



**ORDINANCE NO. 2022-002**

**CITY OF ARDEN HILLS  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**AN ORDINANCE AMENDING CHAPTER 3,  
SECTION 320, SUBSECTIONS 320.09, 320.10 AND 320.12;  
SECTION 395, SUBSECTION 395.05, SUBD. 1 AND SUBD. 2A;  
AND SUBSECTION 395.06 OF THE ARDEN HILLS CITY CODE**

THE CITY COUNCIL OF THE CITY OF ARDEN HILLS, MINNESOTA, ORDAINS:

**SECTION 1.** Chapter 3 – Licenses and Regulations, Section 320 – Limited, Temporary Permits, Subsections 320.09, 320.10 and 320.12:

**320.09 Businesses, Occupations, and Activities for which Permit Fee not Required.**

The activities for which permit fees shall not be required, but nevertheless a permit shall be required, are as follows:

- Purchase of fireworks and operation of fireworks display or program;
- Boutique or garage sale;
- Mobile food unit/food truck parties/events; and
- Newspaper distribution locations.

**320.10 Approval.**

Approval of an application for a permit to engage in the following type of activity shall be granted by the body, department or officer of the City indicated across therefrom in the following schedule:

- Circuses and carnivals: City Council;
- Commercial advertising distribution: City's designated law enforcement provider and City Administrator;
- Installation or construction of courtesy benches or shelters: City's designated law enforcement provider and City Administrator, if such a bench or shelter is to abut a county road, county permission must also be obtained;
- Fireworks purchase and/or display: City Council;
- Flea markets or commercial sidewalk sales: City Council;
- Boutiques or garage sales at a private home: City's designated law enforcement provider and City Administrator;

- Mobile food unit/food truck parties/events; City’s designated law enforcement provider and City Administrator;
- Group picnics or camping: park director and City Administrator;
- Peddlers, solicitors and transient merchants: City Administrator;
- Newspaper distribution locations: City's designated law enforcement provider and City Administrator;
- Outdoor concerts: City Council; and
- Roadside stands: City Administrator.

**320.12 Limit on Occasion and Duration of Mobile Food Unit/Food Truck Parties/Events on Residential Properties**

A residential property shall be limited to no more than two (2) mobile food unit/food truck parties/events per calendar year. Each residential property’s party/event shall not exceed more than three (3) days in duration.

**SECTION 2.** Chapter 3 – Licenses and Regulations, Section 395 - Mobile Food Units, Subsection 395.05, Subd.1 and Subd. 2A, and Subsection 395.06:

**395.05 Conditions of Licensing.**

A mobile food unit may only operate as set forth in the following:

**Subd. 1 Locations.** A mobile food unit may only operate in the locations set forth in this paragraph and as specified in the permit. A mobile food unit may operate in a private commercial or industrial parking lot and on private residential property, with the written consent of the private property owner.

The owner of a residential property must have obtained a required city permit for the party/event as required by Section 320 or other provision of this Code.

A mobile food unit may only operate in a City park or on City property or rights of way with the prior written approval or permit by the City and as specified in the approval or permit, and additional park or other permits may be required for such operations.

**Subd. 2 Performance standards.** A mobile food unit/food truck licensee is subject to the following performance standards:

A. Any mobile food unit/food truck with an annual license may not operate on the same non-residential or commercial property for more than twenty-one (21) days total during any calendar year, and any mobile food unit/food truck with an annual or temporary license may operate at no more than two (2) parties/events not to exceed three (3) days in duration at a residential property during any calendar year, provided the owner of the residential property has obtained all required permits for the party/event and has complied with the terms of those permits.

**395.06 Suspension or Revocation of a License, Criminal Penalty.**

A mobile food unit/food truck vendor’s license may be suspended, revoked, or denied for renewal for any violations of this Code or conditions of any license. Any violation of this Code or provisions of any mobile food unit/food truck’s license shall be a misdemeanor.

A residential property owner may be charged an administrative penalty as set forth by the City Council (see Fee Schedule – Appendix A) for failure to obtain the required permit as set forth in Section 320.

It shall be a violation for any property owner to allow a mobile food unit/food truck to operate on their property in violation of this Code or conditions of any license or permit.

**SECTION 3.** This Ordinance shall become effective immediately upon its passage and publication according to law. A summary of this Ordinance will be published in accordance with state statute.

**PASSED and ADOPTED** this 13<sup>th</sup> day of June, 2022, by the City Council of the City of Arden Hills, Minnesota.

**CITY OF ARDEN HILLS**

By \_\_\_\_\_  
David Grant, Mayor

ATTEST:

\_\_\_\_\_  
Julie Hanson, City Clerk

## APPENDIX A

Proposed 2022 Amended Fee Schedule (see Ordinance 2022-003)

<b>IX. Miscellaneous/Retail Activities</b>		
Boutique/Garage Sales	Application/notification of City Hall required	No charge
Mobile Food Unit/Food Truck Permit (Resident Permit)	Application/notification of City Hall required	No charge. Limited to 2 parties/events per calendar year
	Administrative Penalty	\$100
Tent Permit		\$55.00+ State Surcharge
Sidewalk Sales		\$53.00