



DATE: September 26, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Dave Perrault, City Administrator
SUBJECT: Authorization to Begin Recruitment Process for Recreation Supervisor

Budgeted Amount: N/A	Estimated Amount: N/A	Funding Source: N/A
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Council Should Consider

Motions to approve, table, or deny the following:

- Authorizing staff to begin the recruitment process for a Recreation Supervisor.

All items need a simple majority for action unless otherwise noted.

Background

The City will have a vacancy for a Recreation Supervisor following the incumbent’s last day of September 27, 2022. The City Council is asked to allow staff to begin the recruitment process for the position.

Anticipated process:

- Council approves authorization to begin the recruitment process
- Staff posts for the position
- Staff reviews applications and selects interview candidates
- Staff will conduct necessary interviews of selected candidates and select a finalist
- Staff will bring forward a finalist for official Council approval

Councilmembers have previously expressed an interest in being part of the interview panel for certain positions at City Hall, currently no Councilmembers are slated to be on the interview panel for this position; should Council want to designate Councilmembers to attend they should do so with this authorization (it would need to be pulled from consent and approved).

Budget Impact

This position will not adversely affect the 2022 budget as it is replacing a previously budgeted position.

Attachments

N/A