBATE		-288.48
	VAUGJ92022	WWW.PEACHJAR.COM-online posting		25.00
Total for this ACH Check for Vendor ACH001:				1,272.90
ACH	ACH002	AFLAC	09/30/2022	
	878076	Insurance Premiums- Sept 2022		45.52
Total for this ACH Check for Vendor ACH002:				45.52
ACH	ACH004	FURTHER	09/30/2022	
	9272022	Health Care FSA		995.11
Total for this ACH Check for Vendor ACH004:				995.11
ACH	ACH005	MINNESOTA REVENUE-SALES & USE	09/30/2022	
	82022	August Sales/Use Tax		68.01
	82022	August Sales/Use Tax		-0.01
Total for this ACH Check for Vendor ACH005:				68.00
51294	2440	BERWALD ROOFING COMPANY INC	09/30/2022	
	16934	Roof Maintenance		1,400.00
Total for Check Number 51294:				1,400.00
51295	10347	BITUMINOUS ROADWAYS INC	09/30/2022	
	31945	City Hall Parking Lot Improv Pay 2		-319.99
	31945	City Hall Parking Lot Improv Pay 2		6,399.91
Total for Check Number 51295:				6,079.92

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
51296	CPF1 184503.0922	CENTRAL PENSION FUND September Pension	09/30/2022	4,608.00
Total for Check Number 51296:				4,608.00
51297	0342 0000000808 0000000809	CITY OF SHOREVIEW Adult Program-Smart Phone Workshop Adult Programs-History Seminar/Mixed Media /	09/30/2022	36.00 150.00
Total for Check Number 51297:				186.00
51298	10511 2022007045928 2022007047521	CUSTOM TRUCK ONE SOURCE #85219-Tommy Gate #85220, Service Body	09/30/2022	5,449.00 22,022.00
Total for Check Number 51298:				27,471.00
51299	10516 2022-088	DASH SPORTS LLC Soccer Tykes Camp	09/30/2022	662.40
Total for Check Number 51299:				662.40
51300	UB*00598	Ginny Hannula Refund Check 007397-000, 1689 Brueberry Lar	09/30/2022	32.15
Total for Check Number 51300:				32.15
51301	UB*00599	Kathy Johnson Refund Check 001448-000, 3700 Chatham Circ	09/30/2022	31.65
Total for Check Number 51301:				31.65
51302	1055 KPS1100	KODIAK POWER SYSTEMS INC Lift #8 Generator-Fan Belt Repair	09/30/2022	2,027.94
Total for Check Number 51302:				2,027.94
51303	0495 854	LAKE JOHANNA FIRE DEPARTMENT I 2022 Capital Reimbursement-Grills	09/30/2022	494.85
Total for Check Number 51303:				494.85
51304	0222 366527	LEAGUE OF MINNESOTA CITIES Membership Dues 2022-2023	09/30/2022	10,437.00
Total for Check Number 51304:				10,437.00
51305	10362 INV10383816 INV10383816	MARCO TECHNOLOGIES LLC Service 09/25-10/24 & Q3 Usage Service 09/25-10/24 & Q3 Usage	09/30/2022	95.91 543.46
Total for Check Number 51305:				639.37
51306	0330 11503734.0922	PIONEER PRESS INC 26 Week Subscription thru 4/10/23	09/30/2022	393.00
Total for Check Number 51306:				393.00
51307	0811 FLEET-000751 FLEET-000755 FLEET-000755 FLEET-000757	RAMSEY COUNTY Fuel-August Service-August Parts-August Parts-August	09/30/2022	4,006.73 657.20 244.72 72.69

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	PRRRV-001956	2022 Special Assessment Billing		2.50
	PRRRV-001956	2022 Special Assessment Billing		575.00
	PRRRV-001956	2022 Special Assessment Billing		69.17
	PRRRV-001956	2022 Special Assessment Billing		69.16
	PRRRV-001956	2022 Special Assessment Billing		69.17
	PRRRV-001957	2022 Recycling Billing		1,301.00
Total for Check Number 51307:				7,067.34
51308	9075	VINCO INC	09/30/2022	
	2110-823023.02	LS-10 Rehabilitation Project Pmt 2		118,600.00
	2110-823023.02	LS-10 Rehabilitation Project Pmt 2		-5,930.00
Total for Check Number 51308:				112,670.00
Total for 9/30/2022:				195,242.83
Report Total (85 checks):				729,963.96