



MEMORANDUM

DATE: September 26, 2022

TO: Honorable Mayor and City Councilmembers
Dave Perrault, City Administrator

FROM: David Swearingen, P.E. Public Works Director / City Engineer

SUBJECT: Professional Services Agreement Amendment for the Mounds View High School Trail project – Final Design and Construction Administration

Budgeted Amount:	Actual Amount:	Funding Source:
\$N/A	\$200,963.50	PIR Fund, Ramsey County

Council Should Consider

Motions to approve, table, or deny the following:

- Amendment for Professional Services for Final Design and Construction Administration for Mounds View High School Trail Improvements with SRF Consulting Group, Inc. in the amount of \$115,153.50

All items need a simple majority for action unless otherwise noted.

Background/Discussion

On February 8, 2021, the City approved a professional services agreement with SRF Consulting Group, Inc. (SRF) to design “shovel-ready” plans for the proposed trail along Lake Valentine Road and Old Snelling Avenue that connects the existing trail at County Rd E2 to the Mounds View High School. SRF has submitted an amendment (Attachment A) to provide professional services for construction documents and construction. This contract will finalize plans for bidding and provide for construction administration. Staff has reviewed the proposed amendment and verified the scope of work met the needs for this project including Municipal State Aid (MSA) standards and coordination.

This project will be tied to the Ramsey County mill and overlay project on Old Snelling from County Rd E to Hwy-96. All bidding and administration will be done by Ramsey County and SRF. The Cooperative and Maintenance Agreement for the overall project with Ramsey County is being drafted. This project is planned to be advertised for bidding in January 2023 and construction in 2023.

Budget Impact

The PSA Amendment is in the amount of \$115,153.50. Per the Ramsey County policy for constructing trails within County right-of-way, the County will split design and construction costs 50/50. The trail portion along Old Snelling (County ROW) equates to 40% of the overall trail length, half of 40% of the design costs equates to \$23,030.70 which will be covered by Ramsey County. The City's costs for the PSA Amendment with SRF will be \$92,122.80. The City was also awarded a Safe Routes to School Grant in the amount of \$450,000 to assist in the actual construction of the trail.

Original Contract (Design only): \$85,810.00

Amendment (Final design and construction admin): \$115,153.50

Total amended contract: \$200,963.50

Attachments

Attachment A: PSA Amendment – SRF

Attachment B: Scope of Work summary