



MEMORANDUM

**DATE:** August 22, 2022

**TO:** Honorable Mayor and City Councilmembers  
Dave Perrault, City Administrator

**FROM:** Gayle Bauman, Finance Director  
Pang Silseth, Accounting Analyst

**SUBJECT:** Claims and Payroll Listing

Budgeted Amount:	Actual Amount:	Funding Source:
N/A	N/A	N/A

**Council Should Consider**

Motion to approve, table or deny the following:

- Claims and Payroll Listing

*All items need a simple majority for action unless otherwise noted.*

Memo

**Background**

Payroll is processed biweekly and accounts payable is processed weekly.

**Budget Impact**

N/A

**Attachments**

2022 Payroll #17	\$101,368.57
<b>Total Payroll</b>	<b>\$101,368.57</b>
Paid Claims - 08/01/2022-08/12/2022 (Check Nos. 51149-51189 and ACH Checks)	\$742,852.99
<b>Total Accounts Payable</b>	<b>\$742,852.99</b>
<b>Total Claims</b>	<b>\$844,221.56</b>

**CITY OF ARDEN HILLS**

**PAYROLL # 17**

**CHECKS DATED: 08/19/22**

**Biweekly: 07/30/22 - 08/12/22**

EMPLOYEE DEDUCTIONS	AMT.	CITY BENEFIT	Payment Method
FIT	7,852.53		EFT
SIT	3,501.87		EFT
FICA Oasdi	5,319.86	5,319.86	EFT
FICA Medicare	1,244.16	1,244.16	EFT
<b>TOTAL TAXES</b>	<b>17,918.42</b>	<b>6,564.02</b>	
Health Premium	2,204.88	0.00	A/P Check*
Dental Premium	278.33	0.00	A/P Check*
FSA Health Care Reimb.	50.00		A/P Check*
FSA Dependent Care Reimb.	0.00		A/P Check*
<b>TOTAL FLEXIBLE SPENDING</b>	<b>2,533.21</b>	<b>0.00</b>	
HSA Health Saving	440.00	0.00	
Health Care Savings Plan-Retirement	0.00		EFT
Health Care Savings Plan-2%	0.00		EFT
Health Care Savings Plan-4%	0.00		EFT
<b>TOTAL HEALTH SAVINGS</b>	<b>440.00</b>	<b>0.00</b>	
PERA	4,818.80	5,560.15	EFT
ICMA	2,558.71	434.40	EFT
Central Pension Fund-Union	1,536.00		A/P Check*
MN State Retirement System	1,302.59		EFT
<b>TOTAL RETIREMENT</b>	<b>10,216.10</b>	<b>5,994.55</b>	
IUOE 49 Dues (Union)	140.00		A/P Check*
LTD/STD Insurance	0.00		A/P Check*
PERA Life Insurance	24.00		A/P Check*
Life/Addl/Dep Life	47.39		A/P Check*
Life/Addl non-tax	9.60		A/P Check*
UNUM	19.51		A/P Check*
AFLAC	22.76		EFT
<b>TOTAL VOLUNTARY</b>	<b>263.26</b>	<b>0.00</b>	
Total Employee Deductions	31,370.99		
Net Payroll	0.00		
Direct Deposit	57,439.01		EFT
Gross Payroll Tie-Out	88,810.00		
Plus City Paid Benefit	12,558.57		
<b>TOTAL PAYROLL COST</b>	<b>101,368.57</b>		

FICA TIE-OUT	
Gross Payroll	88,810.00
Less Total FSA	2,533.21
Less Total H.SA	440.00
Less Voluntary Ins	32.36
Net P/R Subject to FICA	85,804.43
FICA Oasdi @ 6.20%	5,319.86
FICA Medicare @ 1.45%	1,244.16

Note: Federal and State Payroll Tax obligations are satisfied by means of utilizing the US Bank Easy Tax Deposit Service. Transfers are typically made up to two days after the payroll date.

\* A/P Checks can be found on the *ACCOUNTS PAYABLE Check Approval* report. Checks may be paid this week or the following week.

# Accounts Payable

## Checks by Date - Detail by Check Date

User: gayle.bauman  
 Printed: 8/16/2022 1:12 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	0189 2070188 2070188 2070188	GOPHER STATE ONE CALL July Locates July Locates July Locates	08/05/2022	
				96.30
				96.30
				96.30
		Total for this ACH Check for Vendor 0189:		288.90
ACH	0192 9392436037 9398649427	GRAINGER INC Supplies Shovels	08/05/2022	
				52.82
				170.10
		Total for this ACH Check for Vendor 0192:		222.92
ACH	0292 0003529557	OXYGEN SERVICE COMPANY INC July Rental	08/05/2022	
				31.25
		Total for this ACH Check for Vendor 0292:		31.25
ACH	0319 0231114	CITY OF ROSEVILLE IT Support-August	08/05/2022	
				7,535.16
		Total for this ACH Check for Vendor 0319:		7,535.16
ACH	0327 3512986715 3512986715 3512986716	STAPLES INC Supplies Supplies Supplies	08/05/2022	
				9.59
				429.61
				15.41
		Total for this ACH Check for Vendor 0327:		454.61
ACH	0382	ICMA RETIREMENT TRUST - 106944 PR Batch 00100.08.2022 ICMA Employee Perce PR Batch 00100.08.2022 ICMA Employer Perce	08/05/2022 PR Batch 00100.08.2022 ICM PR Batch 00100.08.2022 ICM	
				376.48
				434.40
		Total for this ACH Check for Vendor 0382:		810.88
ACH	0387	ICMA RETIREMENT TRUST #302482 PR Batch 00100.08.2022 ICMA Employee Dedu PR Batch 00100.08.2022 ICMA Employee Perce	08/05/2022 PR Batch 00100.08.2022 ICM PR Batch 00100.08.2022 ICM	
				1,924.54
				210.30
		Total for this ACH Check for Vendor 0387:		2,134.84
ACH	0922 2022-136	NINENORTH July Production	08/05/2022	
				838.83
		Total for this ACH Check for Vendor 0922:		838.83
ACH	10363 M1526	MINUTE MAKER SECRETARIAL 7/25 Council Minutes	08/05/2022	
				243.00
		Total for this ACH Check for Vendor 10363:		243.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10470 080122	BRANDON PATTERSON Mileage Reimbursement	08/05/2022	193.75
Total for this ACH Check for Vendor 10470:				193.75
ACH	10476 0822T123	TWIN CITIES COMMERCIAL CLEANER Janitorial Services-July	08/05/2022	2,005.58
Total for this ACH Check for Vendor 10476:				2,005.58
ACH	10480 080122	STEVE THORP Mileage Reimbursement	08/05/2022	178.75
Total for this ACH Check for Vendor 10480:				178.75
ACH	10497 5118683486 5118683486 5118683486	CINTAS CORP First Aid supplies First Aid supplies First Aid supplies	08/05/2022	131.18 176.76 468.75
Total for this ACH Check for Vendor 10497:				776.69
ACH	1125 0292892 0292892 0292892 0292892	BOLTON & MENK INC Launch PC 22-012 #656 05/4/22-06/10/22 Planning Services Trident PC 22-009 #650 Kunze PC 22-008 #565	08/05/2022	256.00 4,961.50 256.00 357.00
Total for this ACH Check for Vendor 1125:				5,830.50
ACH	5493 072822 072822	JOLENE TRAUBA City Hall Flowers Mileage Reimbursement	08/05/2022	32.12 32.08
Total for this ACH Check for Vendor 5493:				64.20
ACH	advs 00053209	ADVANTAGE SIGNS & GRAPHICS INC Stop Sign & Dog Leash Sign	08/05/2022	60.45
Total for this ACH Check for Vendor advs:				60.45
ACH	alpi 166727 166727	ALLEGRA PRINT & IMAGING INC Postage-July Newsletter July Newsletter	08/05/2022	-267.25 3,001.03
Total for this ACH Check for Vendor alpi:				2,733.78
ACH	johc 1-118685077217 1-119613401484	JOHNSON CONTROLS INC Air Conditioning Repair Metasys Connection Repair	08/05/2022	790.80 686.50
Total for this ACH Check for Vendor johc:				1,477.30
ACH	Toii 080122	TOKLE INSPECTIONS INC July Electrical Inspections	08/05/2022	1,665.60
Total for this ACH Check for Vendor Toii:				1,665.60
51149	misc1 080222	RANDALL ANDERSON Damaged Mailbox Reimbursement	08/05/2022	80.00
Total for Check Number 51149:				80.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
51150	UB*00577	DAVID BARNIER Refund Check 012819-000, 4393 Arden View C	08/05/2022	12.69
Total for Check Number 51150:				12.69
51151	0131 615015 617310	BEISSWENGERS DO IT BEST Nuts, Bolts, Brace, & Hammer Bit Drill Bits	08/05/2022	23.04 17.58
Total for Check Number 51151:				40.62
51152	4450 0057242	CARLSON MCCAIN INC. 3588 Ridgewood Rd-Locate/Mark Property Line	08/05/2022	250.00
Total for Check Number 51152:				250.00
51153	10483 401333.0722	CENTRAL PENSION FUND July Apprenticeship Fund	08/05/2022	256.00
Total for Check Number 51153:				256.00
51154	1033 101030.0822	COMCAST Service 8/3-9/2	08/05/2022	108.35
Total for Check Number 51154:				108.35
51155	1032 220731	COMMERCIAL ASPHALT CO INC Asphalt 7/18/22	08/05/2022	430.97
Total for Check Number 51155:				430.97
51156	UB*00578	JAMIE CRAVENS Refund Check 003161-000, 4464 Arden View C	08/05/2022	193.30
Total for Check Number 51156:				193.30
51157	UB*00580	JEFF or AMY FLEURY Refund Check 002203-000, 1936 Grant Road	08/05/2022	3.15
Total for Check Number 51157:				3.15
51158	9045 080322	HAPPY FEET DANCE COMPANY LLC Winter/Spring Dance Session	08/05/2022	2,310.00
Total for Check Number 51158:				2,310.00
51159	idai 53529	IDEAL ADVERTISING INC Cornhole Champ T-Shirts	08/05/2022	90.00
Total for Check Number 51159:				90.00
51160	0495 848	LAKE JOHANNA FIRE DEPARTMENT I 2022 Capital Reimb-Engine/Ladder Chassis Rep	08/05/2022	76,748.50
Total for Check Number 51160:				76,748.50
51161	5696 3414	MAYER ARTS INC Drama Camps	08/05/2022	3,528.00
Total for Check Number 51161:				3,528.00
51162	10286 404538	MINNESOTA OCCUPATIONAL HEALTH Drug Screen	08/05/2022	128.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 51162:	128.00
51163	0330 51503734.2022	PIONEER PRESS INC Online Subscription-52 weeks	08/05/2022	55.00
			Total for Check Number 51163:	55.00
51164	3100 9672443.0722	PROVIDENT LIFE AND ACCIDENT INS July Premium	08/05/2022	39.02
			Total for Check Number 51164:	39.02
51165	UB*00579	JOHN PULLAR Refund Check 012329-000, 1129 Tiller Lane	08/05/2022	26.21
			Total for Check Number 51165:	26.21
51166	0811 072922	RAMSEY COUNTY 3420 Glenarden Rd 2nd Half Assessment 34302:	08/05/2022	29.00
			Total for Check Number 51166:	29.00
51167	0282 0899003968639 0899003968639 0899003971185	REPUBLIC SERVICES #899 June Revenue Share July Recycling PW July Waste	08/05/2022	-2,953.04 8,534.50 274.38
			Total for Check Number 51167:	5,855.84
51168	10391 072122	ST. PAUL UTILITIES AND EXCAVATING Watermain Break Parkshore Drive	08/05/2022	33,212.00
			Total for Check Number 51168:	33,212.00
51169	0336 68220 68252	T.A. SCHIFSKY & SONS INC Yard Purchases 7/10-7/16 Yard Purchases 7/17-7/24	08/05/2022	672.75 225.00
			Total for Check Number 51169:	897.75
			Total for 8/5/2022:	151,841.39
ACH	0243 0001143745	METROPOLITAN COUNCIL-WASTE WATER Waste Water-September	08/12/2022	68,098.24
			Total for this ACH Check for Vendor 0243:	68,098.24
ACH	0285 789785763 789785763 789785763 789785763 789785763 789785763 789785763	XCEL ENERGY 6/15/22-7/17/22 6/15/22-7/17/22 6/15/22-7/17/22 6/15/22-7/17/22 6/15/22-7/17/22 6/15/22-7/17/22 6/15/22-7/17/22	08/12/2022	1,804.52 1,980.86 2,720.67 2,139.50 333.34 309.72 65.40
			Total for this ACH Check for Vendor 0285:	9,354.01
ACH	0319 0231181	CITY OF ROSEVILLE Q2 Water	08/12/2022	296,733.36

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for this ACH Check for Vendor 0319:	296,733.36
ACH	0320 009590415118	HEALTH PARTNERS INC September Insurance	08/12/2022	961.27
			Total for this ACH Check for Vendor 0320:	961.27
ACH	0327 3513499176 3513556612	STAPLES INC Supplies Supplies	08/12/2022	114.85 16.99
			Total for this ACH Check for Vendor 0327:	131.84
ACH	10259 080522	JOE VAUGHAN Mileage Reimbursement	08/12/2022	60.88
			Total for this ACH Check for Vendor 10259:	60.88
ACH	1125 0294023 0294024	BOLTON & MENK INC 2021 PMP Hazelnut Park/Glenpaul 2022 Snelling Ave Improvements	08/12/2022	1,704.50 19,428.50
			Total for this ACH Check for Vendor 1125:	21,133.00
ACH	4447 B304424	BRAUN INTERTEC CORPORATION Arden Oaks PMP materials testing	08/12/2022	2,063.50
			Total for this ACH Check for Vendor 4447:	2,063.50
ACH	4889 08042022	COMMUNITY FOOTWORKS August Foot Care Clinic	08/12/2022	355.20
			Total for this ACH Check for Vendor 4889:	355.20
ACH	7025 0001377512	ON SITE COMPANIES -OSSTC INC Restrooms 8/6-9/2	08/12/2022	682.00
			Total for this ACH Check for Vendor 7025:	682.00
ACH	7501 58703	KELLY & LEMMONS PA July Prosecution	08/12/2022	3,057.50
			Total for this ACH Check for Vendor 7501:	3,057.50
ACH	alpi 166810 166810 166851	ALLEGRA PRINT & IMAGING INC Fall Recreation Guide Fall Recreation Guide Postage Business Cards-JJ	08/12/2022	3,108.51 782.79 137.68
			Total for this ACH Check for Vendor alpi:	4,028.98
51170	1033 98681.0822	COMCAST Service 8/5-9/4	08/12/2022	111.32
			Total for Check Number 51170:	111.32
51171	0841 90717 90717	EHLERS & ASSOCIATES INC. 2022 Continuing Disclosure Reporting 2022 Continuing Disclosure Reporting	08/12/2022	97.50 652.50
			Total for Check Number 51171:	750.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
51172	0849 2207136	FRA-DOR BLACK DIRT & RECYCLE Black Dirt	08/12/2022	80.00
Total for Check Number 51172:				80.00
51173	0176 C40492/A	FRATTALLONES HARDWARE INC Paint Supplies	08/12/2022	13.98
Total for Check Number 51173:				13.98
51174	0447 BP3.0922 NB4.0922	I.U.O.E LOCAL 49 BENEFIT FUND-INSU September Insurance September Insurance	08/12/2022	10,760.00 1,527.00
Total for Check Number 51174:				12,287.00
51175	8762 Retainage	INSITUFORM TECHNOLOGIES LLC 2021 CIPP Lining Project-Retainage	08/12/2022	9,777.18
Total for Check Number 51175:				9,777.18
51176	0390 1200.0822	INT'L UNION OPERATING ENGINEERS August Dues	08/12/2022	280.00
Total for Check Number 51176:				280.00
51177	10330 54909	KLEIN UNDERGROUND LLC Concrete water main break 1230 Highway 96	08/12/2022	13,433.68
Total for Check Number 51177:				13,433.68
51178	10509 08042022 08042022	LYON CONTRACTING INC Hydrant Meter Rental 2021-01322 Hydrant Meter Rental 2021-01322	08/12/2022	-369.03 2,000.00
Total for Check Number 51178:				1,630.97
51179	10448 478955255 478955255	MARCO TECHNOLOGIES LLC Copier Contract 7/25-8/25 Copier Contract 7/25-8/25	08/12/2022	200.36 35.35
Total for Check Number 51179:				235.71
51180	5443 168423	METRO PRODUCTS INC Supplies	08/12/2022	335.78
Total for Check Number 51180:				335.78
51181	01467 75	MINNESOTA SWORD PLAY Summer Fencing Camp	08/12/2022	525.00
Total for Check Number 51181:				525.00
51182	10271 1215104	MN PEIP September Insurance	08/12/2022	13,601.10
Total for Check Number 51182:				13,601.10
51183	1900 Bldg 2022-00352	MOUNDS VIEW PUBLIC SCHOOLS Refund plan check fee on permit 2022-00352	08/12/2022	1,534.75
Total for Check Number 51183:				1,534.75



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
51184	nsc 2022-519	NORTH SUBURBAN COMMUNICATIO Q3 2022 Contribution	08/12/2022	6,102.59
Total for Check Number 51184:				6,102.59
51185	AR-HAWK PC 17-023	PATEL INVESTMENTS Escrow refund - PC 17-023, Springhill Suites #3	08/12/2022	877.55
Total for Check Number 51185:				877.55
51186	10373 6418.073122	QUADIENT FINANCE USA INC Postage	08/12/2022	1,000.00
Total for Check Number 51186:				1,000.00
51187	0811 EMCOM-010211 EMCOM-010247 EMCOM-010264 SHRFL-002083	RAMSEY COUNTY Fleet Support-July 911 Dispatch Services-July CAD Services-July Law Enforcement-August	08/12/2022	24.96 4,418.27 732.41 116,177.07
Total for Check Number 51187:				121,352.71
51188	10354 722572589 722572589	ST. PAUL PIONEER PRESS PC 22-012 #656 3737 Lexington Launch Prop PC 22-014 #663 4300 Round Lake Delkor	08/12/2022	52.64 46.06
Total for Check Number 51188:				98.70
51189	9755 OSV000002831487	VERIZON CONNECT NWF INC July service	08/12/2022	323.80
Total for Check Number 51189:				323.80
Total for 8/12/2022:				591,011.60
Report Total (72 checks):				742,852.99