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GENERAL FUND	2020 Actual	2021 Actual	7/31/2022 YTD	2022 Budget	2023 Budget	\$ Increase (Decrease)	% Increase (Decrease)
REVENUES							
Taxes	\$ 3,629,818	\$ 3,763,386	\$ 2,004,277	\$ 3,858,370	\$ 4,056,020	\$ 197,650	5.1%
Special assessments	4,759	4,514	-	1,510	3,350	1,840	121.9%
Licenses and permits	431,628	752,531	546,397	504,800	511,730	6,930	1.4%
Intergovernmental	629,432	160,279	109,514	158,250	173,770	15,520	9.8%
Charges for services	356,626	605,738	365,549	519,510	524,350	4,840	0.9%
Fines & forfeits	13,581	21,500	9,141	23,750	23,190	(560)	-2.4%
Investment earnings	101,743	(13,315)	19,484	19,500	42,500	23,000	117.9%
Miscellaneous	61,955	9,958	5,039	13,820	13,340	(480)	-3.5%
TOTAL REVENUES	\$ 5,229,541	\$ 5,304,591	\$ 3,059,402	\$ 5,099,510	\$ 5,348,250	\$ 248,740	4.9%
EXPENDITURES							
Mayor & council	\$ 65,219	\$ 67,262	\$ 27,879	\$ 55,070	\$ 56,850	\$ 1,780	3.2%
Administration	314,912	346,982	222,742	401,070	415,990	14,920	3.7%
Elections	25,443	31,632	25,738	32,350	33,200	850	2.6%
Finance	144,397	150,251	119,710	184,220	190,600	6,380	3.5%
TCAAP	42,707	37,711	26,365	87,260	90,580	3,320	3.8%
Planning & Zoning	154,972	203,759	108,845	242,010	278,060	36,050	14.9%
Government Buildings	179,674	176,682	114,525	203,840	223,460	19,620	9.6%
Police	1,427,395	1,376,846	828,199	1,396,130	1,453,280	57,150	4.1%
Dispatch	45,578	54,283	30,904	61,810	68,740	6,930	11.2%
Fire	620,986	656,401	696,675	696,670	751,180	54,510	7.8%
Emergency Management	6,308	5,996	3,674	6,200	6,820	620	10.0%
Protective Inspections	335,502	614,610	171,636	349,860	367,310	17,450	5.0%
Street Maintenance	675,740	618,235	385,652	759,040	793,630	34,590	4.6%
Recreation	168,895	141,426	108,888	234,740	236,920	2,180	0.9%
Park Maintenance	378,893	485,200	279,032	529,240	542,960	13,720	2.6%
Transfers out	478,000	548,000	102,540	-	-	-	N/A
TOTAL EXPENDITURES	\$ 5,064,623	\$ 5,515,275	\$ 3,253,003	\$ 5,239,510	\$ 5,509,580	\$ 270,070	5.2%
NET CHANGE IN FUND BALANCE	\$ 164,918	\$ (210,684)	\$ (193,601)	\$ (140,000)	\$ (161,330)	\$ (21,330)	15.2%

2023 BUDGET - GENERAL FUND - SCHEDULE OF EXPENDITURES - DETAIL BY FUNCTION

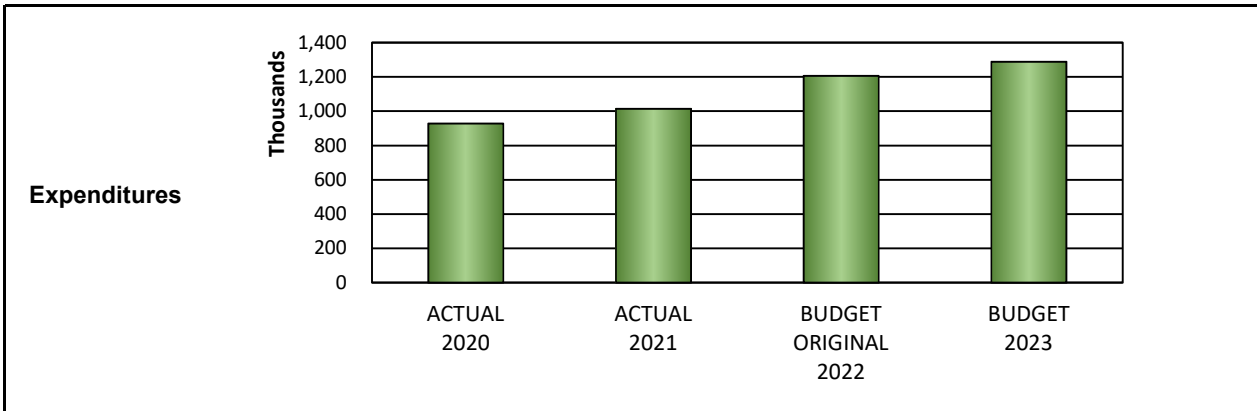
	2020 Actual	2021 Actual	2022 Budget	2023 Proposed	\$ Increase (Decrease)	% Increase (Decrease)
Mayor & council						
Personnel Expenses	\$ 37,208	\$ 37,209	\$ 37,220	\$ 37,230	\$ 10	0.0%
Supplies and Materials	108	-	150	150	-	0.0%
Other Services and Charges	27,903	30,052	17,700	19,470	1,770	10.0%
	\$ 65,219	\$ 67,262	\$ 55,070	\$ 56,850	\$ 1,780	3.2%
Administration						
Personnel Expenses	\$ 211,484	\$ 219,152	\$ 246,340	\$ 257,490	\$ 11,150	4.5%
Supplies and Materials	180	-	650	650	-	0.0%
Other Services and Charges	103,248	127,830	154,080	157,850	3,770	2.4%
	\$ 314,912	\$ 346,982	\$ 401,070	\$ 415,990	\$ 14,920	3.7%
Elections						
Supplies and Materials	\$ 758	\$ -	\$ -	\$ -	\$ -	0.0%
Other Services and Charges	24,685	31,632	32,350	33,200	850	2.6%
	\$ 25,443	\$ 31,632	\$ 32,350	\$ 33,200	\$ 850	2.6%
Finance						
Personnel Expenses	\$ 58,488	\$ 68,026	\$ 73,370	\$ 78,680	\$ 5,310	7.2%
Supplies and Materials	8,170	10,229	18,000	16,500	(1,500)	-8.3%
Other Services and Charges	77,738	71,996	92,850	95,420	2,570	2.8%
	\$ 144,397	\$ 150,251	\$ 184,220	\$ 190,600	\$ 6,380	3.5%
TCAAP						
Personnel Expenses	\$ 36,316	\$ 22,282	\$ 36,260	\$ 39,580	\$ 3,320	9.2%
Supplies and Materials	-	-	-	-	-	0.0%
Other Services and Charges	6,391	15,429	51,000	51,000	-	0.0%
	\$ 42,707	\$ 37,711	\$ 87,260	\$ 90,580	\$ 3,320	3.8%
Planning & Zoning						
Personnel Expenses	\$ 136,151	\$ 114,783	\$ 200,230	\$ 233,100	\$ 32,870	16.4%
Supplies and Materials	24	-	-	-	-	0.0%
Other Services and Charges	18,797	88,976	41,780	44,960	3,180	7.6%
	\$ 154,972	\$ 203,759	\$ 242,010	\$ 278,060	\$ 36,050	14.9%
Government Buildings						
Personnel Expenses	\$ 34,927	\$ 32,563	\$ 34,000	\$ 36,910	\$ 2,910	8.6%
Supplies and Materials	4,347	5,057	9,500	9,500	-	0.0%
Other Services and Charges	140,401	139,062	160,340	177,050	16,710	10.4%
	\$ 179,674	\$ 176,682	\$ 203,840	\$ 223,460	\$ 19,620	9.6%
Police						
Other Services and Charges	\$ 1,427,395	\$ 1,376,846	\$ 1,396,130	\$ 1,453,280	\$ 57,150	4.1%
	\$ 1,427,395	\$ 1,376,846	\$ 1,396,130	\$ 1,453,280	\$ 57,150	4.1%
Dispatch						
Other Services and Charges	\$ 45,578	\$ 54,283	\$ 61,810	\$ 68,740	\$ 6,930	11.2%
	\$ 45,578	\$ 54,283	\$ 61,810	\$ 68,740	\$ 6,930	11.2%
Fire						
Other Services and Charges	\$ 620,986	\$ 656,401	\$ 696,670	\$ 751,180	\$ 54,510	7.8%
	\$ 620,986	\$ 656,401	\$ 696,670	\$ 751,180	\$ 54,510	7.8%
Emergency Management						
Personnel Expenses	\$ 5,009	\$ 5,070	\$ 5,200	\$ 5,270	\$ 70	1.3%
Supplies and Materials	-	-	-	-	-	0.0%
Other Services and Charges	1,299	927	1,000	1,550	550	55.0%
	\$ 6,308	\$ 5,996	\$ 6,200	\$ 6,820	\$ 620	10.0%
Protective Inspections						
Personnel Expenses	\$ 265,191	\$ 195,501	\$ 283,960	\$ 296,570	\$ 12,610	4.4%
Supplies and Materials	2,065	204	1,000	1,250	250	25.0%
Other Services and Charges	68,247	418,905	64,900	69,490	4,590	7.1%
	\$ 335,502	\$ 614,610	\$ 349,860	\$ 367,310	\$ 17,450	5.0%
Street Maintenance						
Personnel Expenses	\$ 269,671	\$ 263,797	\$ 319,070	\$ 341,560	\$ 22,490	7.0%
Supplies and Materials	33,903	50,020	50,000	55,250	5,250	10.5%
Other Services and Charges	372,166	304,418	389,970	396,820	6,850	1.8%
	\$ 675,740	\$ 618,235	\$ 759,040	\$ 793,630	\$ 34,590	4.6%
Recreation						
Personnel Expenses	\$ 153,774	\$ 111,452	\$ 150,490	\$ 156,480	\$ 5,990	4.0%
Supplies and Materials	1,314	6,351	24,250	23,250	(1,000)	-4.1%
Other Services and Charges	13,807	23,623	60,000	57,190	(2,810)	-4.7%
	\$ 168,895	\$ 141,426	\$ 234,740	\$ 236,920	\$ 2,180	0.9%
Park Maintenance						
Personnel Expenses	\$ 259,311	\$ 320,174	\$ 338,180	\$ 355,780	\$ 17,600	5.2%
Supplies and Materials	23,786	37,554	37,600	43,350	5,750	15.3%
Other Services and Charges	95,795	127,472	153,460	143,830	(9,630)	-6.3%
	\$ 378,893	\$ 485,200	\$ 529,240	\$ 542,960	\$ 13,720	2.6%
Transfers Out	\$ 478,000	\$ 548,000	\$ -	\$ -	\$ -	0.0%
TOTAL EXPENDITURES	<u>\$ 5,064,623</u>	<u>\$ 5,515,275</u>	<u>\$ 5,239,510</u>	<u>\$ 5,509,580</u>	<u>\$ 270,070</u>	<u>5.2%</u>

CITY OF ARDEN HILLS, MINNESOTA
GENERAL GOVERNMENT SUMMARY
 EXPENDITURE ANALYSIS

Total By Program	2020 ACTUAL	2021 ACTUAL	2022 ORIGINAL BUDGET	2023 BUDGET	PERCENT OVER(UNDER) 2022 BUDGET
City Council	\$ 65,219	\$ 67,262	\$ 55,070	\$ 56,850	3.2%
City Administration	314,912	346,982	401,070	415,990	3.7%
Elections	25,443	31,632	32,350	33,200	2.6%
Finance	144,397	150,251	184,220	190,600	3.5%
TCAAP	42,707	37,711	87,260	90,580	3.8%
Planning & Zoning	154,972	203,759	242,010	278,060	14.9%
Government Buildings	179,674	176,682	203,840	223,460	9.6%
Totals	927,325	1,014,278	1,205,820	1,288,740	6.9%

Total By Classification	2020 ACTUAL	2021 ACTUAL	2022 ORIGINAL BUDGET	2023 BUDGET	PERCENT OVER(UNDER) 2022 BUDGET
Personnel Services	514,575	494,016	627,420	682,990	8.9%
Commodities	13,586	15,286	28,300	26,800	-5.3%
Contractual Services	399,163	504,976	550,100	578,950	5.2%
Capital Outlay	0	0	0	0	N/A
Other Charges	0	0	0	0	N/A
Totals	927,325	1,014,278	1,205,820	1,288,740	6.9%

Staffing	2020	2021	2022	2023
Full-time equivalents	4.52	3.72	4.91	5.06



Function: General Government
Activity: Mayor & Council

Fund # : 101
Activity # : 41100

Activity Scope

The Mayor and City Council are responsible for the formulation of policy and the passage of laws governing the City of Arden Hills. Members participate in various committees, as well as direct staff, through the City Administrator, as to their overall goals for the City. This department provides for Mayor and Council compensation, Council meetings and work sessions, management consultants and memberships. When applicable, participation in NYFS is included in this budget, as is funding for the City Council Retreat Facilitator.

Objectives

1. Adopt policies and ordinances consistent with Council's position on growth, zoning and financial strategy.
2. Continue to work on the redevelopment of the TCAAP property.

Issues

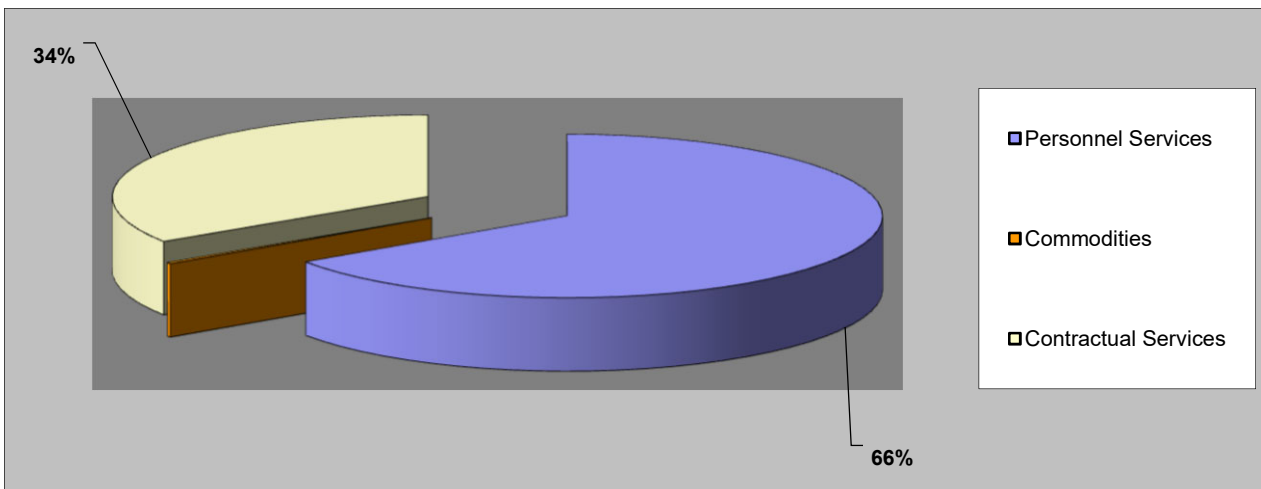
Creating funding sources to build reserve balances to fund future capital improvements while maintaining current City services.

Budget Commentary

In 2023, the Mayor and Council budget is proposed to increase by 3.2% or \$1,780. The budget for NYFS was eliminated in 2022.

<u>Budget Summary</u>	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET
Personnel Services	\$ 37,208	\$ 37,209	\$ 37,220	\$ 37,230
Commodities	108	-	150	150
Contractual Services	27,903	30,052	17,700	19,470
Total	\$ 65,219	\$ 67,262	\$ 55,070	\$ 56,850
Percent Change		3.1%	(-18.1%)	3.2%
NYFS amount included above	17,389	18,584	-	-

Expenditures by Classification



Function: General Government
Activity: Administration

Fund # : 101
Activity # : 41300

Activity Scope

City Administration provides the overall direction of the City, as determined by the City Council. The City Administrator serves as Chief Administrative Officer for the City, ensuring that laws, ordinances, and resolutions of the City Council are enforced and implemented. The Administration Department is responsible for administering Council policies, coordinating Council agendas, and providing support to other functional areas within the City.

Objectives

1. Assist City Council in setting policies and procedures in accordance with Council's position.
2. Provide direction and leadership on major city projects, budget management, oversee performance evaluations and long-range planning.

Issues

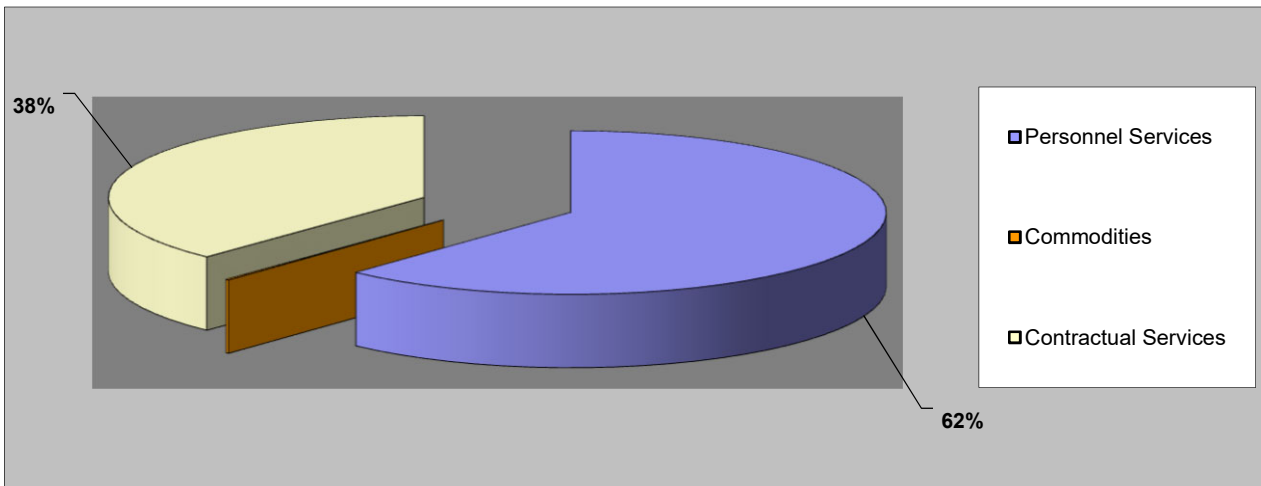
1. Long-range planning to maintain current City services while creating funding sources for reserves.
2. Long-range comprehensive TCAAP planning.

Budget Commentary

The 2023 Administration budget is increasing by 3.7% over 2022. The increase in personnel services is due to step, COLA and insurance benefit increases.. The increase in contractual services is mainly due to an increase in property insurance.

<u>Budget Summary</u>	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET
Personnel Services	\$ 211,484	\$ 219,152	\$ 246,340	\$ 257,490
Commodities	180	-	650	650
Contractual Services	103,248	127,830	154,080	157,850
Total	\$ 314,912	\$ 346,982	\$ 401,070	\$ 415,990
Percent Change		10.2%	15.6%	3.7%
Full-Time Equivalent positions	1.93	1.86	2.08	2.09

Expenditures by Classification



Function: General Government
Activity: Elections

Fund # : 101
Activity # : 41410

Activity Scope

This department covers the cost of administering all Federal, State and Municipal elections. This includes the preparation of any and all absentee ballots, organizing the polling places, election judges, and vote tabulations. The City contracts with Ramsey County for all the required election services.

Objectives

Stay current on election laws.

Issues

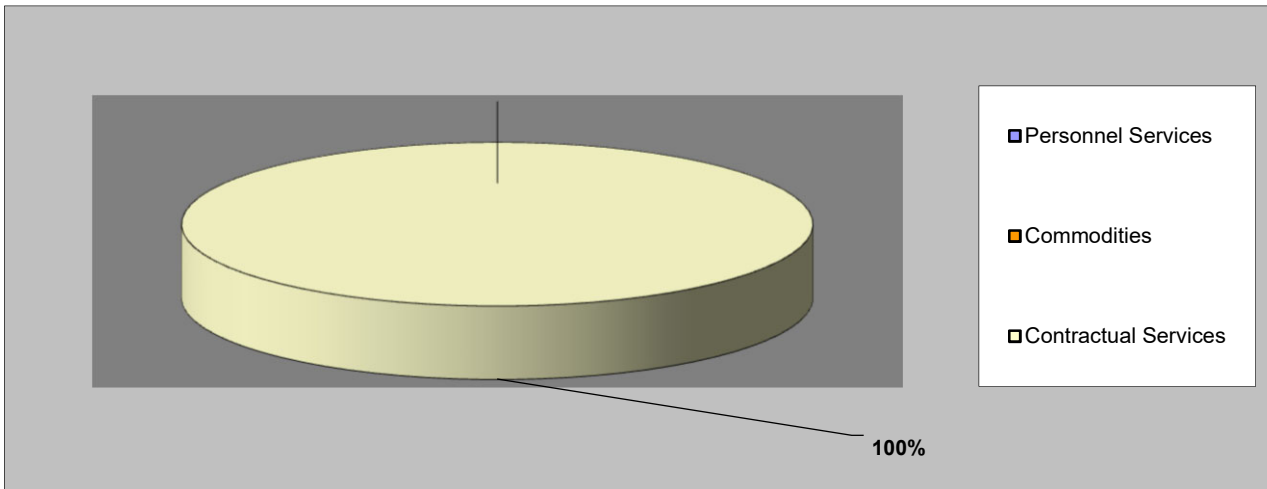
Stay current on election laws.

Budget Commentary

The Elections budget has a 2.6% increase for FY23.

<u>Budget Summary</u>	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -
Commodities	758	-	-	-
Contractual Services	24,685	31,632	32,350	33,200
Total	\$ 25,443	\$ 31,632	\$ 32,350	\$ 33,200
Percent Change		24.3%	2.3%	2.6%

Expenditures by Classification



Function: General Government
Activity: Finance

Fund # : 101
Activity # : 41500

Activity Scope

Conducts the financial affairs of the City in accordance with the Government Accounting Standards Board (GASB) and Generally Accepted Accounting Principles (GAAP). This includes protecting the assets of the City, the initiation of financial plans, investment and debt management, review and implementation of internal controls, and accounting for financial transactions including accounts payable, accounts receivable and payroll.

Objectives

1. Continue working to refine the financial management plan for the City.
2. Continue to produce an Annual Comprehensive Financial Report (ACFR) and reports for the public (Popular Annual Finance Report - PAFR) that receive the GFOA's award for excellence in reporting.
3. Provide meaningful and timely financial reports and information to Council, Commissions and other City Departments.

Issues

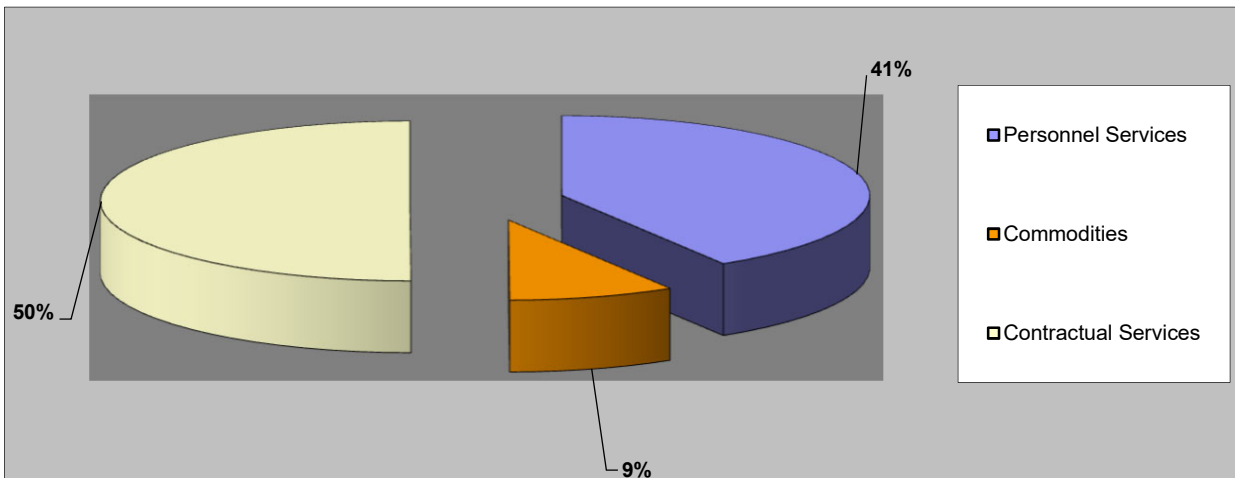
1. Implement improved reporting procedures to inform Council, Commissions and Departments.
2. Work with other Departments to find ways to reduce costs of City operations.
3. Analyze and implement ways to reduce transaction processing and costs.

Budget Commentary

This budget increased by 3.5% in 2023, or \$6,380.

<u>Budget Summary</u>	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET
Personnel Services	\$ 58,488	\$ 68,026	\$ 73,370	\$ 78,680
Commodities	8,170	10,229	18,000	16,500
Contractual Services	77,738	71,996	92,850	95,420
Total	<u>\$ 144,397</u>	<u>\$ 150,251</u>	<u>\$ 184,220</u>	<u>\$ 190,600</u>
Percent Change		4.1%	22.6%	3.5%
Full-Time Equivalent positions	<u>0.52</u>	<u>0.55</u>	<u>0.59</u>	<u>0.63</u>

Expenditures by Classification



Function: General Government
Activity: TCAAP

Fund # : 101
Activity # : 41600

Activity Scope

This department was established to account for revenue and expenditure activity related to the City's comprehensive re-use planning at the Twin Cities Army Ammunition Plant (TCAAP) site.

Objectives

1. Coordination of TCAAP redevelopment planning activities while continuing to meet the needs of the City of Arden Hills.
2. Work with Ramsey County through the Joint Development Authority (JDA).

Issues

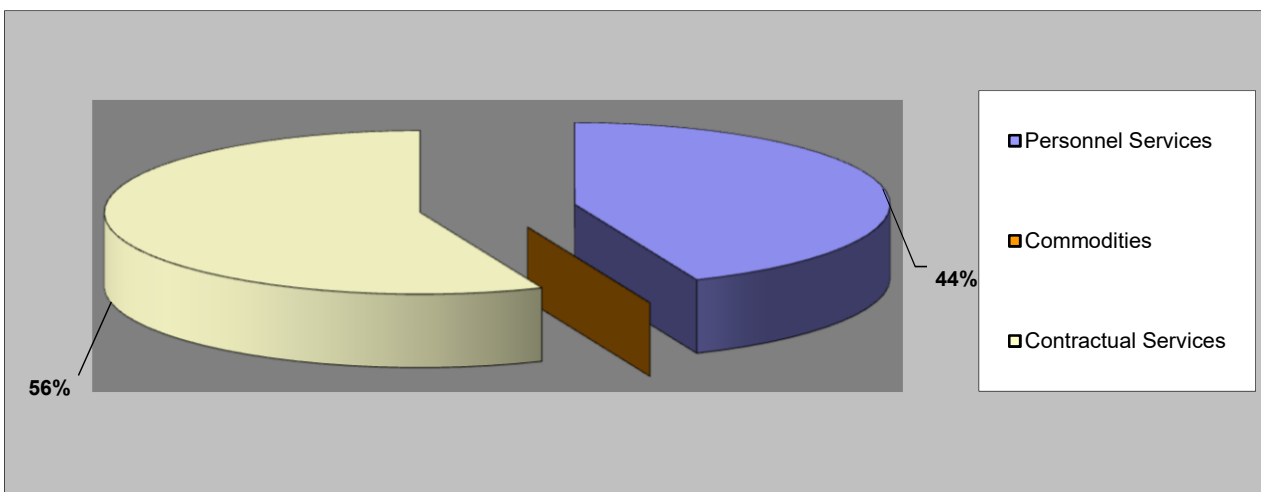
1. Economic conditions.
2. Coordinating with multiple entities/players.

Budget Commentary

Ramsey County purchased the property and established a Joint Development Authority (JDA) with the City. Placeholders for consultant costs have been included, and staff time has been allocated for City Administration, Community Development, and Public Works as they act as the City's support staff to this Authority. The 2023 budget shows an increase of 3.8% due to an increase in personnel costs.

<u>Budget Summary</u>	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET
Personnel Services	\$ 36,316	\$ 22,282	\$ 36,260	\$ 39,580
Commodities	-	-	-	-
Contractual Services	6,391	15,429	51,000	51,000
Total	\$ 42,707	\$ 37,711	\$ 87,260	\$ 90,580
Percent Change		(-11.7%)	131.4%	3.8%
Full-Time Equivalent positions	0.28	0.13	0.23	0.23

Expenditures by Classification



Function: General Government
Activity: Planning & Zoning

Fund # : 101
Activity # : 41910

Activity Scope

Responsible for all planning and zoning related functions of the City. Activities administered by this department include requests for variances, subdivisions, re-zonings, zoning code amendments, signs, conditional use permits, compliance with City Ordinances and other land use issues. The Planners work closely with Protective Inspections, Code Enforcement, and Community Development.

The Planning Commission, consisting of seven members appointed annually by the City Council, meets monthly to review the above requests and to make recommendations to the City Council in an advisory capacity.

Objectives

1. Continue to work on Rental Housing registrations.
2. Continue improvements of the City's planning process.

Issues

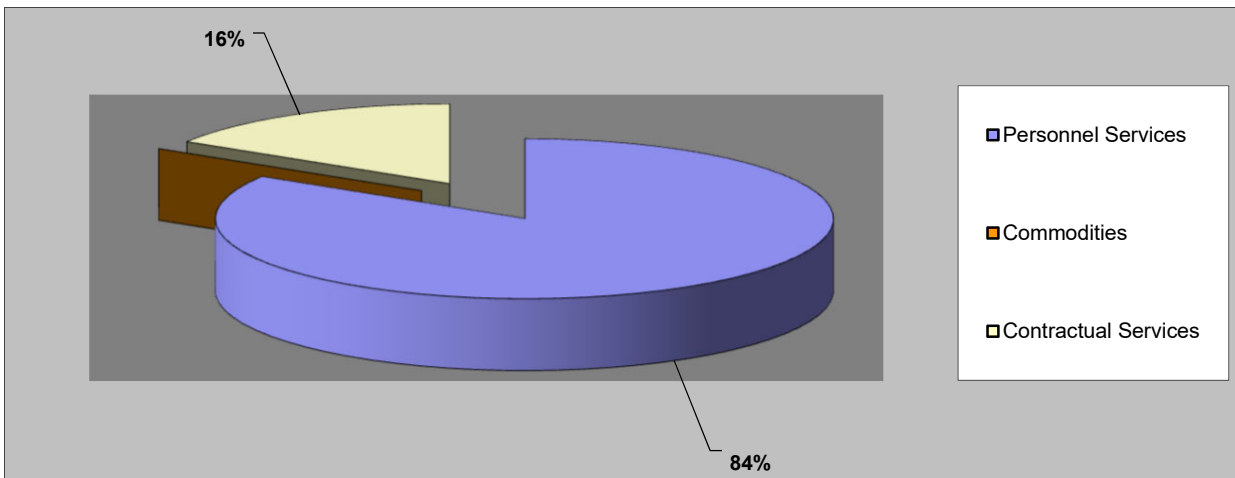
1. Rental Housing registrations.
2. Refine Building Permit process.
3. Research and refine an Administrative Fines process.

Budget Commentary

The budget for 2023 is an increase of 14.9% over the 2022 budget. The fee allocations have increased and the City Planner was promoted to the Community Development Director.

<u>Budget Summary</u>	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET
Personnel Services	\$ 136,151	\$ 114,783	\$ 200,230	\$ 233,100
Commodities	24	-	-	-
Contractual Services	18,797	88,976	41,780	44,960
Total	\$ 154,972	\$ 203,759	\$ 242,010	\$ 278,060
Percent Change		31.5%	18.8%	14.9%
 Full-Time Equivalent positions	 1.49	 0.93	 1.73	 1.84

Expenditures by Classification



Function: General Government
Activity: Government Buildings

Fund # : 101
Activity # : 41940

Activity Scope

This department captures all of the operation/maintenance related costs for the City Hall and Government Building facilities.

The City entered into a contract with Ramsey County for a joint maintenance facility located just west of City Hall off County Road 96 on Paul Kirkwold Drive. The new facility was completed and occupied as of October 2004. 45% of the City's portion of the Ramsey County maintenance facility is charged to this budget.

Objectives

Maintain a reputable facility to house meetings and staff.

Issues

Normal maintenance and repair issues as the building (City Hall) has now been in operation since 2002.

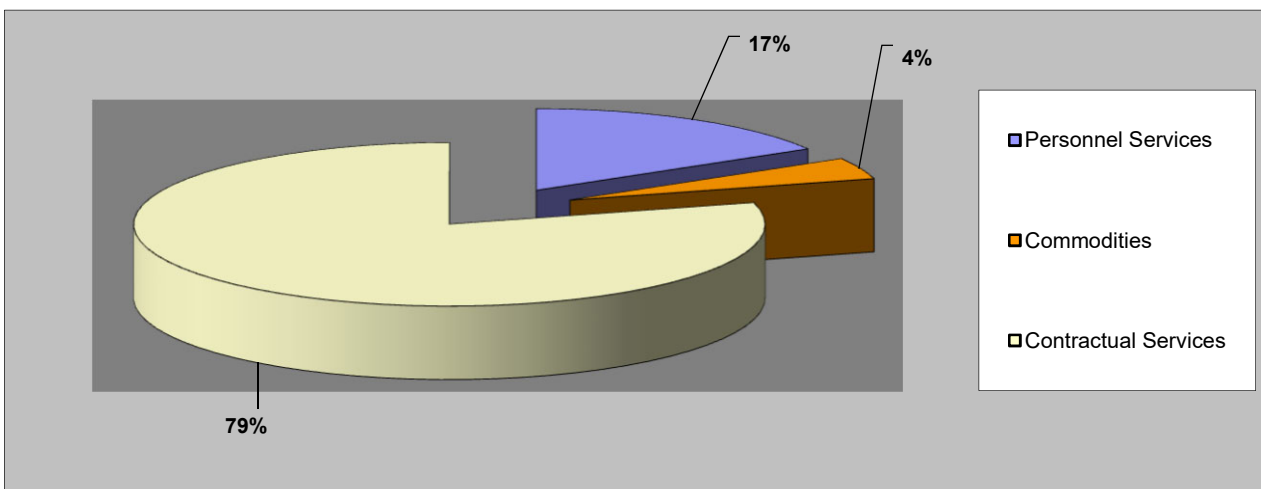
Budget Commentary

The 2023 budget is an increase of 9.6% from the previous year's budget mainly due to increases in utility costs and for trash removal at the Public Works maintenance facility.

Budget Summary

	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET
Personnel Services	\$ 34,927	\$ 32,563	\$ 34,000	\$ 36,910
Commodities	4,347	5,057	9,500	9,500
Contractual Services	140,401	139,062	160,340	177,050
Total	\$ 179,674	\$ 176,682	\$ 203,840	\$ 223,460
Percent Change		(-1.7%)	15.4%	9.6%
Full-Time Equivalent positions	0.31	0.26	0.28	0.28

Expenditures by Classification

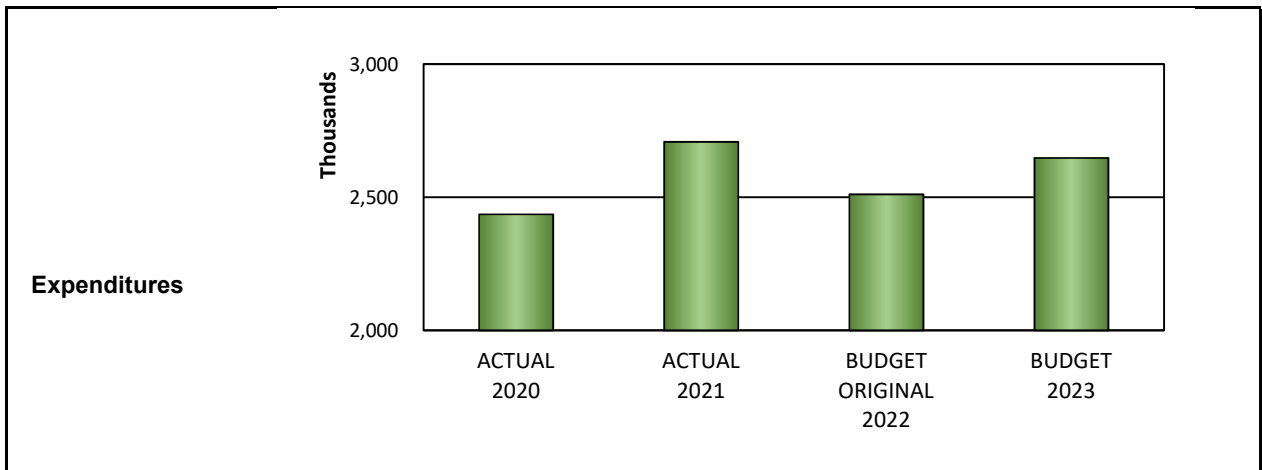


CITY OF ARDEN HILLS, MINNESOTA
PUBLIC SAFETY SUMMARY
 EXPENDITURE ANALYSIS

Total By Program	2020 ACTUAL	2021 ACTUAL	2022 ORIGINAL BUDGET	2023 BUDGET	PERCENT OVER(UNDER) 2022 BUDGET
Police	\$ 1,427,395	\$ 1,376,846	\$ 1,396,130	\$ 1,453,280	4.1%
Dispatch	45,578	54,283	61,810	68,740	11.2%
Fire	620,986	656,401	696,670	751,180	7.8%
Emergency Management	6,308	5,996	6,200	6,820	10.0%
Protective Inspections	335,502	614,610	349,860	367,310	5.0%
Totals	2,435,771	2,708,136	2,510,670	2,647,330	5.4%

Total By Classification	2020 ACTUAL	2021 ACTUAL	2022 ORIGINAL BUDGET	2023 BUDGET	PERCENT OVER(UNDER) 2022 BUDGET
Personnel Services	270,200	200,571	289,160	301,840	4.4%
Commodities	2,065	204	1,000	1,250	25.0%
Contractual Services	2,163,506	2,507,362	2,220,510	2,344,240	5.6%
Capital Outlay	0	0	0	0	N/A
Other Charges	0	0	0	0	N/A
Totals	2,435,771	2,708,136	2,510,670	2,647,330	5.4%

Staffing	2020 ACTUAL	2021 ACTUAL	2022 ORIGINAL BUDGET	2023 BUDGET
Full-time equivalents	2.66	1.85	2.79	2.79



Function: Public Safety
Activity: Police

Fund # : 101
Activity # : 42100

Activity Scope

Law Enforcement services for Arden Hills are provided on a contractual basis with the Ramsey County Sheriff's Department. Animal control services are included in this budget.

Objectives

Continue contracting for law enforcement and animal control services.

Issues

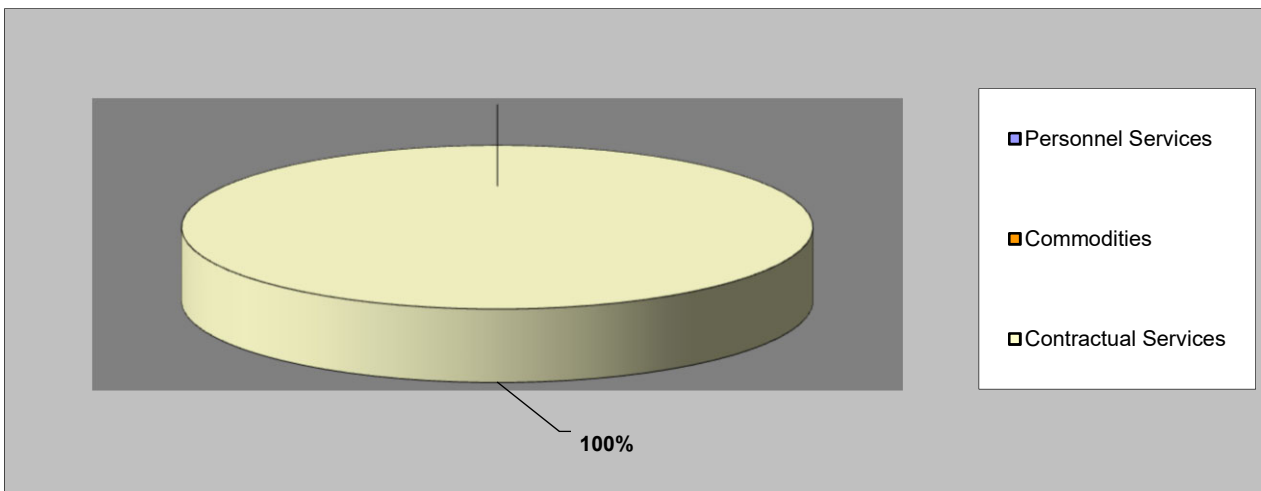
1. Resident concerns over police coverage and visibility.
2. Response times.

Budget Commentary

Arden Hills' portion of the Ramsey County Sheriff's Contracting Communities 2023 budget increased 4.0% over 2022. Animal control costs and boarding are included within this budget.

<u>Budget Summary</u>	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -
Commodities	-	-	-	-
Contractual Services	1,427,395	1,376,846	1,396,130	1,453,280
Total	\$ 1,427,395	\$ 1,376,846	\$ 1,396,130	\$ 1,453,280
Percent Change		(-3.5%)	1.4%	4.1%

Expenditures by Classification



Function: Public Safety
Activity: Dispatch

Fund # : 101
Activity # : 42150

Activity Scope

Emergency dispatch services are provided by Ramsey County.

Objectives

Continue contracting dispatch services.

Issues

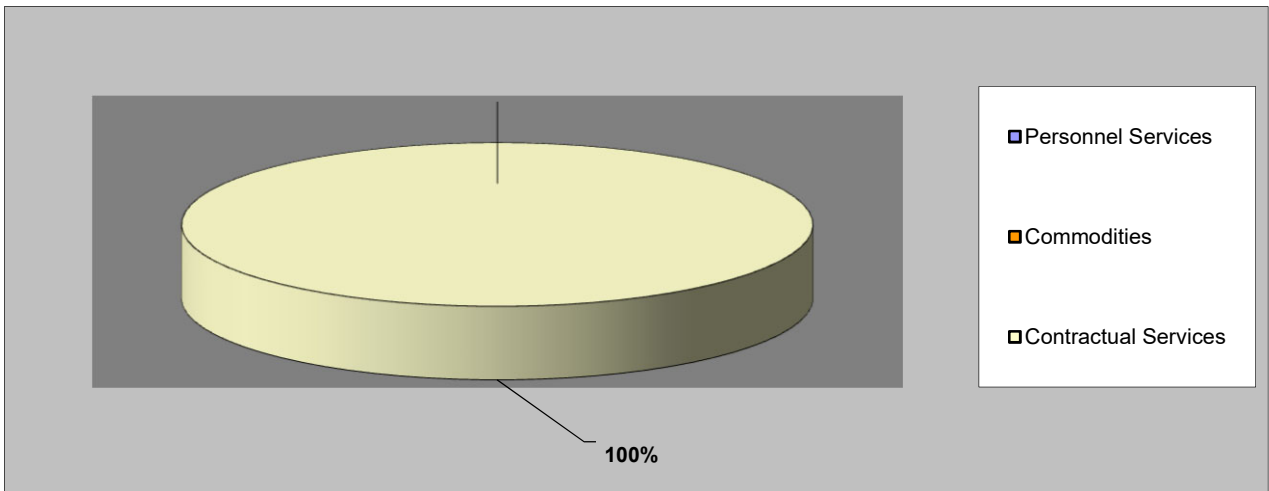
Continue to maintain service levels at a reasonable cost.

Budget Commentary

Arden Hills' portion of the Ramsey County 911 Dispatch Department operation budget increased by 11.2%.

<u>Budget Summary</u>	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -
Commodities	-	-	-	-
Contractual Services	45,578	54,283	61,810	68,740
Total	\$ 45,578	\$ 54,283	\$ 61,810	\$ 68,740
Percent Change		19.1%	13.9%	11.2%

Expenditures by Classification



Function: Public Safety
Activity: Fire

Fund # : 101
Activity # : 42200

Activity Scope

Fire protection for Arden Hills is provided by the Lake Johanna Fire Department on a contractual basis. Lake Johanna Fire Department presently provides services to the cities of Arden Hills, Shoreview, and North Oaks. Arden Hills pays a percentage of operating and capital costs based on a formula approved by the Lake Johanna Fire Department and Arden Hills City Council.

Objectives

Continue contracting for fire protection services.

Issues

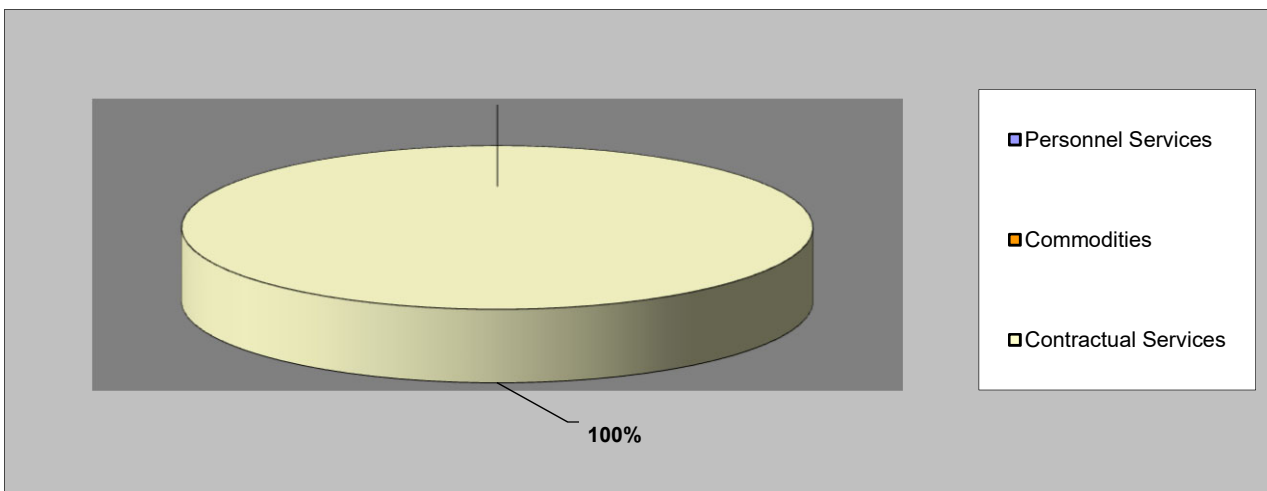
Continue to maintain service levels at a reasonable cost.

Budget Commentary

Arden Hills' portion of the Lake Johanna Fire Department operating budget increased 7.8%. This budget reflects increases to operating costs.

<u>Budget Summary</u>	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -
Commodities	-	-	-	-
Contractual Services	620,986	656,401	696,670	751,180
Total	\$ 620,986	\$ 656,401	\$ 696,670	\$ 751,180
Percent Change		5.7%	6.1%	7.8%

Expenditures by Classification



Function: Public Safety
Activity: Emergency Management

Fund # : 101
Activity # : 42300

Activity Scope

Emergency Management coordination for the City is required by the Federal Government. This department works closely with Ramsey County Department of Homeland Security, as well as the Ramsey County Sheriff and Lake Johanna Fire Department. The City contracts with a consultant to provide these services.

Objectives

1. Update City's Emergency Response Policy and Procedures.
2. Train staff in emergency management procedures.

Issues

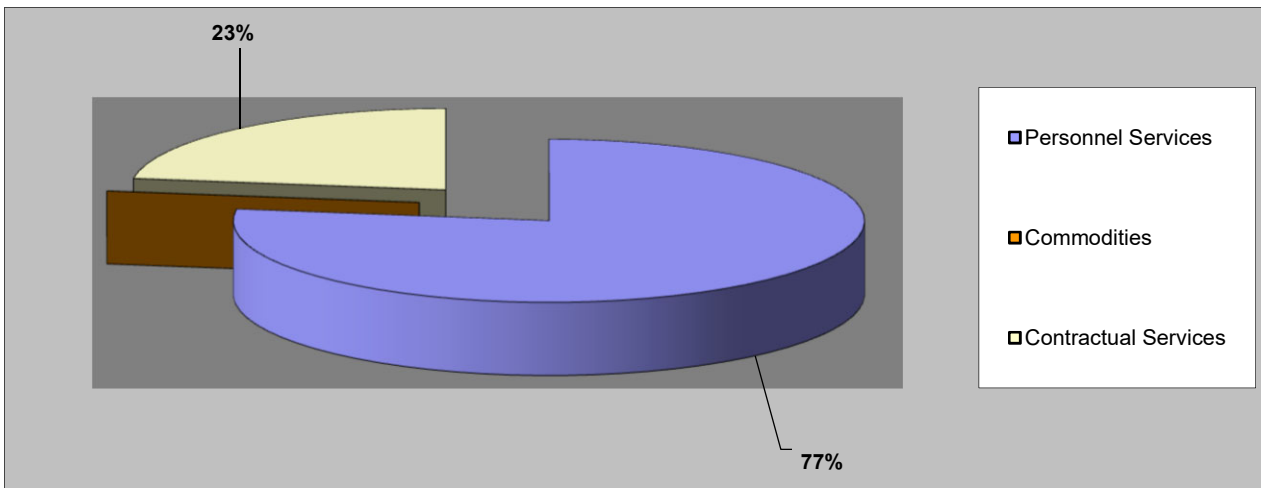
Coordinate with Ramsey County's emergency response procedures and policies.

Budget Commentary

The 2023 budget is an increase of 10.0% from the 2022 budget or \$620.

<u>Budget Summary</u>	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET
Personnel Services	\$ 5,009	\$ 5,070	\$ 5,200	\$ 5,270
Commodities	-	-	-	-
Contractual Services	1,299	927	1,000	1,550
Total	\$ 6,308	\$ 5,996	\$ 6,200	\$ 6,820
Percent Change		(-4.9%)	3.4%	10.0%
Full-Time Equivalent positions	0.02	0.02	0.02	0.02

Expenditures by Classification



Function: Public Safety **Fund # :** 101
Activity: Protective Inspections **Activity # :** 42400

Activity Scope

This department is responsible for all building construction, plumbing, sewer, water and mechanical inspections within the City. Electrical inspections are contracted with an independent inspection firm. This department is also responsible for enforcement of the Zoning Code and other sections of the City Code of Ordinances.

Objectives

1. Continue implementation of the building codes.
2. Continue to work on Building Permit software to produce Council reports.

Issues

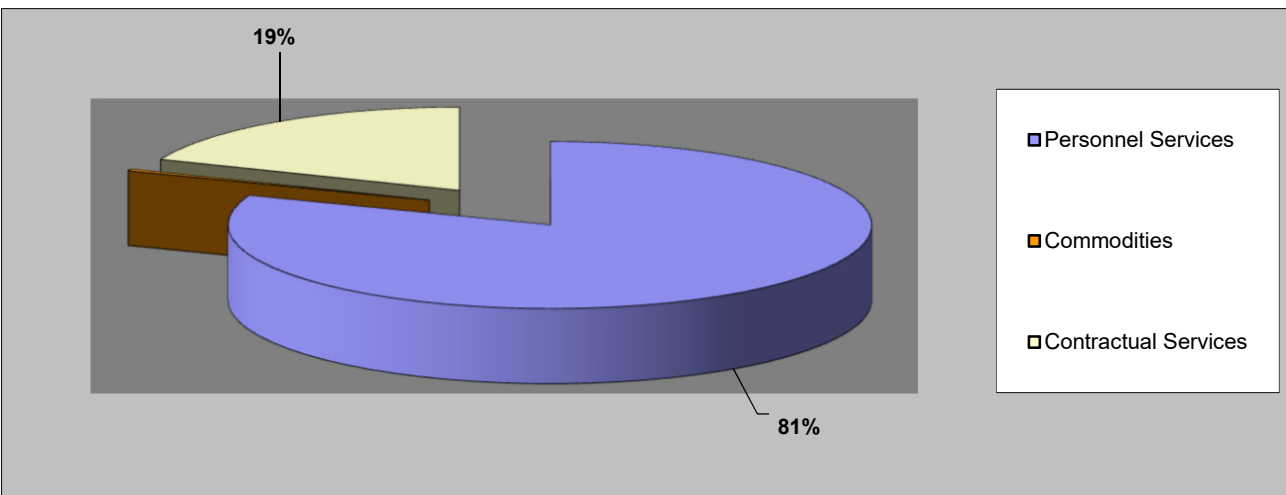
1. Managing and prioritizing department workloads.
2. Keep up with rental license inspections of investor owned residential properties.
3. Continue implementation and design of new Building Permit software and reports.

Budget Commentary

The 2023 operating budget is an increase of 5.0% from the previous year's budget mainly due to step, COLA and insurance benefit increases.

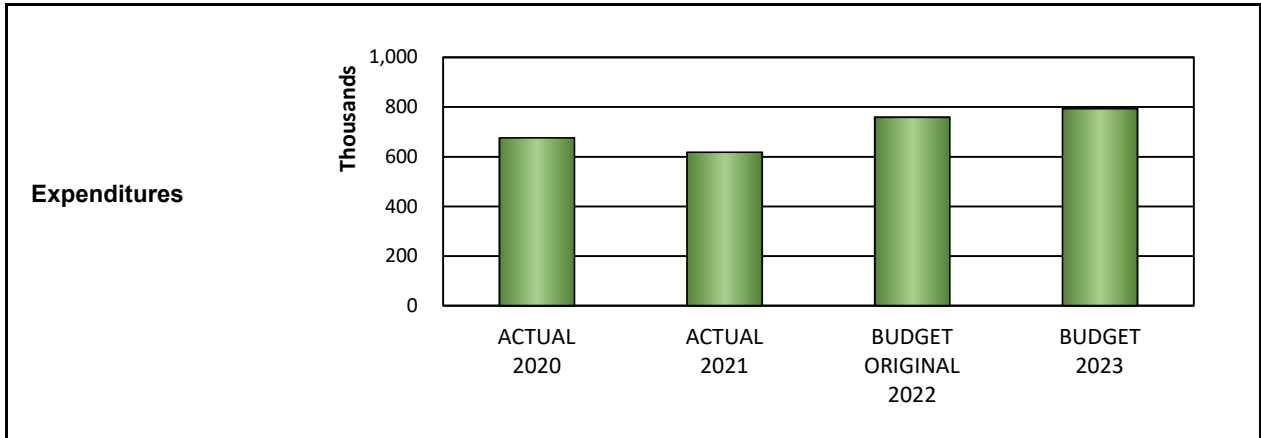
<u>Budget Summary</u>	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET
Personnel Services	\$ 265,191	\$ 195,501	\$ 283,960	\$ 296,570
Commodities	2,065	204	1,000	1,250
Contractual Services	68,247	418,905	64,900	69,490
Total	\$ 335,502	\$ 614,610	\$ 349,860	\$ 367,310
Percent Change		83.2%	(-43.1%)	5.0%
 Full-Time Equivalent positions	 2.64	 1.83	 2.77	 2.77

Expenditures by Classification



CITY OF ARDEN HILLS, MINNESOTA
PUBLIC WORKS SUMMARY
 EXPENDITURE ANALYSIS

Total By Program	2020 ACTUAL	2021 ACTUAL	2022 ORIGINAL BUDGET	2023 BUDGET	PERCENT OVER(UNDER) 2022 BUDGET
Streets	\$ 675,740	\$ 618,235	\$ 759,040	\$ 793,630	4.6%
Totals	675,740	618,235	759,040	793,630	4.6%
Total By Classification					
Personnel Services	269,671	263,797	319,070	341,560	7.0%
Commodities	33,903	50,020	50,000	55,250	10.5%
Contractual Services	372,166	304,418	389,970	396,820	1.8%
Capital Outlay	0	0	0	0	N/A
Other Charges	0	0	0	0	N/A
Totals	675,740	618,235	759,040	793,630	4.6%
Staffing					
Full-time equivalents	2.22	2.23	2.37	2.44	



Function: Public Works
Activity: Street Maintenance

Fund # : 101
Activity # : 43100

Activity Scope

This department is responsible for maintaining City streets, including snowplowing, minor street repair, street signs, and street sweeping.

Objectives

1. Maintain street infrastructure utilizing all available techniques including crack sealing, seal coating, patching and overlays.
2. Recommend a cost effective program for reconstructing/reclaiming street surfaces when maintenance techniques no longer provide the desired results.
3. Maintain and update equipment and vehicles.

Issues

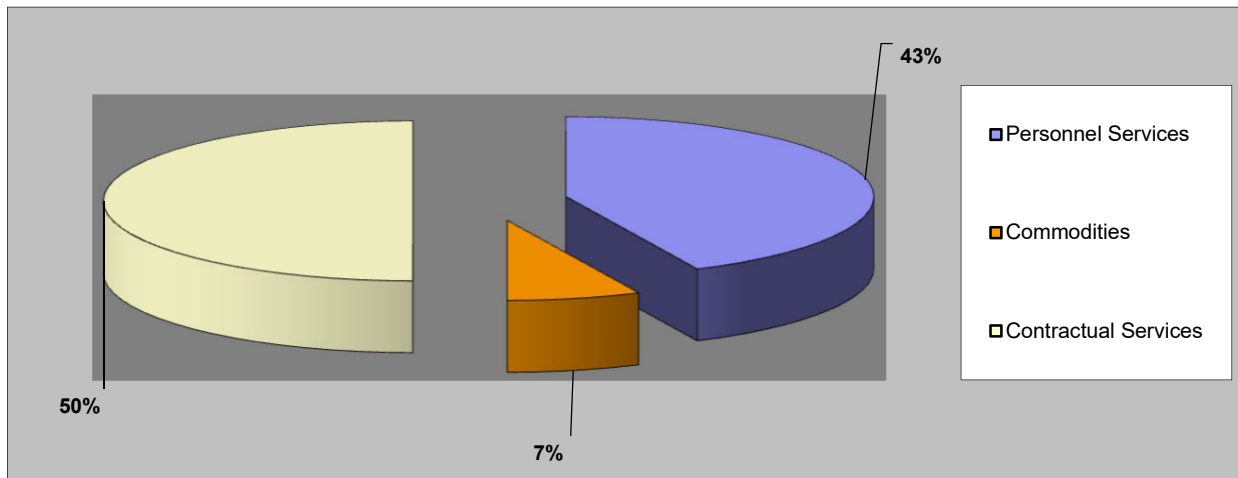
1. Implement a capital improvement program for City infrastructure.
2. Balance the public works department needs with available funds.
3. Aging equipment.
4. Increased safety regulation for equipment and vehicles.

Budget Commentary

The 2023 operating budget is an increase of \$34,590 from the previous year's budget. Personnel service increases are due to an increase in the fte allocation, step, COLA and insurance benefit increases. Adjustments were made to supplies and contractual services based on historical analysis.

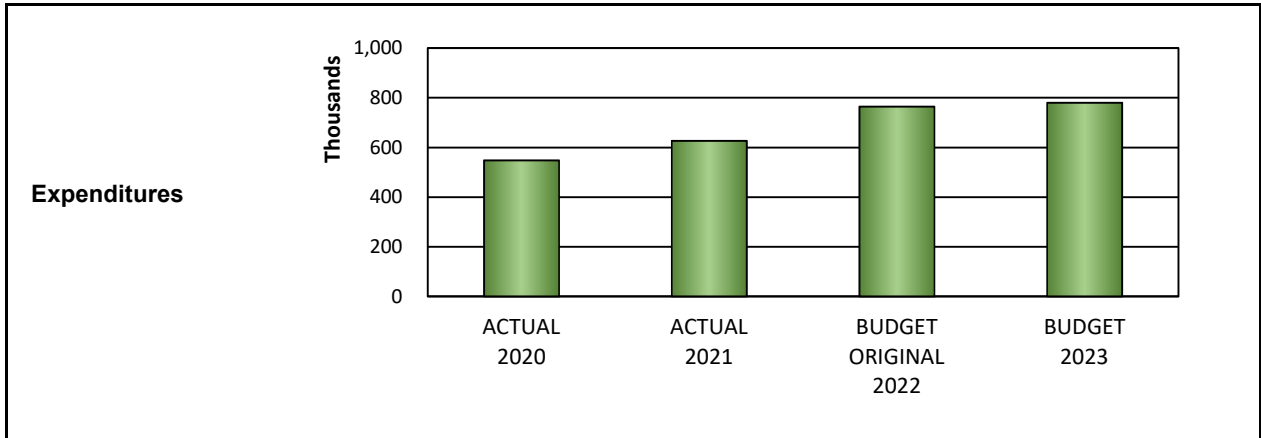
<u>Budget Summary</u>	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET
Personnel Services	\$ 269,671	\$ 263,797	\$ 319,070	\$ 341,560
Commodities	33,903	50,020	50,000	55,250
Contractual Services	372,166	304,418	389,970	396,820
Total	\$ 675,740	\$ 618,235	\$ 759,040	\$ 793,630
Percent Change		(-8.5%)	22.8%	4.6%
Full-Time Equivalent positions	2.22	2.23	2.37	2.44

Expenditures by Classification



CITY OF ARDEN HILLS, MINNESOTA
PARKS & RECREATION SUMMARY
 EXPENDITURE ANALYSIS

Total By Program	2020 ACTUAL	2021 ACTUAL	2022 ORIGINAL BUDGET	2023 BUDGET	PERCENT OVER(UNDER) 2022 BUDGET
Recreation	\$ 168,895	\$ 141,426	\$ 234,740	\$ 236,920	0.9%
Parks	378,893	485,200	529,240	542,960	2.6%
Totals	547,788	626,626	763,980	779,880	2.1%
Total By Classification					
Personnel Services	413,085	431,625	488,670	512,260	4.8%
Commodities	25,100	43,906	61,850	66,600	7.7%
Contractual Services	109,603	151,095	213,460	201,020	-5.8%
Capital Outlay	0	0	0	0	N/A
Other Charges	0	0	0	0	N/A
Totals	547,788	626,626	763,980	779,880	2.1%
Staffing					
Full-time equivalents	4.56	4.21	4.35	4.32	



Function: Parks and Recreation
Activity: Recreation

Fund # : 101
Activity # : 45120

Activity Scope

This department provides all recreational activities to residents of Arden Hills, as well as residents from neighboring communities.

Objectives

To provide recreational activities to residents of Arden Hills.

Issues

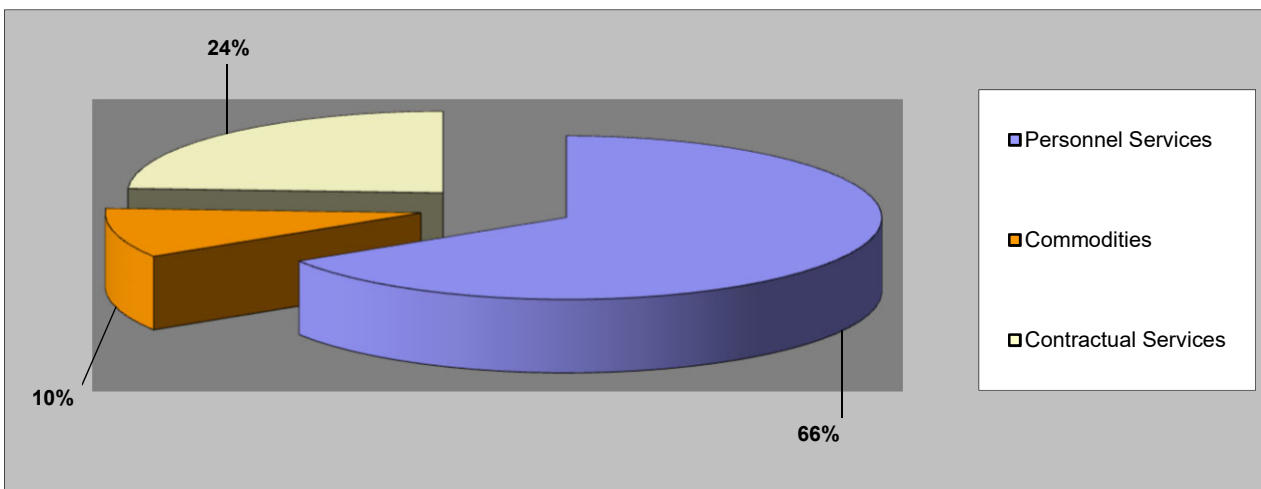
1. Develop senior programming.
2. Budget constraints.

Budget Commentary

The 2023 operating budget is an increase of 0.9% from the previous year's budget. This is mainly due to step, COLA and insurance benefit increases. Commodities and contractual services were adjusted based on historical analysis.

<u>Budget Summary</u>	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET
Personnel Services	\$ 153,774	\$ 111,452	\$ 150,490	\$ 156,480
Commodities	1,314	6,351	24,250	23,250
Contractual Services	13,807	23,623	60,000	57,190
Total	\$ 168,895	\$ 141,426	\$ 234,740	\$ 236,920
Percent Change		(-16.3%)	66.0%	0.9%
Full-Time Equivalent positions	1.96	1.24	1.27	1.28
% of costs covered by revenue	3.5%	45.1%	44.2%	34.8%

Expenditures by Classification



Function: Parks and Recreation
Activity: Park Maintenance

Fund # : 101
Activity # : 45200

Activity Scope

Responsible for maintenance of City parks and trails as well as administration of the diseased tree/forestry program. This includes maintaining and improving playground and picnic facilities, fertilizing and mowing of grass, maintaining athletic fields, flooding and maintenance of outdoor ice rinks, snow and ice removal, and tree preservation within the parks system of the City. These assets of the City are extensively used by the residents, and improvements must be made to uphold the safety, functionality and beauty the City represents.

Objectives

1. Continue pathway maintenance.
2. Continue implementing City's Comprehensive Park and Trails plan.

Issues

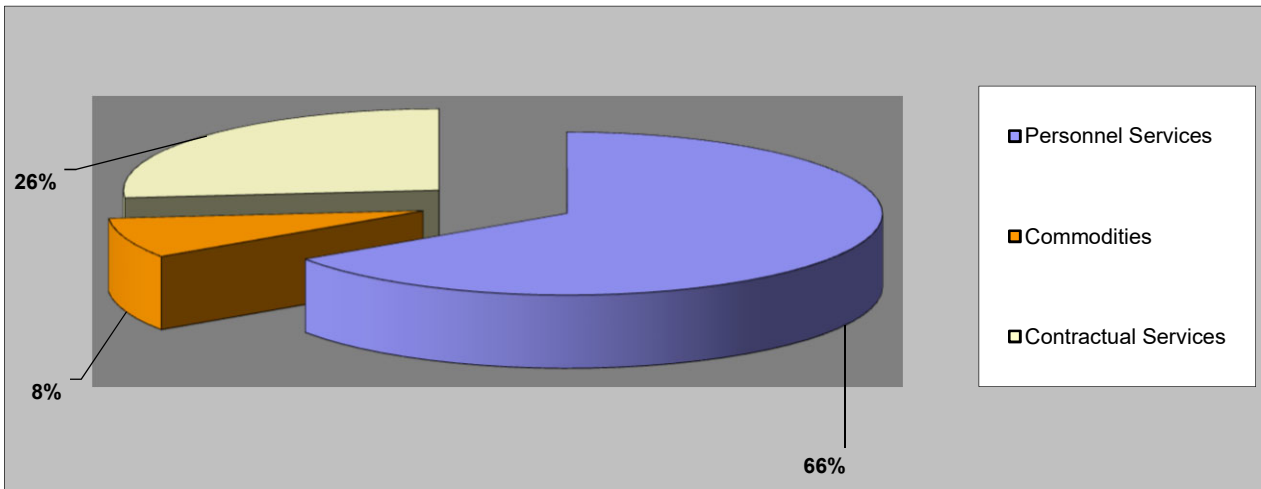
1. Other maintenance concerns coming up and not allowing completion of existing projects.
2. Budget constraints for future and existing projects.

Budget Commentary

The 2023 operating budget is an increase of 2.6% from the previous year's budget. This is mainly due to an increase in overtime and supplies costs.

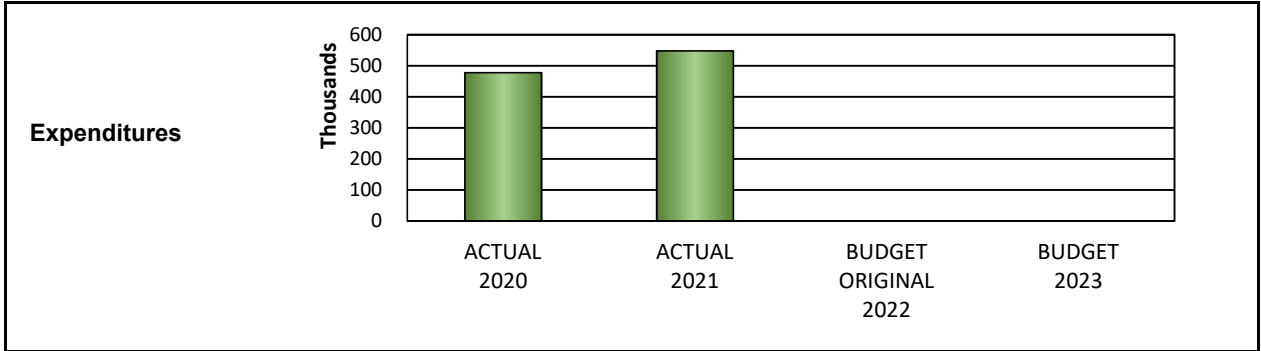
<u>Budget Summary</u>	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET
Personnel Services	\$ 259,311	\$ 320,174	\$ 338,180	\$ 355,780
Commodities	23,786	37,554	37,600	43,350
Contractual Services	95,795	127,472	153,460	143,830
Total	\$ 378,893	\$ 485,200	\$ 529,240	\$ 542,960
Percent Change		28.1%	9.1%	2.6%
Full-Time Equivalent positions	2.60	2.96	3.08	3.04

Expenditures by Classification



CITY OF ARDEN HILLS, MINNESOTA
MISCELLANEOUS SUMMARY
 EXPENDITURE ANALYSIS

	2020	2021	2022	2023	PERCENT
Total By Program	ACTUAL	ACTUAL	ORIGINAL	BUDGET	OVER(UNDER)
			BUDGET		2022 BUDGET
Unallocated	\$ 478,000	\$ 548,000	\$ -	\$ -	N/A
Totals	478,000	548,000	0	0	N/A
Total By Classification					
Personnel Services	-	-	-	-	N/A
Commodities	-	-	-	-	N/A
Contractual Services	-	-	-	-	N/A
Capital Outlay	-	-	-	-	N/A
Other Charges	478,000	548,000	-	-	N/A
Totals	478,000	548,000	0	0	N/A
Staffing					
Full-time equivalents	0.00	0.00	0.00	0.00	



Function: Unallocated **Fund # : 101**
Activity: Transfers **Activity # : 49300**

Activity Scope

The transfers to other funds budget is utilized to account for the transfer of general fund revenues to other funds within the City financial structure.

Objectives

1. To build reserves for capital equipment replacement.
2. To subsidize infrastructure improvements.

Issues

Budget constraints.

Budget Commentary

This budget is used to account for transfers out of the General Fund to other funds of the City. \$137,000 was transferred to the PIR Fund and \$341,000 was transferred to the Public Safety Capital Fund in 2020. \$548,000 was transferred to the PIR Fund in 2021.

<u>Budget Summary</u>	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -
Commodities	-	-	-	-
Contractual Services	-	-	-	-
Other Charges	478,000	548,000	-	-
Total	\$ 478,000	\$ 548,000	\$ -	\$ -
Percent Change		14.6%	(-100.0%)	0.0%

Expenditures by Classification

