



MEMORANDUM

DATE: August 8, 2022

TO: Honorable Mayor and City Councilmembers
Dave Perrault, City Administrator

FROM: Gayle Bauman, Finance Director
Pang Silseth, Accounting Analyst

SUBJECT: Claims and Payroll Listing

Budgeted Amount:	Actual Amount:	Funding Source:
N/A	N/A	N/A

Council Should Consider

Motion to approve, table or deny the following:

- Claims and Payroll Listing

All items need a simple majority for action unless otherwise noted.

Memo

Background

Payroll is processed biweekly and accounts payable is processed weekly.

Budget Impact

N/A

Attachments

2022 Payroll #16	\$136,292.85
Total Payroll	\$136,292.85
Paid Claims - 07/16/2022-07/31/2022 (Check Nos. 51118-51148 and ACH Checks)	\$517,264.55
Total Accounts Payable	\$517,264.55
Total Claims	\$653,557.40

CITY OF ARDEN HILLS

PAYROLL # 16

CHECKS DATED: 08/05/22

Biweekly: 07/16/22 - 07/29/22

EMPLOYEE DEDUCTIONS	AMT.	CITY BENEFIT	Payment Method
FIT	8,646.06		EFT
SIT	3,800.71		EFT
FICA Oasdi	5,989.27	5,989.27	EFT
FICA Medicare	1,400.69	1,400.69	EFT
TOTAL TAXES	19,836.73	7,389.96	
Health Premium	2,204.88	21,478.22	A/P Check*
Dental Premium	278.34	404.56	A/P Check*
FSA Health Care Reimb.	50.00		A/P Check*
FSA Dependent Care Reimb.	0.00		A/P Check*
TOTAL FLEXIBLE SPENDING	2,533.22	21,882.78	
HSA Health Saving	440.00	1,000.00	
Health Care Savings Plan-Retirement	0.00		EFT
Health Care Savings Plan-2%	0.00		EFT
Health Care Savings Plan-4%	0.00		EFT
TOTAL HEALTH SAVINGS	440.00	1,000.00	
PERA	4,733.83	5,462.10	EFT
ICMA	2,511.32	434.40	EFT
Central Pension Fund-Union	1,536.00		A/P Check*
MN State Retirement System	1,302.59		EFT
TOTAL RETIREMENT	10,083.74	5,896.50	
IUOE 49 Dues (Union)	140.00		A/P Check*
LTD/STD Insurance	1,271.05		A/P Check*
PERA Life Insurance	24.00		A/P Check*
Life/Addl/Dep Life	47.39	79.40	A/P Check*
Life/Addl non-tax	-2.30		A/P Check*
UNUM	19.51		A/P Check*
AFLAC	22.76		EFT
TOTAL VOLUNTARY	1,522.41	79.40	
Total Employee Deductions	34,416.10		
Net Payroll	0.00		
Direct Deposit	65,628.11		EFT
Gross Payroll Tie-Out	100,044.21		
Plus City Paid Benefit	36,248.64		
TOTAL PAYROLL COST	136,292.85		

FICA TIE-OUT	
Gross Payroll	100,044.21
Less Total FSA	2,533.22
Less Total H.S.A	440.00
Less Voluntary Ins	20.46
Less Non Taxable Tech Reimb	450.00
Net P/R Subject to FICA	96,600.53
FICA Oasdi @ 6.20%	5,989.27
FICA Medicare @ 1.45%	1,400.69

Note: Federal and State Payroll Tax obligations are satisfied by means of utilizing the US Bank Easy Tax Deposit Service. Transfers are typically made up to two days after the payroll date.

* A/P Checks can be found on the *ACCOUNTS PAYABLE Check Approval* report. Checks may be paid this week or the following week.

Accounts Payable

Checks by Date - Detail by Check Date

User: gayle.bauman
 Printed: 8/2/2022 1:50 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	0327	STAPLES INC	07/22/2022	
	3512163739	Supplies		191.99
	3512163740	Supplies		27.37
Total for this ACH Check for Vendor 0327:				219.36
ACH	0382	ICMA RETIREMENT TRUST - 106944	07/22/2022	
		PR Batch 00200.07.2022 ICMA Employee Perce	PR Batch 00200.07.2022 ICM	376.48
		PR Batch 00200.07.2022 ICMA Employer Perce	PR Batch 00200.07.2022 ICM	434.40
Total for this ACH Check for Vendor 0382:				810.88
ACH	0387	ICMA RETIREMENT TRUST #302482	07/22/2022	
		PR Batch 00200.07.2022 ICMA Employee Dedu	PR Batch 00200.07.2022 ICM	1,924.54
		PR Batch 00200.07.2022 ICMA Employee Perce	PR Batch 00200.07.2022 ICM	206.37
Total for this ACH Check for Vendor 0387:				2,130.91
ACH	0750	VERIZON WIRELESS	07/22/2022	
	9910853887	Service 7/11-8/10		1,011.74
Total for this ACH Check for Vendor 0750:				1,011.74
ACH	0761	ELECTRIC PUMP INC	07/22/2022	
	0073887-IN	Lift Station 3 Control Panel		45,205.92
	0073889-IN	Lift Station 3 Transducer		844.20
Total for this ACH Check for Vendor 0761:				46,050.12
ACH	10259	JOE VAUGHAN	07/22/2022	
	071822	Mileage Reimbursement		67.07
Total for this ACH Check for Vendor 10259:				67.07
ACH	10363	MINUTE MAKER SECRETARIAL	07/22/2022	
	M1519	7/11 council mtg		154.00
	M1519	7/6 planning comm mtg		273.75
Total for this ACH Check for Vendor 10363:				427.75
ACH	1252	CAMPBELL KNUTSON - ATTORNEYS	07/22/2022	
	3231G-0622	June legal		372.00
	3231G-0622	Escrow PC 22-008 #565		248.00
	3231G-0622	June legal		436.16
	3231G-0622	Escrow PC 22-009 #650		232.00
	3231G-0622	June legal		77.50
	3231G-0622	June legal		1,689.50
	3231G-0622	Escrow PC 22-008 #565		66.40
Total for this ACH Check for Vendor 1252:				3,121.56

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	1408 37779	SUPPLY SOLUTIONS LLC Can Liner, Towels, & Tissues	07/22/2022	251.97
Total for this ACH Check for Vendor 1408:				251.97
ACH	4447 B300636	BRAUN INTERTEC CORPORATION CH Parking Lot Reconstruction-Materials Testin	07/22/2022	1,428.50
Total for this ACH Check for Vendor 4447:				1,428.50
ACH	6555 002022002971	TKDA INC Arden Oaks Street Improv-Design & Constructic	07/22/2022	1,308.82
Total for this ACH Check for Vendor 6555:				1,308.82
ACH	alpi 166385	ALLEGRA PRINT & IMAGING INC Corn Hole City Logos	07/22/2022	200.55
Total for this ACH Check for Vendor alpi:				200.55
ACH	fptc 27772	FLEXIBLE PIPE TOOL COMPANY INC Replacement Pathfinder Cable & Labor	07/22/2022	6,753.55
Total for this ACH Check for Vendor fptc:				6,753.55
ACH	johc 1-118943717886 1-1189695566297	JOHNSON CONTROLS INC Air Handler 2 repairs Clean condenser	07/22/2022	2,072.20 515.70
Total for this ACH Check for Vendor johc:				2,587.90
51118	UB*00574	MICHAEL AAMOTH Refund Check 002295-000, 3550 Ridgewood R	07/22/2022	135.00
Total for Check Number 51118:				135.00
51119	10507 32950	ANIMAL HUMANE SOCIETY Animal Control April-June	07/22/2022	856.00
Total for Check Number 51119:				856.00
51120	1033 44271.0822	COMCAST Service 7/21-8/20	07/22/2022	6.57
Total for Check Number 51120:				6.57
51121	dmlp 10597578402	DELL MARKETING LP Computer-Finance	07/22/2022	657.00
Total for Check Number 51121:				657.00
51122	0841 90981	EHLERS & ASSOCIATES INC. June Financial Services	07/22/2022	150.00
Total for Check Number 51122:				150.00
51123	1193 16150761	FURTHER INC July Participant Fees	07/22/2022	49.10
Total for Check Number 51123:				49.10
51124	4999 06262884	HIRSHFIELD'S PAINT MFG INC Paint & Supplies	07/22/2022	134.20

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	06262993	Paint		91.96
Total for Check Number 51124:				226.16
51125	10218 153974	HR GREEN INC Arden Manor Park Reconstruction	07/22/2022	2,638.25
Total for Check Number 51125:				2,638.25
51126	10330 54876	KLEIN UNDERGROUND LLC 2022 Street Maintenance curbing	07/22/2022	1,831.50
Total for Check Number 51126:				1,831.50
51127	UB*00573	BRENT or VICTORIA LAHR Refund Check 008862-000, 3313 Lake Johanna	07/22/2022	80.20
Total for Check Number 51127:				80.20
51128	3950 P00015475	MINNESOTA DEPT OF TRANSPORTATI Snelling Ave Improv-Materials Testing	07/22/2022	69.23
Total for Check Number 51128:				69.23
51129	10286 400828	MINNESOTA OCCUPATIONAL HEALTH Drug Screen	07/22/2022	128.00
Total for Check Number 51129:				128.00
51130	UB*00575	THOMAS MULLEN Refund Check 001471-000, 3794 McCracken L:	07/22/2022	25.34
Total for Check Number 51130:				25.34
51131	10508 5427	NORTHERN SODA COMPANY Soda-Commission Picnic	07/22/2022	48.00
Total for Check Number 51131:				48.00
51132	7506 2022-01	PRESBYTERIAN HOMES OF ARDEN H TIF 1st half 2022-Final Payment	07/22/2022	53,853.39
Total for Check Number 51132:				53,853.39
51133	0811 FLEET-000735 FLEET-000739 FLEET-000739	RAMSEY COUNTY June Fuel Equip parts & services - June Equip parts & services - June	07/22/2022	4,935.60 1,308.98 415.00
Total for Check Number 51133:				6,659.58
51134	6748 GL154938.0822	RELIANCE STANDARD August Insurance	07/22/2022	1,456.83
Total for Check Number 51134:				1,456.83
51135	1300 0900707874	UNIFIRST CORPORATION July Mats	07/22/2022	147.36
Total for Check Number 51135:				147.36
51136	UB*00576	AMELIA YAROS Refund Check 012842-000, 1600 Lake Johanna	07/22/2022	43.65

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 51136:	43.65
			Total for 7/22/2022:	135,431.84
ACH	0327	STAPLES INC	07/29/2022	
	3512503221	Supplies		46.49
	3512503222	Supplies		46.39
	3512503223	Supplies		30.98
	3512565938	Supplies		32.09
	3512565938	Supplies		76.25
	3512565939	Supplies		30.79
	3512565940	Membership Fee		299.00
	3512717473	Supplies		24.99
			Total for this ACH Check for Vendor 0327:	586.98
ACH	0453	CONTINENTAL RESEARCH CORP	07/29/2022	
	0037199	Wasp & Hornet Killer		243.00
	0037200	All Clear		186.00
	0037228	Super Shine & Weed Killer		703.00
			Total for this ACH Check for Vendor 0453:	1,132.00
ACH	0706	CERTIFIED LABORATORIES	07/29/2022	
	7870097	Safety eyewear		180.14
			Total for this ACH Check for Vendor 0706:	180.14
ACH	10259	JOE VAUGHAN	07/29/2022	
	072522	Bunker Beach Field Trip Reimbursement		318.24
			Total for this ACH Check for Vendor 10259:	318.24
ACH	1785	ECOTHYNK	07/29/2022	
	2015	July UB Statement Processing		300.18
	2015	July UB Statement Processing		300.18
	2015	July UB Statement Processing		300.17
			Total for this ACH Check for Vendor 1785:	900.53
ACH	1889	DAVID PERRAULT	07/29/2022	
	072722	Food Reimb-Commission Picnic		1,214.69
			Total for this ACH Check for Vendor 1889:	1,214.69
ACH	4447	BRAUN INTERTEC CORPORATION	07/29/2022	
	B302743	2024 PMP-Materials Testing		880.00
	B302744	2026 PMP-Materials Testing		1,725.00
	B302745	2028 PMP-Materials Testing		2,210.00
			Total for this ACH Check for Vendor 4447:	4,815.00
ACH	johc	JOHNSON CONTROLS INC	07/29/2022	
	1-119477401998	Battery Replacement- CS# H36031246		555.50
			Total for this ACH Check for Vendor johc:	555.50
ACH	mnli	MINNESOTA NATIVE LANDSCAPES IN	07/29/2022	
	34975	Vegetation Management Visit 7/12		220.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor mnli:				220.00
51137	0131	BEISSWENGERS DO IT BEST	07/29/2022	
	611780	Safety Hasp		9.79
	612169	Galvanized Nipples		41.97
	612381	Post Level & Post Hole Digger		72.98
Total for Check Number 51137:				124.74
51138	cpfl 184503.0722	CENTRAL PENSION FUND July Pension	07/29/2022	3,072.00
Total for Check Number 51138:				3,072.00
51139	0849 2207011 2207011	FRA-DOR BLACK DIRT & RECYCLE Black Dirt River Rock	07/29/2022	160.00 1,113.65
Total for Check Number 51139:				1,273.65
51140	3351 310023710	HIGHLAND PRODUCTS GROUP LLC Park bench - donated by Gerlitz family	07/29/2022	850.00
Total for Check Number 51140:				850.00
51141	4999 06263552	HIRSHFIELD'S PAINT MFG INC Stain & Brush	07/29/2022	73.67
Total for Check Number 51141:				73.67
51142	10362 INV10175315 INV10175315	MARCO TECHNOLOGIES LLC Copier 7/25-8/24 Copier 7/25-8/24	07/29/2022	77.18 13.62
Total for Check Number 51142:				90.80
51143	1058 10048984	MIDC ENTERPRISES INC Supplies	07/29/2022	60.43
Total for Check Number 51143:				60.43
51144	3950 P00015539	MINNESOTA DEPT OF TRANSPORTATI Snelling Ave Street & Utility Imp-Material Testin	07/29/2022	907.62
Total for Check Number 51144:				907.62
51145	10486 072622	MINNESOTA METRO NORTH TOURISM Quality Inn June Lodging Tax	07/29/2022	4,305.04
Total for Check Number 51145:				4,305.04
51146	0600 315800082022	NCPERS GROUP LIFE INS August Insurance	07/29/2022	48.00
Total for Check Number 51146:				48.00
51147	0155 W22040567 W22050560 W22060557	OFFICE OF MN IT SERVICES April Phones May Phones June Phones	07/29/2022	750.48 751.25 750.32

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 51147:	2,252.05
51148	0336	T.A. SCHIFSKY & SONS INC	07/29/2022	
	124965.pmt2	2022 Snelling Ave Street & Utility Improv		-18,094.45
	124965.pmt2	2022 Snelling Ave Street & Utility Improv		361,888.86
			Total for Check Number 51148:	343,794.41
			Total for 7/29/2022:	366,775.49
ACH	ACH001	US BANK	07/31/2022	
	ARVIM72022	THE HOME DEPOT #2828-Gloves		10.58
	ARVIM72022	THE HOME DEPOT #2828-Tools		125.21
	BAUMG72022	AMZN MKTP US*9H0YE5PM3 AM-Laptop cf		19.89
	BAUMG72022	GOVERNMENT FINANCE OFFIC-GFOA traif		249.00
	BAUMG72022	WAL-MART #3498-Desktop AC's		64.28
	BAUMG72022	AMZN MKTP US*MY18Y83F3-Building Code		67.87
	FRIDJ72022	CUB FOODS #1641-Ice & water for paving crev		17.96
	FRIDJ72022	CUB FOODS #1641-Ice & water for paving crev		25.54
	FRIDJ72022	EXTRACTIGATOR-EXC.MECH.SY-Park supp		40.49
	FRIDJ72022	PSN*MINNESOTA RWA MN-Membership 7/22		300.00
	FRIDJ72022	HOLIDAY STATIONS 0368-Water for paving cr		9.98
	FRIDJ72022	CUB FOODS #1641-Ice for paving crew		4.49
	GEBAM72022	HOLIDAY STATIONS 0368-Water for paving cr		4.99
	HANSJ72022	SMK*SURVEYMONKEY.COM-Annual subscri		384.00
	HANSJ72022	JIMMY JOHNS - 1532 - E-Work session food		171.51
	HANSJ72022	DAVANNIS #10 ARDEN HILLS-Work session :		107.09
	HANSJ72022	PIER B RESORT-LMC Conference		252.45
	HANSJ72022	PIER B RESORT-LMC Conference		254.45
	HOLDB72022	TST* CANAL PARK BREWING C-LMC Conf		51.89
	HOLDB72022	DECC-LMC Conference		10.00
	HOLDB72022	DECC-LMC Conference		10.00
	HOLDB72022	DECC-LMC Conference		10.00
	HOLDB72022	CANAL PARK LODGE-LMC Conference		386.60
	HOLMF72022	TST* CANAL PARK BREWING C-LMC Conf		34.69
	HOLMF72022	CANAL PARK LODGE-LMC Conference		386.60
	MIKAT72022	MENARDS BLAINE MN-N Water Tower suppl		47.01
	MIKAT72022	SQ *DAVIS LOCK AND SAFE-Duplicate key &		29.98
	MIKAT72022	APPLE.COM/BILL-iCloud		0.99
	VAUGJ72022	CREATIVE MARKET-Brochure template		35.96
	VAUGJ72022	MN ZOO CASH ROOM-Field trip		-54.00
	VAUGJ72022	MN ZOO CASH ROOM-Field trip		54.00
	VAUGJ72022	DICKS SPORTING GOODS#393-Youth sports i		26.83
	VAUGJ72022	OFFICESUPPLY.COM-Park supplies		231.69
	VAUGJ72022	MN ZOO CASH ROOM-Field trip		-6.00
			Total for this ACH Check for Vendor ACH001:	3,366.02
ACH	ACH002	AFLAC	07/31/2022	
	109541	Insurance Premiums- July 2022		45.52
			Total for this ACH Check for Vendor ACH002:	45.52
ACH	ACH005	MINNESOTA REVENUE-SALES & USE	07/31/2022	
	62022	June Sales/Use Tax		94.11
	62022	June Sales/Use Tax		-0.11
			Total for this ACH Check for Vendor ACH005:	94.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	ACH006 62022 62022	MINNESOTA DEPT OF LABOR-BLDG P Q2 Building Surcharge Q2 Building Surcharge	07/31/2022	12,033.11 -481.43
Total for this ACH Check for Vendor ACH006:				11,551.68
Total for 7/31/2022:				15,057.22
Report Total (58 checks):				517,264.55