



MEMORANDUM

DATE: September 26, 2022

TO: Honorable Mayor and City Councilmembers
Dave Perrault, City Administrator

FROM: Gayle Bauman, Finance Director
Pang Silseth, Accounting Analyst

SUBJECT: Claims and Payroll Listing

Budgeted Amount:	Actual Amount:	Funding Source:
N/A	N/A	N/A

Council Should Consider

- Motion to approve, table or deny the following:
- Claims and Payroll Listing

All items need a simple majority for action unless otherwise noted.

Memo

Background

Payroll is processed biweekly and accounts payable is processed weekly.

Budget Impact

N/A

Attachments

2022 Payroll #19	\$93,238.58
Total Payroll	\$93,238.58
Paid Claims - 09/03/2022-09/16/2022 (Check Nos. 51249-51264 and ACH Checks)	\$372,837.74
Total Accounts Payable	\$372,837.74
Total Claims	\$466,076.32

CITY OF ARDEN HILLS

PAYROLL # 19

CHECKS DATED: 09/16/22

Biweekly: 08/27/22 - 09/09/22

EMPLOYEE DEDUCTIONS	AMT.	CITY BENEFIT	Payment Method
FIT	7,595.40		EFT
FICA Oasdi	4,868.53	4,868.53	EFT
FICA Medicare	1,138.61	1,138.61	EFT
SIT	3,282.57		EFT
TOTAL TAXES	16,885.11	6,007.14	

Health Premium	1,926.15	0.00	A/P Check*
Dental Premium	253.05	0.00	A/P Check*
FSA Health Care Reimb.	50.00		A/P Check*
FSA Dependent Care Reimb.	0.00		A/P Check*
TOTAL FLEXIBLE SPENDING	2,229.20	0.00	

HSA Health Saving	440.00	0.00	
TOTAL HEALTH SAVINGS	440.00	0.00	

PERA	4,828.09	5,570.87	EFT
ICMA	2,507.39	434.40	EFT
Central Pension Fund-Union	1,536.00		A/P Check*
MN State Retirement System	1,302.59		EFT
TOTAL RETIREMENT	10,174.07	6,005.27	

AFLAC	22.76		EFT
Life/Addl/Dep Life	47.39	0.00	A/P Check*
Life/Addl non-tax	9.60		A/P Check*
LTD/STD Insurance	0.00		A/P Check*
PERA Life Insurance	24.00		A/P Check*
IUOE 49 Dues (Union)	140.00		A/P Check*
UNUM	19.51		A/P Check*
TOTAL VOLUNTARY	263.26	0.00	

Total Employee Deductions	29,991.64
Net Payroll (payroll checks)	0.00
Direct Deposit	51,234.58
Gross Payroll Tie-Out	81,226.17
Plus City Paid Benefit	12,012.41
TOTAL PAYROLL COST	93,238.58

FICA TIE-OUT	
Gross Payroll	81,226.17
Less Total FSA	2,229.20
Less Total H.SA	440.00
Less Voluntary Ins	32.36
Net P/R Subject to FICA	78,524.61
FICA Oasdi @ 6.20%	4,868.53
FICA Medicare @ 1.45%	1,138.61

Note: Federal and State Payroll Tax obligations are satisfied by means of utilizing the US Bank Easy Tax Deposit Service. Transfers are typically made up to two days after the payroll date.

* A/P Checks can be found on the *ACCOUNTS PAYABLE Check Approval* report.
Checks may be paid this week or the following week.

Accounts Payable

Checks by Date - Detail by Check Date

User: pang.silseth
 Printed: 9/19/2022 2:28 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	0292 0003532093	OXYGEN SERVICE COMPANY INC August Rental	09/09/2022	31.25
Total for this ACH Check for Vendor 0292:				31.25
ACH	10476 0922T118	TWIN CITIES COMMERCIAL CLEANER Janitorial Services-August	09/09/2022	2,005.58
Total for this ACH Check for Vendor 10476:				2,005.58
ACH	1223 3521364 3525677	ADAM'S PEST CONTROL - MAIN Pest Control-Fall Invaders Pest Control-August	09/09/2022	490.50 78.03
Total for this ACH Check for Vendor 1223:				568.53
ACH	ALPI 090122	ALLEGRA PRINT & IMAGING INC Postage-September Newsletter	09/09/2022	881.18
Total for this ACH Check for Vendor ALPI:				881.18
51249	10200 1001051	BADGER STATE INSPECTION LLC North Tower Warranty Repair Inspection	09/09/2022	11,675.00
Total for Check Number 51249:				11,675.00
51250	10483 401333.0822	CENTRAL PENSION FUND August Apprenticeship Fund	09/09/2022	256.00
Total for Check Number 51250:				256.00
51251	0447 BP3.1022 NB4.1022	I.U.O.E LOCAL 49 BENEFIT FUND-INSURANCE October Insurance October Insurance	09/09/2022	10,760.00 1,527.00
Total for Check Number 51251:				12,287.00
Total for 9/9/2022:				27,704.54
ACH	0192 9430488446 9433222743 9433352177 9433352185	GRAINGER INC Key Tags Marking Wand Trash Bags Utility Containers	09/16/2022	16.60 64.98 483.24 205.92
Total for this ACH Check for Vendor 0192:				770.74
ACH	0210 745698	KATH FUEL OIL SERVICE CO Motor Oil and Windshield Wash	09/16/2022	180.80

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor 0210:				180.80
ACH	0327	STAPLES INC	09/16/2022	
	3516591028	Supplies		12.98
	3516591028	Supplies		59.48
	3516722569	Supplies		70.07
Total for this ACH Check for Vendor 0327:				142.53
ACH	0339	FERGUSON WATERWORKS #2518	09/16/2022	
	0497280	Supplies-Grey Fox Rd		340.15
Total for this ACH Check for Vendor 0339:				340.15
ACH	0382	ICMA RETIREMENT TRUST - 106944	09/16/2022	
	PR 22-19	PR Batch 00200.09.2022 ICMA Employee Perce	PR Batch 00200.09.2022 ICM	376.48
	PR 22-19	PR Batch 00200.09.2022 ICMA Employer Perce	PR Batch 00200.09.2022 ICM	434.40
Total for this ACH Check for Vendor 0382:				810.88
ACH	0387	ICMA RETIREMENT TRUST #302482	09/16/2022	
	PR 22-19	PR Batch 00200.09.2022 ICMA Employee Perce	PR Batch 00200.09.2022 ICM	206.37
	PR 22-19	PR Batch 00200.09.2022 ICMA Employee Dedu	PR Batch 00200.09.2022 ICM	1,924.54
Total for this ACH Check for Vendor 0387:				2,130.91
ACH	2490	CORE & MAIN LP	09/16/2022	
	R190905	Hydrant Extension Kits		4,191.73
	R191354	Hydrant Extension Kit		1,132.49
	R381073	Upper/Lower Rods and Crossarm		1,059.13
Total for this ACH Check for Vendor 2490:				6,383.35
ACH	2851	MC TOOL & SAFETY SALES INC	09/16/2022	
	014102	Hats-Safety		65.68
Total for this ACH Check for Vendor 2851:				65.68
ACH	3698	SHAILA CUNNINGHAM	09/16/2022	
	09132022	Summer Yoga		624.00
Total for this ACH Check for Vendor 3698:				624.00
ACH	4889	COMMUNITY FOOTWORKS	09/16/2022	
	09072022	September Foot Care Clinic		325.60
Total for this ACH Check for Vendor 4889:				325.60
ACH	5493	JOLENE TRAUBA	09/16/2022	
	09092022	Mileage Reimbursement 8/2-9/8		62.14
Total for this ACH Check for Vendor 5493:				62.14
ACH	TOII	TOKLE INSPECTIONS INC	09/16/2022	
	08312022	August Electrical Inspections		2,381.64
Total for this ACH Check for Vendor TOII:				2,381.64
51252	ASSF	ASSOCIATION FOR NONSMOKERS	09/16/2022	
	076-102022A	2022-Tobacco Compliance Project		354.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 51252:	354.00
51253	10513 PW-21-0109 Pay1 PW-21-0109 Pay1	ASTECH CORP Arden Oaks Improvement Pay 1 Arden Oaks Improvement Pay 1	09/16/2022	335,179.00 -16,758.95
			Total for Check Number 51253:	318,420.05
51254	0146 55287	BRYAN ROCK PRODUCTS INC Class 2 Rip Rap	09/16/2022	697.55
			Total for Check Number 51254:	697.55
51255	1032 220831	COMMERCIAL ASPHALT CO INC Asphalt Purchase 8/30	09/16/2022	906.65
			Total for Check Number 51255:	906.65
51256	0849 2208137	FRA-DOR INC Limestone	09/16/2022	175.50
			Total for Check Number 51256:	175.50
51257	0222 09072022	LEAGUE OF MINNESOTA CITIES 2022 Mayors Membership Dues	09/16/2022	30.00
			Total for Check Number 51257:	30.00
51258	5322 09082022	MBPTA - ATTN JULIE HULTMAN Fall 2022 Workshop	09/16/2022	100.00
			Total for Check Number 51258:	100.00
51259	1074 85510	PRECISION LANDSCAPE & TREE INC Tree Removal-3715 Chatham Ct	09/16/2022	3,600.00
			Total for Check Number 51259:	3,600.00
51260	0811 PUBW-019864	RAMSEY COUNTY Screener-06/29	09/16/2022	692.19
			Total for Check Number 51260:	692.19
51261	UB*00594	DARYL or CHERYL RUSTAD Refund Check 003194-000, 4479 Arden View C	09/16/2022	320.30
			Total for Check Number 51261:	320.30
51262	UB*00595	ZACHARY or BRITTANI SPORCIC Refund Check 011270-000, 4337 Old Highway	09/16/2022	274.44
			Total for Check Number 51262:	274.44
51263	3099 S34687	TRI STATE BOBCAT INC-LITTLE CANA Snow V-Blde	09/16/2022	5,244.10
			Total for Check Number 51263:	5,244.10
51264	5322 09122022	MBPTA - ATTN JULIE HULTMAN Fall 2022 Workshop	09/16/2022	100.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 51264:	100.00
			Total for 9/16/2022:	345,133.20
			Report Total (32 checks):	372,837.74