



MEMORANDUM

**DATE:** June 27, 2022

**TO:** Honorable Mayor and City Councilmembers  
Dave Perrault, City Administrator

**FROM:** Gayle Bauman, Finance Director  
Pang Silseth, Accounting Analyst

**SUBJECT:** Claims and Payroll Listing

Budgeted Amount:	Actual Amount:	Funding Source:
N/A	N/A	N/A

**Council Should Consider**

- Motion to approve, table or deny the following:
- Claims and Payroll Listing

*All items need a simple majority for action unless otherwise noted.*

Memo

**Background**

Payroll is processed biweekly and accounts payable is processed weekly.

**Budget Impact**

N/A

**Attachments**

2022 Payroll #13	\$101,992.83
<b>Total Payroll</b>	<b>\$101,992.83</b>
Paid Claims - 06/04/2022-06/17/2022 (Check Nos. 51003-51048 and ACH Checks)	\$845,294.04
<b>Total Accounts Payable</b>	<b>\$845,294.04</b>
<b>Total Claims</b>	<b>\$947,286.87</b>

**CITY OF ARDEN HILLS**

**PAYROLL # 13**

**CHECKS DATED: 06/24/11**

**Biweekly: 06/04/11 - 06/17/11**

EMPLOYEE DEDUCTIONS	AMT.	CITY BENEFIT	Payment Method
FIT	8,205.52		EFT
SIT	3,627.24		EFT
FICA Oasdi	5,365.06	5,365.06	EFT
FICA Medicare	1,254.73	1,254.73	EFT
<b>TOTAL TAXES</b>	<b>18,452.55</b>	<b>6,619.79</b>	
Health Premium	2,029.74	0.00	A/P Check*
Dental Premium	225.64	0.00	A/P Check*
FSA Health Care Reimb.	50.00		A/P Check*
FSA Dependent Care Reimb.	0.00		A/P Check*
<b>TOTAL FLEXIBLE SPENDING</b>	<b>2,305.38</b>	<b>0.00</b>	
HSA Health Saving	440.00	0.00	
Health Care Savings Plan-Retirement	0.00		EFT
Health Care Savings Plan-2%	0.00		EFT
Health Care Savings Plan-4%	0.00		EFT
<b>TOTAL HEALTH SAVINGS</b>	<b>440.00</b>	<b>0.00</b>	
PERA	4,875.39	5,625.45	EFT
ICMA	2,568.40	434.40	EFT
Central Pension Fund-Union	1,536.00		A/P Check*
MN State Retirement System	1,302.59		EFT
<b>TOTAL RETIREMENT</b>	<b>10,282.38</b>	<b>6,059.85</b>	
IUOE 49 Dues (Union)	140.00		A/P Check*
LTD/STD Insurance	0.00		A/P Check*
PERA Life Insurance	24.00		A/P Check*
Life/Addl/Dep Life	47.39	0.00	A/P Check*
Life/Addl non-tax	11.75		A/P Check*
UNUM	19.51		A/P Check*
AFLAC	22.76		EFT
<b>TOTAL VOLUNTARY</b>	<b>265.41</b>	<b>0.00</b>	
Total Employee Deductions	31,745.72		
Net Payroll	0.00		
Direct Deposit	57,567.47		EFT
Gross Payroll Tie-Out	89,313.19		
Plus City Paid Benefit	12,679.64		
<b>TOTAL PAYROLL COST</b>	<b>101,992.83</b>		

FICA TIE-OUT	
Gross Payroll	89,313.19
Less Total FSA	2,305.38
Less Total H.SA	440.00
Less Voluntary Ins	34.51
Net P/R Subject to FICA	86,533.30
FICA Oasdi @ 6.20%	5,365.06
FICA Medicare @ 1.45%	1,254.73

Note: Federal and State Payroll Tax obligations are satisfied by means of utilizing the US Bank Easy Tax Deposit Service. Transfers are typically made up to two days after the payroll date.

\* A/P Checks can be found on the *ACCOUNTS PAYABLE Check Approval* report.  
Checks may be paid this week or the following week.

# Accounts Payable

## Checks by Date - Detail by Check Date

User: gayle.bauman  
 Printed: 6/21/2022 11:03 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	0192	GRAINGER INC	06/10/2022	
	9330502049	Paint		54.54
	9330502049	Paint		54.54
	9330585176	Paint		72.72
	9330585184	Paint		10.29
	9330585184	Paint		10.29
	9336482113	Trash Bags		805.40
Total for this ACH Check for Vendor 0192:				1,007.78
ACH	0234 P42764	MACQUEEN EQUIPMENT INC Piranha Segment-Sweeper	06/10/2022	525.06
Total for this ACH Check for Vendor 0234:				525.06
ACH	0243 0001141122	METROPOLITAN COUNCIL-WASTE W/ Waste Water - July	06/10/2022	68,098.24
Total for this ACH Check for Vendor 0243:				68,098.24
ACH	0285	XCEL ENERGY	06/10/2022	
	781842005	04/17/22-05/16/22		54.39
	781842005	04/17/22-05/16/22		1,190.79
	781842005	04/17/22-05/16/22		1,002.19
	781842005	04/17/22-05/16/22		234.05
	781842005	04/17/22-05/16/22		2,029.14
	781842005	04/17/22-05/16/22		1,653.95
	781842005	04/17/22-05/16/22		2,067.19
Total for this ACH Check for Vendor 0285:				8,231.70
ACH	0319 0230967	CITY OF ROSEVILLE IT Support - June	06/10/2022	7,535.16
Total for this ACH Check for Vendor 0319:				7,535.16
ACH	0320 113351663	HEALTH PARTNERS INC July Insurance	06/10/2022	906.38
Total for this ACH Check for Vendor 0320:				906.38
ACH	0327	STAPLES INC	06/10/2022	
	3508481070	Supplies		75.95
	3508481071	Supplies		11.29
	3508481072	Supplies		14.74
Total for this ACH Check for Vendor 0327:				101.98
ACH	0382	ICMA RETIREMENT TRUST - 106944	06/10/2022	
		PR Batch 00100.06.2022 ICMA Employee Perce	PR Batch 00100.06.2022 ICM	376.48
		PR Batch 00100.06.2022 ICMA Employer Perce	PR Batch 00100.06.2022 ICM	434.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor 0382:				810.88
ACH	0387	ICMA RETIREMENT TRUST #302482	06/10/2022	
		PR Batch 00100.06.2022 ICMA Employee Perce	PR Batch 00100.06.2022 ICM	210.30
		PR Batch 00100.06.2022 ICMA Employee Dedu	PR Batch 00100.06.2022 ICM	1,924.54
Total for this ACH Check for Vendor 0387:				2,134.84
ACH	0706 7770718	CERTIFIED LABORATORIES Eyewear, Ear Muffs, & Gloves	06/10/2022	1,501.85
Total for this ACH Check for Vendor 0706:				1,501.85
ACH	0922 2022-092	NINENORTH May Production	06/10/2022	1,018.83
Total for this ACH Check for Vendor 0922:				1,018.83
ACH	10331 INV-11839	PAGEFREEZER SOFTWARE INC Public Records Compliance 7/1/22-6/30/23	06/10/2022	3,946.80
Total for this ACH Check for Vendor 10331:				3,946.80
ACH	10363 M1493	MINUTE MAKER SECRETARIAL 5/23 Council Minutes	06/10/2022	263.50
Total for this ACH Check for Vendor 10363:				263.50
ACH	10497 5108071041 5108071041	CINTAS CORP First Aid First Aid	06/10/2022	131.60 135.84
Total for this ACH Check for Vendor 10497:				267.44
ACH	1115 R-017880-000-12	WSB & ASSOCIATES INC 2022 Street Maint Engineering	06/10/2022	768.00
Total for this ACH Check for Vendor 1115:				768.00
ACH	1125 0289619 0289695	BOLTON & MENK INC Lift Station 10 Rehab 2022 Snelling Ave Improvements	06/10/2022	1,812.50 8,530.50
Total for this ACH Check for Vendor 1125:				10,343.00
ACH	1363 12342	WATER CONSERVATION SERVICES INC Leak locate 3737 Lexington	06/10/2022	481.06
Total for this ACH Check for Vendor 1363:				481.06
ACH	3698 06012022	SHAILA CUNNINGHAM Spring Yoga	06/10/2022	1,592.00
Total for this ACH Check for Vendor 3698:				1,592.00
ACH	4889 06012022	COMMUNITY FOOTWORKS June Foot Care Clinic	06/10/2022	325.60
Total for this ACH Check for Vendor 4889:				325.60
ACH	5587 INV140592	CES IMAGING INC June Rental	06/10/2022	60.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for this ACH Check for Vendor 5587:	60.00
ACH	7501 58324	KELLY & LEMMONS PA May Procecution	06/10/2022	3,780.53
			Total for this ACH Check for Vendor 7501:	3,780.53
ACH	8029 52570 52570 52570 52570 52570 52570	MMKR & CORP PA 2021 Audit Services 2021 Audit Services 2021 Audit Services 2021 Audit Services 2021 Audit Services 2021 Audit Services	06/10/2022	289.00 289.00 289.00 327.00 152.00 289.00
			Total for this ACH Check for Vendor 8029:	1,635.00
ACH	8870 52085	CHET'S SHOES INC Seasonal Staff Clothing Allowance-AC	06/10/2022	125.00
			Total for this ACH Check for Vendor 8870:	125.00
ACH	alpi 060622	ALLEGRA PRINT & IMAGING INC Postage-June Newsletter	06/10/2022	822.88
			Total for this ACH Check for Vendor alpi:	822.88
ACH	toii 06012022	TOKLE INSPECTIONS INC May Electrical Inspections	06/10/2022	1,092.00
			Total for this ACH Check for Vendor toii:	1,092.00
51003	2597 060722	AARP June AARP Driver Safety Class	06/10/2022	325.00
			Total for Check Number 51003:	325.00
51004	UB*00560	LARS ANDERSON Refund Check 012700-000, 1320 Wynridge Dri	06/10/2022	17.65
			Total for Check Number 51004:	17.65
51005	UB*00559	STANLEY ANDERSON Refund Check 001587-000, 1685 Brueberry Lar	06/10/2022	23.08
			Total for Check Number 51005:	23.08
51006	0131 592350	BEISSWENGERS DO IT BEST Air Filters	06/10/2022	24.58
			Total for Check Number 51006:	24.58
51007	1033 98681.0622	COMCAST Service 06/05-07/04	06/10/2022	111.32
			Total for Check Number 51007:	111.32
51008	1032 220531	COMMERCIAL ASPHALT CO INC Large asphalt restoration patching	06/10/2022	2,445.44
			Total for Check Number 51008:	2,445.44

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
51009	1650 060122	ROBERT or PATSY HILL June AARP Class Refund	06/10/2022	50.00
Total for Check Number 51009:				50.00
51010	10218 153190	HR GREEN INC Shorewood Dr Final Staking	06/10/2022	385.00
Total for Check Number 51010:				385.00
51011	0447 BP3.0722 NB4.0722	I.U.O.E LOCAL 49 BENEFIT FUND-INSI July Insurance July Insurance	06/10/2022	10,760.00 1,527.00
Total for Check Number 51011:				12,287.00
51012	AR-INTE	INTERSTATE REMOVAL LLC Escrow refund GE 2021-01021 10 Innovation W	06/10/2022	3,483.78
Total for Check Number 51012:				3,483.78
51013	0390 1200.0622	INT'L UNION OPERATING ENGINEERS June Dues	06/10/2022	280.00
Total for Check Number 51013:				280.00
51014	10356 7035	JACON LLC Watermain Repair Spoils & Trucking 5/23/22	06/10/2022	643.75
Total for Check Number 51014:				643.75
51015	10448 473862639 473862639	MARCO TECHNOLOGIES LLC Copier Contract 5/25-6/25 Copier Contract 5/26-6/25	06/10/2022	35.35 200.36
Total for Check Number 51015:				235.71
51016	1058 10048517 10048519	MIDC ENTERPRISES INC Supplies Supplies	06/10/2022	242.86 51.10
Total for Check Number 51016:				293.96
51017	10286 397935	MINNESOTA OCCUPATIONAL HEALTH Drug Screen	06/10/2022	256.00
Total for Check Number 51017:				256.00
51018	UB*00558	JOHN NAUMANN Refund Check 002697-000, 1887 Stowe Avenue	06/10/2022	51.22
Total for Check Number 51018:				51.22
51019	UB*00562	JOHN or MARIE PETERSON Refund Check 000550-000, 1315 Nursery Hill I	06/10/2022	157.59
Total for Check Number 51019:				157.59
51020	10373 6418.053022	QUADIEN FINANCE USA INC Postage	06/10/2022	1,000.00
Total for Check Number 51020:				1,000.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
51021	0811	RAMSEY COUNTY	06/10/2022	
	PRRRV-001818	1st Qtr Election Services		6,850.00
	PRRRV-001844	2nd Qtr Election Services		6,850.00
	PRRRV-001866	2022 Annual Voting System		5,187.67
	PUBW-019707	County Rd F Improv- Right of Way Acquisition		83,843.68
	SHRFL-002069	Law Enforcement - June 2022		116,177.07
Total for Check Number 51021:				218,908.42
51022	10496	RESTORATION SYSTEMS INC	06/10/2022	
	060822	Hydrant Meter Rental Refund 2022-00556		-104.76
	060822	Hydrant Meter Rental Refund 2022-00556		2,000.00
Total for Check Number 51022:				1,895.24
51023	UB*00561	MARY SPEGGEN	06/10/2022	
		Refund Check 003898-000, 4463 Arden View C		39.04
Total for Check Number 51023:				39.04
51024	10354	ST. PAUL PIONEER PRESS	06/10/2022	
	522572589	PC 22-004 #635 1152 Benton Way variance		62.04
	522572589	PC 22-009 #650 2040 comp plan amend		55.46
	522572589	PC 22-011 zoning code amend		62.98
	522572589	PC 22-007 #638 4440 Round Lake site plan		48.88
	522572589	PC 22-008 #565 4073 Valentine Ct variance		44.18
Total for Check Number 51024:				273.54
51025	1300	UNIFIRST CORPORATION	06/10/2022	
	0900696997	May Mats		147.36
Total for Check Number 51025:				147.36
51026	9755	VERIZON CONNECT NWF INC	06/10/2022	
	OSV000002780416	May Service		323.80
Total for Check Number 51026:				323.80
Total for 6/10/2022:				361,033.99
ACH	0192	GRAINGER INC	06/17/2022	
	9346617005	Flint Lighters		25.04
Total for this ACH Check for Vendor 0192:				25.04
ACH	0230	MTI DISTRIBUTING INC	06/17/2022	
	1348000-00	Oil Filter		56.58
Total for this ACH Check for Vendor 0230:				56.58
ACH	0327	STAPLES INC	06/17/2022	
	3509439361	Supplies		65.99
	3509439364	Supplies		41.49
Total for this ACH Check for Vendor 0327:				107.48
ACH	10224	HANNAH YOKOM	06/17/2022	
	061322	Valentine Hills Track		970.22

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for this ACH Check for Vendor 10224:	970.22
ACH	10343 061622	TIM BEEBE Clothing Allowance-TB	06/17/2022	150.19
			Total for this ACH Check for Vendor 10343:	150.19
ACH	10461 061322	LAURA HAMMER Valentine Hills Track	06/17/2022	970.22
			Total for this ACH Check for Vendor 10461:	970.22
ACH	10498 060722	EVAN ACKERMAN Seasonal Staff Clothing Allowance-EA	06/17/2022	125.00
			Total for this ACH Check for Vendor 10498:	125.00
ACH	10501 060822	JOSEPH MANDELL Seasonal Staff Clothing Allowance-JM	06/17/2022	125.00
			Total for this ACH Check for Vendor 10501:	125.00
ACH	1125 0268678 0268678 0268678 0268678 0268678 0268678 0268678 0268678 0268678 0268678 0268678 0268678 0268678 0268678 0268678	BOLTON & MENK INC Boston Sc PC 21-001 #553 03/20/21-04/16/21 Planning Services Planning and Zoning Lexington St PC 21-004 #556 Scannell PC 20-010 #506 New Perspective PC 20-022 #549 Bethel PC 21-002 #554 03/20/21-04/16/21 Planning Services 03/20/21-04/16/21 Planning Services Aldi PC 21-007 #563 Lifelong Wealth PC 21-009 #562 Grove Church PC 21-005 #566 Trident PC 19-002 #403	06/17/2022	1,256.00 870.40 13,163.00 1,884.00 392.50 1,020.50 157.00 163.20 54.40 235.50 157.00 235.50 235.50
			Total for this ACH Check for Vendor 1125:	19,824.50
ACH	1363 12382	WATER CONSERVATION SERVICES INC Leak locate Perry Park	06/17/2022	158.78
			Total for this ACH Check for Vendor 1363:	158.78
ACH	1564 061322	MATTHEW RIESGRAF Valentine Hills Track	06/17/2022	970.22
			Total for this ACH Check for Vendor 1564:	970.22
ACH	4447 B297711 B297712 B297713	BRAUN INTERTEC CORPORATION 2024 PMP-Materials Testing 2026 PMP-Materials Testing 2028 PMP-Materials Testing	06/17/2022	4,100.00 3,225.00 2,725.00
			Total for this ACH Check for Vendor 4447:	10,050.00
ACH	5665 22783 22783 22828 22829	METERING & TECHNOLOGY SOLUTIC 1740 Parkshore Water Meters Permit #2022-003 1740 Parkshore Water Meters Permit #2022-003 Fire Hydrant rental meter Water Meter	06/17/2022	4,468.25 52.20 1,313.00 105.76



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	23045	Water Meters		3,613.43
	23113	Water Meter		750.90
Total for this ACH Check for Vendor 5665:				10,303.54
ACH	6129 204-58257	FAST SIGNS INC Supplies	06/17/2022	102.15
Total for this ACH Check for Vendor 6129:				102.15
ACH	7025 0001344711	ON SITE COMPANIES -OSSTC INC Restrooms 6/11-7/8	06/17/2022	682.00
Total for this ACH Check for Vendor 7025:				682.00
ACH	8032 1222-5957	PACE ANALYTICAL FIELD SVC INC April Drinking Water Survey	06/17/2022	913.75
Total for this ACH Check for Vendor 8032:				913.75
51027	advs 00052561	ADVANTAGE SIGNS & GRAPHICS INC Signs	06/17/2022	194.78
Total for Check Number 51027:				194.78
51028	1053 8133	ALLIED BLACKTOP COMPANY INC Road Oil	06/17/2022	337.25
Total for Check Number 51028:				337.25
51029	10499 061322	NANCY BETTEIN AARP Driver Safety Program Refund	06/17/2022	25.00
Total for Check Number 51029:				25.00
51030	0719 IN49490	CITY OF ST PAUL Asphalt Mix 3/28 & 3/29	06/17/2022	538.51
Total for Check Number 51030:				538.51
51031	1033 44271.0722	COMCAST Service 6/21-7/20	06/17/2022	6.57
Total for Check Number 51031:				6.57
51032	10244 148079841	COMCAST BUSINESS INC June Service	06/17/2022	494.05
Total for Check Number 51032:				494.05
51033	4570 060122	COMMUNITY EDUCATION DISTRICT C Spring Track Bussing	06/17/2022	1,040.00
Total for Check Number 51033:				1,040.00
51034	0841 90830	EHLERS & ASSOCIATES INC. May Financial Services	06/17/2022	450.00
Total for Check Number 51034:				450.00
51035	1193 16117436	FURTHER INC June Participant Fees	06/17/2022	49.10

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 51035:	49.10
51036	10218 153111	HR GREEN INC CH Parking Lot Staking, Observation, & Redesi	06/17/2022	371.25
			Total for Check Number 51036:	371.25
51037	10500 061521	INNOVATIVE BASEMENT AUTHORITY Permit #2021-00582 Partial Refund	06/17/2022	117.25
			Total for Check Number 51037:	117.25
51038	1058 10048561	MIDC ENTERPRISES INC Supplies	06/17/2022	133.70
			Total for Check Number 51038:	133.70
51039	10486 061022	MINNESOTA METRO NORTH TOURISM SpringHill Suites May Lodging Tax	06/17/2022	7,887.08
			Total for Check Number 51039:	7,887.08
51040	10271 1204127	MN PEIP July Insurance	06/17/2022	12,717.42
			Total for Check Number 51040:	12,717.42
51041	10255 061322	MOUNDS VIEW COMMUNITY CENTE Spring Track Program Reimbursement	06/17/2022	549.34
			Total for Check Number 51041:	549.34
51042	1074 84783	PRECISION LANDSCAPE & TREE INC 6/2 CH Hauling	06/17/2022	2,160.00
			Total for Check Number 51042:	2,160.00
51043	1208 613317-05-22	PREMIUM WATERS INC Water May	06/17/2022	76.48
			Total for Check Number 51043:	76.48
51044	0811 EMCOM-010081 EMCOM-010117 EMCOM-010133	RAMSEY COUNTY Fleet Support-May CAD Services-May 911 Dispatch Services-May	06/17/2022	24.96 732.41 4,418.27
			Total for Check Number 51044:	5,175.64
51045	5576 9100722231	SCHINDLER ELEVATOR CORP Annual Service 5/1/22-4/30/23 Adj	06/17/2022	65.90
			Total for Check Number 51045:	65.90
51046	0336 124965.pmt1 124965.pmt1	T.A. SCHIFSKY & SONS INC 2022 Snelling Ave Street & Utility Improv 2022 Snelling Ave Street & Utility Improv	06/17/2022	-20,799.14 415,982.89
			Total for Check Number 51046:	395,183.75
51047	3099 V99511	TRI STATE BOBCAT INC-LITTLE CANA Repairs #85453	06/17/2022	1,252.31

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 51047:	1,252.31
51048	1161 30821	VALLEY-RICH CO INC Valve Replacement-1366 Cummings Ln 2022 PN	06/17/2022	9,900.00
			Total for Check Number 51048:	9,900.00
			Total for 6/17/2022:	484,260.05
			Report Total (87 checks):	845,294.04