



# Attachment E

## City of Arden Hills Ordinance 2022-003 – Appendix A Amended 2022 Fee Schedule

<b>I. Administrative</b>		
Chickens – Licenses	Two years (Pro-rated for second year @ \$15.00)	\$30.00
Dogs/Cats – Licenses	Two years (Pro-rated for second year @ \$15.00)	\$30.00
Dogs/Cats – Boarding		\$22.00 per day
Dogs/Cats – Impoundment Fee		\$50.00
Dogs/Cats – Surrender Fee	Each	\$25.00
Dogs – Residential Kennel License	Annual	\$21.00
Dogs – Dangerous Dog Fee	Annual	\$500.00
Dogs – Potentially Dangerous Dog Fee	Annual	\$250.00
Copying – General City Material		\$0.25 8 ½ x 11; \$0.50 large. Per Page. Add postage if mailing copies
Assessment Search		\$53.00 per half hour
Private Activity Revenue Bonds	Non-refundable application fee	\$500.00
	Annual Administrative Fee	1/8 of 1% (0.125%) of outstanding principal balance of the bonds for the life of the bonds
	Reimbursement of all City costs	
<b>II. Building Construction (All permits are non-refundable after 90 days)</b>		
Building Permits – Permit Fee		Fees shall be based according to the 2021 State Statute 326B.153 and are determined by the City’s Building Official
Commercial Building Permits – Plan Review Fee		65% of Building Permit Fee. Payment equaling half of this fee is due at time of permit submittal (non-refundable)
Residential New Construction/Additions – Escrow		\$2,000
Temporary Certificate of Occupancy (CO)	Escrow	To be determined by Building Official
Building Permits – Re-inspection		\$63.25 per State Statute 326B.153
Building Permits – Manufactured Home Location ,		\$100.00 + State Surcharge fee as outlined in State Statute 326B.148
Building Permits – Demolition	Permit Fee	\$100.00 + State Surcharge fee as outlined in Statute 326B.148
	Escrow	\$2,000

Building Permits – Special Investigations		100% of Permit Fee
State Surcharge – based on valuation		Fee based on 2021 State Statute 326B.148
State Surcharge – Fixed Fees		Fee based on State Statute 326B.148
Plumbing Permits – Minimum Fee		\$60.00
Plumbing Permits – Residential		1.25% of Project Value
Plumbing Permits – Commercial		1.25% of Project Value + \$50.00
Electrical Permits – Minimum Fee		\$45.00 + State Surcharge
Electrical Permits – Maximum Single Family Dwelling Fee		\$190.00
Electrical Permits – General		See Exhibit “A” attached to fee schedule
Mechanical Permits – Minimum Fee		\$75.00
Mechanical Permits – Residential		2% of Project Value
Mechanical Permits – Commercial		1.25% of Project Value + \$50.00
Fire Protection Permits – Permit Fee		Fees shall be based according to the 2021 State Statute 326B.153 and are determined by the City’s Building Official
Fire Protection Permits – Plan Review Fee		65% of Permit Fee
Fire Protection Permits – Re-inspection		\$63.25 per State Statute 326B.153
<b>III. Liquor Licensing</b>		
On-sale	1,999 square feet (SF) or less	\$3,465.00
On-sale	2,000 (SF) – 2,999 (SF)	\$4,620.00
On-sale	3,000 (SF) – 3,999 (SF)	\$5,775.00
On-sale	4,000 (SF) or more	\$6,930.00
On-sale, Sunday		\$200.00 (340A.504 Subd. 3(b) limits \$200 fee for Sunday sales)
Off-sale		\$210.00
Club Fee		\$315.00
On-sale, Malt Beverage		\$126.00
Off-sale, Malt Beverage		\$42.00
On-sale, Wine		\$ 2,000.00 (340A.408 Subd. 2(c) limits fee to \$2000 or half of on-sale license fee, whichever is less)
Strong Beer		No Charge (as part of On-Sale Wine License)
Investigation Fee		\$158.00
Minor Consumption Violation with Server Training	First Violation	\$105.00
	Second Violation	\$525.00
	Third Violation	\$1,050.00
	Fourth Violation	\$1,575.00
Minor Consumption Violation without Server Training	First Violation	\$525.00
	Second Violation	\$1,050.00

	Third Violation	\$1,575.00
	Fourth Violation	\$2,100.00 and may be subject to license revocation
<b>IV. Maps and Ordinances</b>		
Zoning Ordinance Municipal Code Comprehensive Plan		\$0.25 per side
Color Maps (8.5 x 11)		\$2.00
Color Maps (11 x 17)		\$4.00
Street Maps		\$2.00
As-Builts (11 x 17)		Based on number of copies and staff time
<b>V. Parks &amp; Recreation</b>		
Youth Athletic Association Field Rental	Per two hour time block	\$35.00 per time block + applicable tax
Adult Club / Intramural Field Rental	Per two hour time block	\$55.00 per time block + applicable tax
Ball Field Rental, Unlighted	Per two hour time block. Tournament fees are extra.	\$110.00 per time block + applicable tax
Ball Field Rental, Lighted	Per two hour time block. Tournament fees are extra.	\$135.00 per time block + applicable tax
Ball Field Tournament Fee (Adult), Full Maintenance	Includes all day maintenance staff on site	\$535.00 per day + \$200.00 damage deposit + applicable tax
Ball Field Tournament Fee (Adult), Minimum Maintenance	Includes prep for fields and midday drag of fields	\$320.00 per day + \$200.00 damage deposit + applicable tax
Warming House Rental/Ice Rink Rental	Only allowed during non-public use hours unless authorized by City staff	\$55.00 per hour + \$200.00 damage deposit + key deposit + applicable tax
Picnic Shelters - Resident	Available for reservation	No Charge
Picnic Shelters – Non-Resident	Available for reservation	\$30.00
Picnic Pavilions – Resident	Includes up to five picnic tables	\$125.00 per time slot + \$200.00 damage deposit + applicable tax <i>*Fee waived for Night to Unite and other public events open to all Arden Hills residents.</i>
Picnic Pavilions – Non-Resident	Includes up to five picnic tables	\$200.00 per time slot + \$200.00 damage deposit + applicable tax
Picnic Pavilions – Resident Non-Profit	Includes up to five picnic tables	\$85.00 per day + \$200.00 damage deposit
Picnic Pavilions – Other Non-Profit	Includes up to five picnic tables	\$110.00 per day + \$200.00 damage deposit
Additional Picnic Tables	For every two extra tables	\$20.00 + applicable tax* <i>*fee waived for Night to Unite and other public events open to all Arden Hills residents</i>
Community Garden Plot – One Plot	Annual	\$55.00 + applicable tax
Community Garden Plot – Second Plot	Annual	\$25.00 + applicable tax

Room Rental – City Hall, Community Room (Normal business hours: 8:00 am – 4:30 pm) (Non-business hours: weekends and holidays)	Per Day (Scheduling a room after regular hours is contingent upon the presence of a city employee; In the event staff is not available, the City reserves the right to deny application).	Regular business hours usage: Army National Guard: No charge City Government: No charge Resident, Non-profit: \$90.00 Resident, For-profit: \$120.00 Non-Resident, Non-profit: \$130.00 Non-Resident, For-profit: \$155.00 (includes applicable tax)	Non-business hours usage: Resident: \$200 Non-Resident: \$225 (includes applicable tax)
Room Rental – City Hall, Small Conference Room (Normal business hours: 8:00 am – 4:30 pm) (Non-business hours: weekends and holidays)	Per Day (Scheduling a room after regular hours is contingent upon the presence of a city employee; In the event staff is not available, the City reserves the right to deny application).	Regular business hours usage: Army National Guard: No charge City Government: No charge Resident, Non-profit: \$50.00 Resident, For-profit: \$60.00 Non-Resident, Non-profit: \$70.00 Non-Resident, For-profit: \$80.00 (includes applicable tax)	Non-business hours usage: Resident: \$200 Non-Resident: \$225 (includes applicable tax)
Room Rental – Damage Deposit	Required	\$200.00	
Equipment Rental – DVD, VCR, T.V.		\$20.00 + applicable tax	
<b>VI. Planning and Zoning</b> (Each separate land use request shall be charged a separate administrative fee and escrow even if submitted on the same application. Costs expended in reviewing and processing an application will be charged against the cash escrow and credited to the City. Charges to the escrow include planning and engineering staff time, City attorney and consulting fees, and mailing costs. If, at any time, a required cash escrow is depleted to less than 20% of its original amount, the applicant shall deposit additional funds in the cash escrow account as determined by the City. The escrow may be reduced or increased by the City Planner on a project by project basis.)			
<b>Description:</b>	<b>Escrow Fees:</b>	<b>Initial Application Fees:</b>	
Preliminary Plat	Administrative Fee	\$500	
	Escrow	\$2,500	

Final Plat	Administrative Fee	\$450
	Escrow	\$1,000
Lot Split/Minor Subdivision (R-1 and R-2 only)	Administrative Fee	\$350
	Escrow	\$1,500
Rezoning or TCAAP Regulating Plan Map Amendment	Administrative Fee	\$500
	Escrow	\$1,500
Comprehensive Plan Amendment	Administrative Fee	\$550
	Escrow	\$2,500
Variance or Permitted Adjustment	Administrative Fee	\$350
	Escrow	\$1,000
Conditional Use or Interim Use Permit/CUP or IUP Amendment	Administrative Fee	\$400
	Escrow	\$1,500
Planned Unit Development Master Plan or Special Development Plan Master Plan	Administrative Fee	\$600
	Escrow	\$2,500
Final Planned Unit Development or Final Special Development Plan	Administrative Fee	\$350
	Escrow	\$2000
Planned Unit Development Amendment or Special Development Plan Amendment	Administrative Fee	\$400
	Escrow	\$1,500
Concept Review	Administrative Fee	\$300
	Escrow	\$750
Vacation of Easement	Administrative Fee	\$150
	Escrow	\$1,000
Site Plan Review	Administrative Fee	\$450
	Escrow	\$1,500
City Code Amendment	Administrative Fee	\$350
	Escrow	\$1,500
Zoning Code or TRC Amendment	Administrative Fee	\$400
	Escrow	\$1,500
Zoning Letter	Administrative Fee	\$75
Land Use Requests – Not Already Specified	Administrative Fee	\$150
	Escrow	\$1,000
Zoning Permit	Decks under 30”, Driveways, Fences, Sheds, Temporary Structures, and Chicken Coops	\$65
	Commercial Parking Lot Resurfacing	\$100
Recreational Vehicle Parking Permit	7 Day Permit, renewable once per 12 months	\$25
Home Occupation I Permit		No charge
Home Occupation II Permit	Administrative Fee	\$150
	Escrow	\$500
Commercial Outdoor Display and Sales Area Permit		\$100
Appeal of Administrative Zoning, Sign, or Subdivision Decisions	Administrative Fee	\$150
	Escrow	\$1,000

TCCAP Development Related Professional Services Charge	Any portion of the TCAAP development can prepay an amount on behalf of future parcels to be developed and that the prepayment amount will be netted out and the fee schedule will be updated annually.	\$2,743 per acre
<b>VII. Public Works/Engineering</b>		
Right-of-Way Permit	Permit Fee	\$160.00
	Escrow	To be determined by the Engineer
Right-of-Way Permit – Small Cell Wireless Facilities	Permit for up to 15 locations; rent and maintenance per each location	\$160.00 ROW permit fee, rent \$160.00 per year, maintenance \$25 per year
Grading & Erosion Control Fees	Permit Fee	\$160.00
	Escrow	To be determined by the Engineer
After Hours Call-out	Conducted outside normal business hours, minimum of 2 hours	\$100 per hour
Holiday Call-out	Minimum of 2 hours	\$150.00 per hour
<b>VIII. Utility Hookup Charges</b>		
Water Permits – Service Installation/Repairs/Alteration	Per inspection	\$45.00
Water Permits – Interior Plumbing, New Home		\$45.00
Water Permanent Disconnect		\$220.00
Curb Box and Service Lead, 1” Service Connection on Unsurfaced Street		\$168.00
Restoration of Typical Road Mix Street		\$105.00
Restoration of Higher-Type Street		Set by Engineer
Larger than 1” Service Connection		Set by Engineer
Water Permits – Plan Check Fee		Set by Inspector
Water Permits – Re-inspection (Regular Business Hours)		\$45.00 per hour
Water Permits – After Hours Inspection or Re-inspection	Call-out rate per visit, minimum of 2 hours	\$100.00 per hour
Water Permits – Holiday Inspection or Re-inspection	Call-out rate per visit, minimum of 2 hours	\$150.00 per hour
Hydrant Meter Rental		\$2,000 deposit, monthly rental of \$30.00, water permit fee of \$170.00, State surcharge of \$1.00 plus applicable standard water usage rate charge for consumption

Water Meter/Spacer Charges – Customer Requested Water Meter Accuracy Test	Fee includes removal of meter, bench test at maintenance facility, and returning meter to residence; Fee will not be applied if the meter is found to be inaccurate to a degree exceeding three percent (3%) from the result of the bench test	Based on Meter Size Contact Public Works for Quote
Water Meter/Spacer Charges – 5/8” x 3/4” Meter Model 25	Standard Meter	\$480.00
Water Meter/Spacer Charges – 3/4” x 7 1/2” Meter Model 35		Contact Public Works for Quote
Water Meter/Spacer Charges – 1” Meter		\$590.00
Water Meter/Spacer Charges – Greater than 1”		Contact Public Works for Quote
Water Connection Fee – Connection fee for previously un-served or expanded lots		\$855.00 per acre or portion thereof
Water Availability Fee – New or Additional Units	The units are based on the Metropolitan Council’s formula for calculating new sewer availability charge (SAC) units	\$ 1,375 per unit
Sewer Connection Fee – Connection fee for previously un-served or expanded lots		\$840.00 per acre or portion thereof
Sewer Availability Fee – New or Additional Units	The units are based on the Metropolitan Council’s formula for calculating new sewer availability charge (SAC) units	\$ 825.00 per unit
Sewer Permits – Service Installation/Alternations/Repairs	Per inspection	\$45.00
Sewer Permits – Plan Review Fee		Set by Inspector
Sewer Permits – Reinspections (Regular Business Hours)		\$45.00 per hour
Sewer Permits – After Hours Inspection or Re-inspection	Call-out rate per visit, minimum of 2 hours	\$100.00 per hour
Sewer Permits – Holiday Inspection or Re-inspection	Call-out rate per visit, minimum of 2 hours	\$150.00 per hour
Sewer Access Charge	Set by Met Council Annually	\$2,485.00 (Contact Met Council)
Sanitary Sewer Utility Prohibited Sump Pump Connection Surcharge		\$100.00 per month
<b>IX. Miscellaneous/Retail Activities</b>		
Boutique/Garage Sales	Application/notification of City Hall required	No charge
Mobile Food Unit/Food Truck Permit (Resident Permit)	Application/notification of City Hall required	No charge. Limited to 2 parties/events per calendar year
	Administrative Penalty	\$100
Tent Permit		\$55.00+ State Surcharge
Sidewalk Sales		\$53.00

Business Licensing – Amusement Facilities	Includes arcade, dance hall, movie theater, pool/billiard tables, bowling alleys, indoor tennis, skating facility, outdoor tennis, driving ranges, etc.	\$105.00
Business Licensing – Wholesale Bulk Fuel Storage	Liability insurance required	\$210.00
Business Licensing – Hotel/Motel		\$6.50 per room
Business Licensing – Courtesy Bench, Non-advertising		\$26.00
Business Licensing – Courtesy Bench, Advertising		\$79.00
Business Licensing – Mechanical/Electronic Devices	Includes musical devices, amusement rides, bowling alleys, etc.	\$15.00 per location + \$15.00 per machine (MN Statute 449.15 sets maximum permit fee at \$15 per location and \$15 per machine)
Business Licensing – Retail Sales	Includes antique shops, beauty/barber shops, boat dealers, Christmas tree sales, dry cleaning, laundry, bakery, candy, meats, wholesale foods, caterers, motor vehicle sales, optometrist, mortuary, video sales/rentals, over-the-counter tobacco sales, vending machines (excluding tobacco), & other retail goods not listed	\$53.00
Business Licensing – Restaurants, Cafes, Coffee Houses, etc.		\$21.00 up to 1,000 square feet \$42.00 for 1001-2000 square feet \$63.00 for 2001-3000 square feet (etc.)
Business Licensing – Restaurants, Drive-Thru		\$315.00
Business Licensing – Service Stations		\$105.00
Business Licensing – Grocery		\$21.00 up to 1,000 square feet \$42.00 for 1001-2000 square feet \$63.00 for 2001-3000 square feet (etc.)
Business Licensing – Mobile Food Units/Food Trucks (Vendor License)		\$30.00 temporary (7 days or less) or \$100 annual (8 days or more)
Charitable Gambling Permit – Per Minnesota State Statute, Chapter 349	Includes investigation fee	\$158.00
	Local Gambling Tax	3% of organizations' gross receipts from all lawful gambling, less prizes paid out
	Lawful Gambling Fund	10% of net profits
Tobacco Sales License	Includes investigation fee	\$300.00



Fireworks Sales	As part of existing business	\$100.00 (MN Statute 624.20 sets maximum permit fee at \$100.00)
Fireworks Sales	Exclusive Business	\$350.00 (MN Statute 624.20 sets maximum permit fee at \$350.00)
Massage Therapist	Annual Fee, Includes investigation fee	\$53.00
Massage Therapist Establishment	Annual Fee, Includes investigation fee	\$158.00

Recreational Outdoor Archery Range		\$200 first year \$50 annual renewal
Solicitors, Peddlers, Transient Permit – For-Profit Organizations	Please reference Section 340 of the Municipal Code for more information	\$158.00 background investigation + \$105.00 per month permit fee
Solicitors, Peddlers, Transient Permit – Non-Profit Organizations	Please reference Section 340 of the Municipal Code for more information	No charge
Tree Contractor License		\$50.00

#### **X. Signs**

Initial Fee	Per Sign	\$100.00
Permanent Signs, Annual Renewal	Per Sign, 100 square feet or less (maximum allowable size)	\$25.00
Temporary Signs		\$50.00
Signs, Impoundment	First Offense	\$50.00
Signs, Impoundment	Second Offense	\$75.00
Signs, Impoundment	Third Offense	\$150.00

#### **XI. Miscellaneous Fees/Permits**

Rubbish Hauler	Annual	\$158.00
Recycling Hauler	Annual	\$158.00
Contractor License	Annual	\$75.00
Miscellaneous Permit Fee	For all other permits not listed	\$40.00
Staff Research		\$53.00 per half hour
Penalties for Late Payment	Failure to pay any penalty imposed shall be grounds for the suspension or termination of any license issued by the City	10% of license fee or \$32.00, whichever is greater
Tobacco Sales, Illegal	First Offense	\$300.00
Tobacco Sales, Illegal	Second Offense within 36 months	\$600.00
Tobacco Sales, Illegal	Third Offense or any subsequent violation within 36 months of initial violation	\$1,000.00 and not less than a 7 business day suspension and may be revoked (MN Statute 461.12, Subd. 2)
Candidate Filing Fee		\$2.00
Insufficient Funds/Returned Check Fee		\$35.00
Rental Registration/Renewal Fee		\$45.00 per rental unit
Rental Renewal Late Fee	For renewals received after January 31	\$90.00 per rental unit
Residential Contractor License Check		\$5.00
Business Subsidy Application Fee	Required to reimburse City for full cost of review	\$2,100.00 + \$10,500.00 escrow
Construction Activity Waiver	Per Waiver Application	\$263.00

<b>XII. False Alarm Fees</b>		
False Alarm	First two alarms	No charge + letter
False Alarm	Three through ten alarms	\$100.00 per alarm
False Alarm	Over ten alarms	\$300.00 per alarm
<b>XIII. Investigation Fees</b>		

Tobacco, Liquor, Charitable Gambling, & Solicitor's Permits		\$158.00
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<b>XIV. Utility Use Charges</b>		
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<b>Water Per Quarter:</b>		
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Meter Charge	3/4" Meter Size or Smaller	\$44.69
Meter Charge	1" Meter Size	\$111.72
Meter Charge	1.5" Meter Size	\$223.45
Meter Charge	2" Meter Size	\$357.50
Meter Charge	3" Meter Size	\$670.34
Meter Charge	4" Meter Size	\$1,117.24
Meter Charge	6" Meter Size	\$2,234.48
Meter Charge	8" Meter Size	\$3,575.16
Meter Charge	10" Meter Size	\$5,139.30
Meter Charge	12" Meter Size	\$9,608.25

Consumption: 1-10,000 gals.	gallons	\$3.56 per 1,000 gallons (pro-rated)
Consumption: 10,001-35,000 gals.	gallons	\$4.58 per 1,000 gallons (pro-rated)
Consumption: Over 35,000 gals.	gallons	\$8.10 per 1,000 gallons (pro-rated)

Water Test	Fee set by MN State Health Dept	\$2.43 per quarter
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<b>Sanitary Sewer Per Quarter:</b>		
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Base Charge – All Users	per unit (except mobile homes)	\$62.51
Usage per gals. – Single Family/Multiple Family	gallons	\$6.44 (per 1,000 gallons)
Sanitary Sewer – Commercial Apartment/Condominium	gallons	\$6.44 (per 1,000 gallons)
Sanitary Sewer - Mobile Home	per unit	\$171.99

A Winter Averaging minimum will be set using a standard usage of 100 gallons per day based on a 30 day month: 100 gallons x 30 days x 3 months = 9,000 gallons per quarter. For April to December quarterly sewer billings, residential usage will be based on the lesser of actual consumption or 9,000 gallons for those customers that were assigned the minimum amount. Customers that have a Winter Average amount greater than 9,000 gallons will be billed on the lesser of actual consumption or their Winter Average consumption. Customers not connected to City water will be billed on 9,000 gallons each quarter.

<b>Surface Water Per Quarter:</b>		
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Residential - Single Family	per lot	\$16.56
Residential – Multiple Family	per dwelling	\$21.48
Apartment / Condominium	per acre	\$135.21
Industrial / Commercial	per acre	\$211.10
Undeveloped	per acre	N/A

<b>Standby Per Quarter:</b>		
Standby	1" Service Line or smaller	\$10.41
<b>Violation of Water or Sewer Use Restrictions:</b>		
Non-essential usage charge		\$300 per day
<b>XV. Recycling Fee</b>		
Per Residential Parcel with curbside recycling	Annual	\$58.00
Per Residential Parcel without curbside recycling	Annual	\$3.50
<b>XVI. Park Development</b>		
Park Development Fee	Per residential unit	\$6,500.00

**326B.153 BUILDING PERMIT FEES.**

Subdivision 1. **Building permits.** (a) Fees for building permits submitted as required in section 326B.107 include:

- (1) the fee as set forth in the fee schedule in paragraph (b) or as adopted by a municipality; and
- (2) the surcharge required by section 326B.148.

(b) The total valuation and fee schedule is:

- (1) \$1 to \$500, \$29.50;
- (2) \$501 to \$2,000, \$28 for the first \$500 plus \$3.70 for each additional \$100 or fraction thereof, to and including \$2,000;
- (3) \$2,001 to \$25,000, \$83.50 for the first \$2,000 plus \$16.55 for each additional \$1,000 or fraction thereof, to and including \$25,000;
- (4) \$25,001 to \$50,000, \$464.15 for the first \$25,000 plus \$12 for each additional \$1,000 or fraction thereof, to and including \$50,000;
- (5) \$50,001 to \$100,000, \$764.15 for the first \$50,000 plus \$8.45 for each additional \$1,000 or fraction thereof, to and including \$100,000;
- (6) \$100,001 to \$500,000, \$1,186.65 for the first \$100,000 plus \$6.75 for each additional \$1,000 or fraction thereof, to and including \$500,000;
- (7) \$500,001 to \$1,000,000, \$3,886.65 for the first \$500,000 plus \$5.50 for each additional \$1,000 or fraction thereof, to and including \$1,000,000; and
- (8) \$1,000,001 and up, \$6,636.65 for the first \$1,000,000 plus \$4.50 for each additional \$1,000 or fraction thereof.

(c) Other inspections and fees are:

- (1) inspections outside of normal business hours (minimum charge two hours), \$63.25 per hour;
- (2) reinspection fees, \$63.25 per hour;
- (3) inspections for which no fee is specifically indicated (minimum charge one-half hour), \$63.25 per hour; and
- (4) additional plan review required by changes, additions, or revisions to approved plans (minimum charge one-half hour), \$63.25 per hour.

(d) If the actual hourly cost to the jurisdiction under paragraph (c) is greater than \$63.25, then the greater rate shall be paid. Hourly cost includes supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

*[See Note.]*

Subd. 2. **Plan review.** Fees for the review of building plans, specifications, and related documents submitted as required by section 326B.106 must be paid based on 65 percent of the building permit fee required in subdivision 1.

Subd. 3. **Surcharge.** Surcharge fees are required for permits issued on all buildings including public buildings and state licensed facilities as required by section 326B.148.

Subd. 4. **Distribution.** (a) This subdivision establishes the fee distribution between the state and municipalities contracting for plan review and inspection of public buildings and state licensed facilities.

(b) If plan review and inspection services are provided by the state building official, all fees for those services must be remitted to the state.

(c) If plan review services are provided by the state building official and inspection services are provided by a contracting municipality:

(1) the state shall charge 75 percent of the plan review fee required by the state's fee schedule in subdivision 2; and

(2) the municipality shall charge 25 percent of the plan review fee required by the municipality's adopted fee schedule, for orientation to the plans, in addition to the permit and other customary fees charged by the municipality.

(d) If plan review and inspection services are provided by the contracting municipality, all fees for those services must be remitted to the municipality in accordance with their adopted fee schedule.

**History:** 2009 c 78 art 5 s 11; 2017 c 94 art 2 s 5

**NOTE:** The amendments to subdivision 1, paragraph (b), by Laws 2017, chapter 94, article 2, section 5, expire October 1, 2021. Laws 2017, chapter 94, article 2, section 5, the effective date.

**Note:** The language of subdivision 1 reflects the expiration of the amendment in Laws 2017, chapter 94, article 2, section 5.

**326B.148 SURCHARGE.**

Subdivision 1. **Computation.** To defray the costs of administering sections 326B.101 to 326B.194, a surcharge is imposed on all permits issued by municipalities in connection with the construction of or addition or alteration to buildings and equipment or appurtenances after June 30, 1971. The commissioner may use any surplus in surcharge receipts to award grants for code research and development and education.

If the fee for the permit issued is fixed in amount the surcharge is equivalent to one-half mill (.0005) of the fee or \$1, except that effective July 1, 2010, until June 30, 2015, the permit surcharge is equivalent to one-half mill (.0005) of the fee or \$5, whichever amount is greater. For all other permits, the surcharge is as follows:

(1) if the valuation of the structure, addition, or alteration is \$1,000,000 or less, the surcharge is equivalent to one-half mill (.0005) of the valuation of the structure, addition, or alteration;

(2) if the valuation is greater than \$1,000,000, the surcharge is \$500 plus two-fifths mill (.0004) of the value between \$1,000,000 and \$2,000,000;

(3) if the valuation is greater than \$2,000,000, the surcharge is \$900 plus three-tenths mill (.0003) of the value between \$2,000,000 and \$3,000,000;

(4) if the valuation is greater than \$3,000,000, the surcharge is \$1,200 plus one-fifth mill (.0002) of the value between \$3,000,000 and \$4,000,000;

(5) if the valuation is greater than \$4,000,000, the surcharge is \$1,400 plus one-tenth mill (.0001) of the value between \$4,000,000 and \$5,000,000; and

(6) if the valuation exceeds \$5,000,000, the surcharge is \$1,500 plus one-twentieth mill (.00005) of the value that exceeds \$5,000,000.

Subd. 2. **Collection and reports.** All permit surcharges must be collected by each municipality and a portion of them remitted to the state. Each municipality having a population greater than 20,000 people shall prepare and submit to the commissioner once a month a report of fees and surcharges on fees collected during the previous month but shall retain the greater of two percent or that amount collected up to \$25 to apply against the administrative expenses the municipality incurs in collecting the surcharges. All other municipalities shall submit the report and surcharges on fees once a quarter but shall retain the greater of four percent or that amount collected up to \$25 to apply against the administrative expenses the municipalities incur in collecting the surcharges. The report, which must be in a form prescribed by the commissioner, must be submitted together with a remittance covering the surcharges collected by the 15th day following the month or quarter in which the surcharges are collected.

A municipality that fails to report or submit the required remittance to the department in accordance with this subdivision is subject to the remedies provided by section 326B.082.

Subd. 3. **Revenue to equal costs.** Revenue received from the surcharge imposed in subdivision 1 should approximately equal the cost, including the overhead cost, of administering sections 326B.101 to 326B.194.

**History:** 1984 c 544 s 75; 1Sp1985 c 13 s 127; 1989 c 303 s 1; 1989 c 335 art 4 s 11; 1991 c 2 art 7 s 5; 1994 c 634 art 2 s 7; 1995 c 254 art 2 s 13; 1997 c 202 art 2 s 26; 1Sp2001 c 10 art 2 s 31; 2002 c 317 s 2; 2007 c 135 art 2 s 5; 2007 c 140 art 4 s 13,61; art 13 s 4; 2009 c 101 art 2 s 109; 2010 c 215 art 8 s 10; 2010 c 280 s 19,20; 1Sp2011 c 4 art 3 s 8; 2012 c 289 s 5

**ELECTRICAL PERMIT FEES**

**Exhibit "A"**

**HOMEOWNERS AND ELECTRICAL CONTRACTORS:** Complete an electrical permit form available from the Building Inspections Division. Add \$1.00 for State surcharge to total cost of each permit. The fee is the total of the listed fees or the total number of inspection trips x \$45.00, whichever is greater.

Residential panel replacement is \$110.00, sub panel \$45.00. New service or power supply is:

**Circuits and Feeders**

0 to 300 Amp	\$55.00	0-100 Amp	\$9.00
400 Amp	\$71.00	101-200Amp	\$15.00
500 Amp	\$87.00	201-300 Amp	\$21.00
600 Amp	\$103.00	301-400 Amp	\$27.00
800 Amp	\$135.00	401-500 Amp	\$33.00
1000 Amp	\$167.00	501-600 Amp	\$39.00

Add \$16.00 for each additional 100 amps

Add \$6.00 for each additional 100 amps

**Minimum Fee:**

Minimum permit fee is \$45.00 plus \$1.00 State surcharge. This is for one inspection only. Minimum fee for rough-in and final inspection is \$90.00 plus \$1.00 State surcharge.

**Maximum Fee:**

Maximum fee for single family dwelling or townhouse not over 200 amps (No max if service is over 200Amps) is \$190.00 plus \$1.00 State surcharge. Maximum of 2 rough-in's and 1 final inspection. (Failed inspections are an additional \$45.00 each)

**Apartment Buildings**

Fee per unit of an apartment or condominium complex is \$80.00. This does not cover service, unit feeders or house panels.

**Swimming Pools and Hot Tubs Additions, Remodels or Basement Finishes**

\$90.00 plus circuits at \$9.00/each. This includes 2 inspections.

\$90.00 this include up to 10 circuits and 2 inspections

**Residential Accessory Structures**

The Greater of \$55.00 for panel plus \$9.00 per circuit or \$90 for 2 inspections.

**Traffic Signals Street and Parking Lot Lights**

\$8.00 per each standard

\$5.00 per each standard

**Transformers and Generators**

\$5 up to 10kva, \$40 11 to 74kva, \$60 75kva to 299kva, over 299kva is \$165

**Retrofit Lighting Sign Transformer or Driver**

\$0.85 cents per fixture

\$9.00 per transformer

**Low voltage fire alarm, low voltage heating and air conditioning control wiring**

\$0.85 cents per device

**Re-Inspection Fee in addition to all other fees**

\$45.00

**Hourly rate for carnivals**

\$90.00

**Solar fees:**

0kw to 5kw = \$90	5.1kw to 10kw = \$150
10.1kw to 20kw = \$225	20.1kw to 30kw = \$300
30.1kw to 40kw = \$375	40.1kw and larger is \$375 plus \$25 for each additional 10kw

**Electronic inspection** fee for these items only; furnace, air conditioning, bath fan, fireplace or receptacle for water heater vent is \$40.

Refunds must be requested in writing. No refunds unless more than the minimum fee. Refunds are minus the cities 20% handling fee.

**THE PERMIT FEE IS DOUBLED IF THE WORK STARTS BEFORE THE PERMIT IS ISSUED.**