



MEMORANDUM

**DATE:** May 23, 2022

**TO:** Honorable Mayor and City Councilmembers  
Dave Perrault, City Administrator

**FROM:** Gayle Bauman, Finance Director  
Pang Silseth, Accounting Analyst

**SUBJECT:** Claims and Payroll Listing

Budgeted Amount:	Actual Amount:	Funding Source:
N/A	N/A	N/A

**Council Should Consider**

Motion to approve, table or deny the following:

- Claims and Payroll Listing

*All items need a simple majority for action unless otherwise noted.*

Memo

**Background**

Payroll is processed biweekly and accounts payable is processed weekly.

**Budget Impact**

N/A

**Attachments**

2022 Payroll #10	\$123,858.05
<b>Total Payroll</b>	<b>\$123,858.05</b>
Paid Claims - 04/30/2022-05/13/2022 (Check Nos. 50918-50954 and ACH Checks)	\$365,493.96
<b>Total Accounts Payable</b>	<b>\$365,493.96</b>
<b>Total Claims</b>	<b>\$489,352.01</b>

**CITY OF ARDEN HILLS**

**PAYROLL # 10**

**CHECKS DATED: 05/13/22**

**Biweekly: 04/23/22 - 05/06/22**

EMPLOYEE DEDUCTIONS	AMT.	CITY BENEFIT	Payment Method
FIT	8,166.21		EFT
SIT	3,489.72		EFT
FICA Oasdi	5,303.93	5,303.93	EFT
FICA Medicare	1,240.43	1,240.43	EFT
<b>TOTAL TAXES</b>	<b>18,200.29</b>	<b>6,544.36</b>	
Health Premium	1,751.01	21,502.53	A/P Check*
Dental Premium	200.36	505.70	A/P Check*
FSA Health Care Reimb.	50.00		A/P Check*
FSA Dependent Care Reimb.	0.00		A/P Check*
<b>TOTAL FLEXIBLE SPENDING</b>	<b>2,001.37</b>	<b>22,008.23</b>	
HSA Health Saving	390.00	1,000.00	
Health Care Savings Plan-Retirement	0.00		EFT
Health Care Savings Plan-2%	0.00		EFT
Health Care Savings Plan-4%	0.00		EFT
<b>TOTAL HEALTH SAVINGS</b>	<b>390.00</b>	<b>1,000.00</b>	
PERA	4,637.87	5,351.38	EFT
ICMA	2,404.78	434.40	EFT
Central Pension Fund-Union	1,536.00		A/P Check*
MN State Retirement System	1,302.59		EFT
<b>TOTAL RETIREMENT</b>	<b>9,881.24</b>	<b>5,785.78</b>	
IUOE 49 Dues (Union)	140.00		A/P Check*
LTD/STD Insurance	1,271.05		A/P Check*
PERA Life Insurance	24.00		A/P Check*
Life/Addl/Dep Life	47.39	98.90	A/P Check*
Life/Addl non-tax	9.60		A/P Check*
UNUM	19.51		A/P Check*
AFLAC	22.76		EFT
<b>TOTAL VOLUNTARY</b>	<b>1,534.31</b>	<b>98.90</b>	
Total Employee Deductions	32,007.21		
Net Payroll	0.00		
Direct Deposit	56,413.57		EFT
Gross Payroll Tie-Out	88,420.78		
Plus City Paid Benefit	35,437.27		
<b>TOTAL PAYROLL COST</b>	<b>123,858.05</b>		

FICA TIE-OUT	
Gross Payroll	88,420.78
Less Total FSA	2,001.37
Less Total H.SA	390.00
Less Voluntary Ins	32.36
Less Non Taxable Tech Reimb	450.00
Net P/R Subject to FICA	85,547.05
FICA Oasdi @ 6.20%	5,303.93
FICA Medicare @ 1.45%	1,240.43

Note: Federal and State Payroll Tax obligations are satisfied by means of utilizing the US Bank Easy Tax Deposit Service. Transfers are typically made up to two days after the payroll date.

\* A/P Checks can be found on the *ACCOUNTS PAYABLE Check Approval* report. Checks may be paid this week or the following week.

# Accounts Payable

## Checks by Date - Detail by Check Date

User: gayle.bauman  
 Printed: 5/13/2022 3:45 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	0189	GOPHER STATE ONE CALL	05/06/2022	
	2040185	April Locates		80.10
	2040185	April Locates		80.10
	2040185	April Locates		80.10
Total for this ACH Check for Vendor 0189:				240.30
ACH	0192	GRAINGER INC	05/06/2022	
	9294166948	Supplies		457.23
	9294984829	Socket Bit		20.62
Total for this ACH Check for Vendor 0192:				477.85
ACH	0230	MTI DISTRIBUTING INC	05/06/2022	
	1341343-00	Mount Jack & Blade - Z Turn		559.18
	1342046-00	Mount Jack-Z Turn		384.26
Total for this ACH Check for Vendor 0230:				943.44
ACH	0242	MET COUNCIL ENVIRON SERVICES-S.	05/06/2022	
	05022022	April 2022 SAC		-24.85
	05022022	April 2022 SAC		2,485.00
Total for this ACH Check for Vendor 0242:				2,460.15
ACH	0243	METROPOLITAN COUNCIL-WASTE W/	05/06/2022	
	0001139605	Waste Water - June		68,098.24
Total for this ACH Check for Vendor 0243:				68,098.24
ACH	0292	OXYGEN SERVICE COMPANY INC	05/06/2022	
	0003522062	April Rental		30.24
Total for this ACH Check for Vendor 0292:				30.24
ACH	0319	CITY OF ROSEVILLE	05/06/2022	
	0230884	IT Support - May		7,535.16
Total for this ACH Check for Vendor 0319:				7,535.16
ACH	0327	STAPLES INC	05/06/2022	
	3505562383	Supplies		16.98
	3505562384	Supplies		7.99
	3505562385	Supplies		9.99
	3505647809	Supplies		7.98
Total for this ACH Check for Vendor 0327:				42.94
ACH	0731	MIDWAY FORD	05/06/2022	
	583616	Front Seat Recliner #85602		346.54
	709621	Bracket		100.28

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	709621	Bracket #85215		50.14
	711578	Cover #85602		18.33
Total for this ACH Check for Vendor 0731:				515.29
ACH	0772 CC1698	ESS BROTHERS & SONS INC Arden Place Supplies	05/06/2022	2,886.40
Total for this ACH Check for Vendor 0772:				2,886.40
ACH	10363 M1478	MINUTE MAKER SECRETARIAL 4/25 Council Minutes	05/06/2022	249.75
Total for this ACH Check for Vendor 10363:				249.75
ACH	10476 0522T120	TWIN CITIES COMMERCIAL CLEANER Janitorial Services-April	05/06/2022	2,005.58
Total for this ACH Check for Vendor 10476:				2,005.58
ACH	12018 29115	ACHIEVE SERVICES Document Shredding	05/06/2022	54.25
Total for this ACH Check for Vendor 12018:				54.25
ACH	5173 80089268 80091400 80093432 80095707 80095707 80097859 80097859 90036632	BADGER METER Aug-Dec 21 reading fees Jan 22 reading fees Feb 22 reading fees Mar 22 reading fees Apr 22 Gateway fees Apr 22 reading fees Apr 22 -Jun 22 Gateway fees Correct Aug 21 - Mar 22 reading fees	05/06/2022	2,397.62 502.93 512.43 647.98 -108.00 75.05 324.00 -3,783.86
Total for this ACH Check for Vendor 5173:				568.15
50918	0131 567574 570342	BEISSWENGERS DO IT BEST Nuts & Bolts Stake & Twine	05/06/2022	7.96 49.98
Total for Check Number 50918:				57.94
50919	misc1 042522	JOYCE or KENT CLELAND May AARP Driver Safety Class Refund	05/06/2022	50.00
Total for Check Number 50919:				50.00
50920	1033 0101030.0522	COMCAST Service 05/03-06/02	05/06/2022	108.35
Total for Check Number 50920:				108.35
50921	10218 152031 152032 152032 152032	HR GREEN INC Shorewood Dr Final Design/Construction Serv Pavement Cores-Streets MS4 Permit Compliance Services General Engineering-March	05/06/2022	2,574.50 125.00 985.00 1,611.73
Total for Check Number 50921:				5,296.23
50922	0390	INT'L UNION OPERATING ENGINEERS	05/06/2022	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1200.0522	May Dues		280.00
Total for Check Number 50922:				280.00
50923	10448 471389056 471389056	MARCO TECHNOLOGIES LLC Copier Contract 4/25-5/25 Copier Contract 4/25-5/25	05/06/2022	35.35 200.36
Total for Check Number 50923:				235.71
50924	0240 1175	METROPOLITAN AREA MGMT ASSN MAMA Luncheon 4/28	05/06/2022	25.00
Total for Check Number 50924:				25.00
50925	3100 9672443.0422	PROVIDENT LIFE AND ACCIDENT INS April Premium	05/06/2022	39.02
Total for Check Number 50925:				39.02
50926	0811 PRMG-004600 PRMG-004600 PRMG-004600 PRMG-004600	RAMSEY COUNTY PW Rental Space 1/1/22-6/30/22 PW Rental Space 1/1/22-6/30/22 PW Rental Space 1/1/22-6/30/22 PW Rental Space 1/1/22-6/30/22	05/06/2022	15,481.56 6,880.70 30,963.13 15,481.56
Total for Check Number 50926:				68,806.95
50927	0282 0899-003895733 0899-003895733 0899-003897937	REPUBLIC SERVICES #899 March Revenue Share April Recycling PW April Waste	05/06/2022	-3,565.07 8,282.00 274.38
Total for Check Number 50927:				4,991.31
50928	0314 050222 050222	ROCHON CORPORATION Hydrant Meter Rental Refund 2021-00894 Hydrant Meter Rental Refund 2021-00894	05/06/2022	2,000.00 -383.20
Total for Check Number 50928:				1,616.80
50929	5576 7153479245	SCHINDLER ELEVATOR CORP CH Elevator Repair	05/06/2022	1,318.79
Total for Check Number 50929:				1,318.79
50930	3099 A02723 A02769	TRI STATE BOBCAT INC-LITTLE CANA Trimmer Pin, Nut, Bolt, & Link Buck #85453	05/06/2022	275.00 513.54
Total for Check Number 50930:				788.54
Total for 5/6/2022:				169,722.38
ACH	0192 9307066788 9307783473	GRAINGER INC Gas leak detector Batteries	05/13/2022	232.03 175.87
Total for this ACH Check for Vendor 0192:				407.90
ACH	0230	MTI DISTRIBUTING INC	05/13/2022	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1343521-00	Aerator parts		103.49
Total for this ACH Check for Vendor 0230:				103.49
ACH	0285	XCEL ENERGY	05/13/2022	
	777689192	03/17/22-04/17/22		272.11
	777689192	03/17/22-04/17/22		1,667.61
	777689192	03/17/22-04/17/22		1,751.14
	777689192	03/17/22-04/17/22		2,267.05
	777689192	03/17/22-04/17/22		1,750.77
	777689192	03/17/22-04/17/22		59.54
	777689192	03/17/22-04/17/22		1,169.54
Total for this ACH Check for Vendor 0285:				8,937.76
ACH	0320	HEALTH PARTNERS INC	05/13/2022	
	112599918	June Insurance		906.38
Total for this ACH Check for Vendor 0320:				906.38
ACH	0327	STAPLES INC	05/13/2022	
	3506094863	Supplies		253.94
	3506163140	Supplies		29.95
Total for this ACH Check for Vendor 0327:				283.89
ACH	0382	ICMA RETIREMENT TRUST - 106944	05/13/2022	
		PR Batch 00100.05.2022 ICMA Employer Perce	PR Batch 00100.05.2022 ICM	434.40
		PR Batch 00100.05.2022 ICMA Employee Perce	PR Batch 00100.05.2022 ICM	376.48
Total for this ACH Check for Vendor 0382:				810.88
ACH	0387	ICMA RETIREMENT TRUST #302482	05/13/2022	
		PR Batch 00100.05.2022 ICMA Employee Perce	PR Batch 00100.05.2022 ICM	253.76
		PR Batch 00100.05.2022 ICMA Employee Dedu	PR Batch 00100.05.2022 ICM	1,774.54
Total for this ACH Check for Vendor 0387:				2,028.30
ACH	0922	NINENORTH	05/13/2022	
	2022-074	April Production		1,018.83
Total for this ACH Check for Vendor 0922:				1,018.83
ACH	1115	WSB & ASSOCIATES INC	05/13/2022	
	R-017880-000-11	GIS Consulting-March		1,536.00
Total for this ACH Check for Vendor 1115:				1,536.00
ACH	1125	BOLTON & MENK INC	05/13/2022	
	0287813	2021 PMP-Hazelnut		138.50
	0287814	2022 Snelling		4,410.50
Total for this ACH Check for Vendor 1125:				4,549.00
ACH	1363	WATER CONSERVATION SERVICES INC	05/13/2022	
	12301	Leak locates 1698 Brueberry & 3737 Lexington		622.23
Total for this ACH Check for Vendor 1363:				622.23
ACH	1785	ECOTHYNK	05/13/2022	
	1985	April UB Statement Processing		73.51
	1985	April UB Statement Processing		73.51

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1985	April UB Statement Processing		73.50
			Total for this ACH Check for Vendor 1785:	220.52
ACH	5173 80095707	BADGER METER July 2022 Gateway Fees	05/13/2022	108.00
			Total for this ACH Check for Vendor 5173:	108.00
ACH	5587 INV139722	CES IMAGING INC May Rental	05/13/2022	60.00
			Total for this ACH Check for Vendor 5587:	60.00
ACH	6060 P50819655	BATTERIES PLUS Lift station battery	05/13/2022	249.96
			Total for this ACH Check for Vendor 6060:	249.96
ACH	7501 58141	KELLY & LEMMONS PA April Prosecution	05/13/2022	2,813.53
			Total for this ACH Check for Vendor 7501:	2,813.53
ACH	alpi 165868 165868	ALLEGRA PRINT & IMAGING INC Postage-April Newsletter April Newsletter	05/13/2022	58.30 1,984.74
			Total for this ACH Check for Vendor alpi:	2,043.04
ACH	mnli 33256	MINNESOTA NATIVE LANDSCAPES IN Spring Mowing	05/13/2022	450.00
			Total for this ACH Check for Vendor mnli:	450.00
ACH	toii 050522	TOKLE INSPECTIONS INC April Electrical Services	05/13/2022	4,101.20
			Total for this ACH Check for Vendor toii:	4,101.20
50931	5702 051222.AL	ANOKA COUNTY Notary commission AL	05/13/2022	20.00
			Total for Check Number 50931:	20.00
50932	0131 571577	BEISSWENGERS DO IT BEST Nuts & bolts	05/13/2022	11.58
			Total for Check Number 50932:	11.58
50933	1033 98681.0522	COMCAST Service 05/05-06/04	05/13/2022	111.32
			Total for Check Number 50933:	111.32
50934	10244 145991298	COMCAST BUSINESS INC May Service	05/13/2022	494.05
			Total for Check Number 50934:	494.05
50935	0176 C05643/A	FRATTALLONES HARDWARE INC Sealant foam	05/13/2022	10.99

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 50935:	10.99
50936	10218	HR GREEN INC	05/13/2022	
	152348	General Engineering-April		717.00
	152348	Streets Engineering		371.25
	152348	Storm Engineering-MS4 Permit Compliance		98.50
	152349	PC 20-010 AR#506 Gateway Interstate PL Expa		1,774.00
			Total for Check Number 50936:	2,960.75
50937	0447	I.U.O.E LOCAL 49 BENEFIT FUND-INSU	05/13/2022	
	BP3.0622	June Insurance		10,760.00
	NB4.0622	June Insurance		1,527.00
			Total for Check Number 50937:	12,287.00
50938	5443	METRO PRODUCTS INC	05/13/2022	
	166249	Supplies		460.50
			Total for Check Number 50938:	460.50
50939	10286	MINNESOTA OCCUPATIONAL HEALTHF	05/13/2022	
	395923	Drug Screen		297.00
			Total for Check Number 50939:	297.00
50940	0422	MINNESOTA POLLUTION CONTROL A	05/13/2022	
	041122	Class SD Certification-TB		45.00
			Total for Check Number 50940:	45.00
50941	01467	MINNESOTA SWORD PLAY	05/13/2022	
	50	Spring Fencing		350.00
			Total for Check Number 50941:	350.00
50942	10271	MN PEIP	05/13/2022	
	1190950	June Insurance		12,717.42
			Total for Check Number 50942:	12,717.42
50943	nsc	NORTH SUBURBAN COMMUNICATIO	05/13/2022	
	2022-510	Q2 2022 contribution		6,101.75
			Total for Check Number 50943:	6,101.75
50944	0155	OFFICE OF MN IT SERVICES	05/13/2022	
	W22030565	March Phones		750.32
			Total for Check Number 50944:	750.32
50945	1208	PREMIUM WATERS INC	05/13/2022	
	610207-04-22	Water April		15.49
	613317-04-22	Water April		80.98
			Total for Check Number 50945:	96.47
50946	0811	RAMSEY COUNTY	05/13/2022	
	EMCOM-010016	Fleet Support-April		24.96
	EMCOM-010052	911 Dispatch Services-April 2022		4,418.27
	EMCOM-010069	CAD Services-April 2022		732.41
	FLEET-000722	April Fuel		2,406.25



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	SHRFL-002062	Law Enforcement-May 2022		116,177.07
			Total for Check Number 50946:	123,758.96
50947	UB*00553	NANCY RAY Refund Check 007185-000, 4343 Arden View C	05/13/2022	30.01
			Total for Check Number 50947:	30.01
50948	AR-RJ S	RJ STEGORA INC. Escrow refund GE 2016-00553 3695 New Brigh	05/13/2022	2,576.29
			Total for Check Number 50948:	2,576.29
50949	7064 2213	ROTARY CLUB OF ARDEN HILLS-SHO Q2 2022 Dues	05/13/2022	127.50
			Total for Check Number 50949:	127.50
50950	10354 0422572589 0422572589 0422572589 0422572589 0422572589 0422572589	ST. PAUL PIONEER PRESS PC 22-007 AR#638 Salt Box Plan Review PC 22-003 AR#634 1682 Wedgewood Snelling Ave PMP Delinquent Public Utilities PC 22-006 AR#636 Scannell Easement PC 22-004 AR#635 1152 Benton Variance	05/13/2022	49.82 52.64 77.08 29.14 31.02 62.98
			Total for Check Number 50950:	302.68
50951	10495 709761	TENET Spec Mix Mortar	05/13/2022	447.97
			Total for Check Number 50951:	447.97
50952	3099 E32850	TRI STATE BOBCAT INC-LITTLE CANA Tiller rental	05/13/2022	230.00
			Total for Check Number 50952:	230.00
50953	UB*00552	MARY TRISKO Refund Check 001608-000, 1653 Lake View Co	05/13/2022	9.31
			Total for Check Number 50953:	9.31
50954	9755 OSV000002754656	VERIZON CONNECT NWF INC April Service	05/13/2022	323.80
			Total for Check Number 50954:	323.80
			Total for 5/13/2022:	195,771.58
			Report Total (70 checks):	365,493.96