



MEMORANDUM

DATE: May 9, 2022

TO: Honorable Mayor and City Councilmembers
Dave Perrault, City Administrator

FROM: Gayle Bauman, Finance Director
Pang Silseth, Accounting Analyst

SUBJECT: Claims and Payroll Listing

Budgeted Amount:	Actual Amount:	Funding Source:
N/A	N/A	N/A

Council Should Consider

- Motion to approve, table or deny the following:
- Claims and Payroll Listing

All items need a simple majority for action unless otherwise noted.

Memo

Background

Payroll is processed biweekly and accounts payable is processed weekly.

Budget Impact

N/A

Attachments

2022 Payroll #9	\$89,640.60
Total Payroll	\$89,640.60
Paid Claims - 04/30/2022 ACH & 04/16/2022-04/29/2022 (Check Nos. 50880-50917 and ACH Checks)	\$119,502.22
Total Accounts Payable	\$119,502.22
Total Claims	<u><u>\$209,142.82</u></u>

CITY OF ARDEN HILLS

PAYROLL # 9

CHECKS DATED: 04/29/22

Biweekly: 04/09/22 - 04/22/22

EMPLOYEE DEDUCTIONS	AMT.	CITY BENEFIT	Payment Method
FIT	7,626.25		EFT
SIT	3,293.55		EFT
FICA Oasdi	4,828.44	4,828.44	EFT
FICA Medicare	1,129.23	1,129.23	EFT
TOTAL TAXES	16,877.47	5,957.67	
Health Premium	0.00	0.00	A/P Check*
Dental Premium	0.00	0.00	A/P Check*
FSA Health Care Reimb.	0.00		A/P Check*
FSA Dependent Care Reimb.	0.00		A/P Check*
TOTAL FLEXIBLE SPENDING	0.00	0.00	
HSA Health Saving	0.00	0.00	
Health Care Savings Plan-Retirement	0.00		EFT
Health Care Savings Plan-2%	0.00		EFT
Health Care Savings Plan-4%	0.00		EFT
TOTAL HEALTH SAVINGS	0.00	0.00	
PERA	4,654.40	5,370.45	EFT
ICMA	2,448.63	434.40	EFT
Central Pension Fund-Union	1,536.00		A/P Check*
MN State Retirement System	1,302.59		EFT
TOTAL RETIREMENT	9,941.62	5,804.85	
IUOE 49 Dues (Union)	0.00		A/P Check*
LTD/STD Insurance	0.00		A/P Check*
PERA Life Insurance	0.00		A/P Check*
Life/Addl/Dep Life	0.00	0.00	A/P Check*
Life/Addl non-tax	0.00		A/P Check*
UNUM	0.00		A/P Check*
AFLAC	0.00		EFT
TOTAL VOLUNTARY	0.00	0.00	
Total Employee Deductions	26,819.09		
Net Payroll	0.00		
Direct Deposit	51,058.99		EFT
Gross Payroll Tie-Out	77,878.08		
Plus City Paid Benefit	11,762.52		
TOTAL PAYROLL COST	89,640.60		

FICA TIE-OUT	
Gross Payroll	77,878.08
Less Total FSA	0.00
Less Total H.SA	0.00
Less Voluntary Ins	0.00
Net P/R Subject to FICA	77,878.08
FICA Oasdi @ 6.20%	4,828.44
FICA Medicare @ 1.45%	1,129.23

Note: Federal and State Payroll Tax obligations are satisfied by means of utilizing the US Bank Easy Tax Deposit Service. Transfers are typically made up to two days after the payroll date.

* A/P Checks can be found on the *ACCOUNTS PAYABLE Check Approval* report. Checks may be paid this week or the following week.

Accounts Payable

Checks by Date - Detail by Check Date

User: gayle.bauman
 Printed: 4/29/2022 3:27 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	0022 041822	THOMAS MIKACEVICH Mileage Reimbursement	04/22/2022	485.55
Total for this ACH Check for Vendor 0022:				485.55
ACH	0192 9277111218 9280401663	GRAINGER INC Welding Cart Junction Box 7	04/22/2022	151.24 34.11
Total for this ACH Check for Vendor 0192:				185.35
ACH	0292 0008522147 0008522235 0008522235	OXYGEN SERVICE COMPANY INC Plasma & Handheld Cutter Rental ADF Helmet	04/22/2022	2,431.50 65.44 368.82
Total for this ACH Check for Vendor 0292:				2,865.76
ACH	0327 3504673906	STAPLES INC Supplies	04/22/2022	15.79
Total for this ACH Check for Vendor 0327:				15.79
ACH	0329 041622	MICHAEL CHRISTOFORE Mileage Reimbursement	04/22/2022	485.55
Total for this ACH Check for Vendor 0329:				485.55
ACH	0750 9903871618	VERIZON WIRELESS Service 4/11-5/10	04/22/2022	985.47
Total for this ACH Check for Vendor 0750:				985.47
ACH	10363 M1469 M1469	MINUTE MAKER SECRETARIAL 4/6 Planning Commission Minutes 4/11 Council Minutes	04/22/2022	190.50 154.00
Total for this ACH Check for Vendor 10363:				344.50
ACH	1125 0286730 0286730 0286730 0286730	BOLTON & MENK INC 02/05/22-03/18/22 Planning Services Planning and Zoning 02/05/22-03/18/22 Planning Services 02/05/22-03/18/22 Planning Services	04/22/2022	139.50 4,879.00 744.00 46.50
Total for this ACH Check for Vendor 1125:				5,809.00
ACH	1223 3460365	ADAM'S PEST CONTROL - MAIN Pest Control - April	04/22/2022	78.03
Total for this ACH Check for Vendor 1223:				78.03

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	1252	CAMPBELL KNUTSON - ATTORNEYS	04/22/2022	
	3231G-0322	March legal		2,446.96
	3231G-0322	March legal PC 21-025 #620		1,175.65
	3231G-0322	March legal		128.70
	3231G-0322	March legal		568.50
	3231G-0322	March legal PC 22-006 #636		127.30
	3231G-0322	March legal		496.00
Total for this ACH Check for Vendor 1252:				4,943.11
ACH	1408	SUPPLY SOLUTIONS LLC	04/22/2022	
	36677	Can Liners, Towels, & Tissues		341.89
Total for this ACH Check for Vendor 1408:				341.89
ACH	5665	METERING & TECHNOLOGY SOLUTIC	04/22/2022	
	22749	3787 Lexington Meters		3,226.00
	22749	3787 Lexington Meters		32.66
Total for this ACH Check for Vendor 5665:				3,258.66
ACH	6060	BATTERIES PLUS	04/22/2022	
	P50425293	Batteries for Lift Stations		50.45
Total for this ACH Check for Vendor 6060:				50.45
ACH	7025	ON SITE COMPANIES -OSSTC INC	04/22/2022	
	0001312228	Restrooms 4/18-5/13		657.64
Total for this ACH Check for Vendor 7025:				657.64
ACH	8870	CHET'S SHOES INC	04/22/2022	
	51924	Boot Allowance - SB & MC		399.99
Total for this ACH Check for Vendor 8870:				399.99
ACH	andl	ANDERBERG LLC	04/22/2022	
	220367-01	2022 Spring/Summer Rec Guides		3,059.00
Total for this ACH Check for Vendor andl:				3,059.00
50880	5593	AMERICAN LEGAL PUBLISHING COR	04/22/2022	
	16203	Internet Renewal 5/15/22 - 5/15/23		495.00
Total for Check Number 50880:				495.00
50881	1033	COMCAST	04/22/2022	
	44271.0522	Service 4/21-5/20		6.57
Total for Check Number 50881:				6.57
50882	9632	Duke's Root Control Inc	04/22/2022	
	20428	Sewer Root Control		14,308.68
Total for Check Number 50882:				14,308.68
50883	0841	EHLERS & ASSOCIATES INC.	04/22/2022	
	90192	March Financial Services		300.00
Total for Check Number 50883:				300.00
50884	1193	FURTHER INC	04/22/2022	
	16050951	April Participant Fees		49.10

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 50884:	49.10
50885	10218 151623	HR GREEN INC CH Parking Lot Construction Staking & Observ	04/22/2022	1,626.00
			Total for Check Number 50885:	1,626.00
50886	10493 12890	INDIGITAL INC Document Scanning	04/22/2022	2,341.93
			Total for Check Number 50886:	2,341.93
50887	0222 363118	LEAGUE OF MINNESOTA CITIES 2022 LMC Conference	04/22/2022	1,197.00
			Total for Check Number 50887:	1,197.00
50888	5443 166130	METRO PRODUCTS INC Supplies	04/22/2022	251.65
			Total for Check Number 50888:	251.65
50889	0811 FLEET-000714 FLEET-000718 FLEET-000718 PRK-002023 PRK-002023 PUBW-019670	RAMSEY COUNTY March Fuel Equip Parts & Services - March 2022 Equip Parts & Services - March 2022 Q1 2022 Inspections Q1 2022 Inspections January & February Brine Purchases	04/22/2022	2,420.06 4,591.31 8,996.10 2,654.74 -0.05 792.93
			Total for Check Number 50889:	19,455.09
50890	6748 GL154938.0522	RELIANCE STANDARD May Insurance	04/22/2022	1,483.93
			Total for Check Number 50890:	1,483.93
			Total for 4/22/2022:	65,480.69
ACH	0192 9286327854 9286369021 9286752234 9286888749 9291965755	GRAINGER INC Clamping Tool Hose Clamp Solder Wire Nozzle Gasket Miniature Inc Bulbs	04/29/2022	101.35 88.59 48.40 23.04 19.38
			Total for this ACH Check for Vendor 0192:	280.76
ACH	0243 0001138660	METROPOLITAN COUNCIL-WASTE W 2022 Permit Fee	04/29/2022	425.00
			Total for this ACH Check for Vendor 0243:	425.00
ACH	0319 0230877	CITY OF ROSEVILLE Arden Hills Domain Name	04/29/2022	389.90
			Total for this ACH Check for Vendor 0319:	389.90
ACH	0327 3505071620	STAPLES INC Supplies	04/29/2022	74.06

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	3505071621	Supplies		59.74
	3505071622	Supplies		61.78
	3505071622	Supplies		78.86
	3505138057	Supplies		29.99
	3505138058	Supplies		41.97
	3505209470	Supplies		52.18
		Total for this ACH Check for Vendor 0327:		398.58
ACH	0329 042522	MICHAEL CHRISTOFORE Mileage Reimbursement	04/29/2022	485.55
		Total for this ACH Check for Vendor 0329:		485.55
ACH	0382	ICMA RETIREMENT TRUST - 106944 PR Batch 00300.04.2022 ICMA Employee Perce PR Batch 00300.04.2022 ICMA Employer Perce	04/29/2022 PR Batch 00300.04.2022 ICM PR Batch 00300.04.2022 ICM	376.48 434.40
		Total for this ACH Check for Vendor 0382:		810.88
ACH	0387	ICMA RETIREMENT TRUST #302482 PR Batch 00300.04.2022 ICMA Employee Dedu PR Batch 00300.04.2022 ICMA Employee Perce	04/29/2022 PR Batch 00300.04.2022 ICM PR Batch 00300.04.2022 ICM	1,774.54 297.61
		Total for this ACH Check for Vendor 0387:		2,072.15
ACH	0549 227516-001	ABLE HOSE & RUBBER LLC INC Mill Hose	04/29/2022	126.25
		Total for this ACH Check for Vendor 0549:		126.25
ACH	0761 0073316-IN 0073337-IN	ELECTRIC PUMP INC Lift Station #4 Pump Repair Spare Transducer	04/29/2022	2,199.25 741.00
		Total for this ACH Check for Vendor 0761:		2,940.25
ACH	10365 042222 042222	JENNIFER SHULL Mileage Reimbursement Conference Parking Fee	04/29/2022	14.16 8.50
		Total for this ACH Check for Vendor 10365:		22.66
ACH	5493 042222	JOLENE TRAUBA Mileage Reimbursement	04/29/2022	37.20
		Total for this ACH Check for Vendor 5493:		37.20
ACH	alpi 042822	ALLEGRA PRINT & IMAGING INC Postage-May Newsletter	04/29/2022	825.00
		Total for this ACH Check for Vendor alpi:		825.00
ACH	ftpc 27408	FLEXIBLE PIPE TOOL COMPANY INC Sewer Aries repairs	04/29/2022	1,300.50
		Total for this ACH Check for Vendor ftpc:		1,300.50
ACH	johc 1-117556078654	JOHNSON CONTROLS INC Intrusion/Fire Panel Repair	04/29/2022	156.95
		Total for this ACH Check for Vendor johc:		156.95

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
50891	10494 1	AT YOUTH PROGRAMS Island Lake Golf 3/21-4/25	04/29/2022	180.00
Total for Check Number 50891:				180.00
50892	0131 563459 564620 564781 566868	BEISSWENGERS DO IT BEST Spray Paint & Primer Caulk Gun Caulk Gun PVC Pipe	04/29/2022	47.45 12.99 4.29 157.99
Total for Check Number 50892:				222.72
50893	10488 080001815353	BLAINE BROTHERS INC Repairs #85123	04/29/2022	4,961.39
Total for Check Number 50893:				4,961.39
50894	0651 V997695	CDW GOVERNMENT Printer - PW	04/29/2022	319.27
Total for Check Number 50894:				319.27
50895	10483 401333.0422	CENTRAL PENSION FUND April Apprenticeship Fund	04/29/2022	384.00
Total for Check Number 50895:				384.00
50896	cpfl 184503.0422	CENTRAL PENSION FUND April Pension	04/29/2022	4,608.00
Total for Check Number 50896:				4,608.00
50897	misc1 042522	JOYCE or KENT CLEVELAND May AARP Driver Satety Class Refund	04/29/2022	50.00
Total for Check Number 50897:				50.00
50898	UB*00546	BRETT or LAUREL DALLMANN Refund Check 001801-000, 3564 Snelling Aven	04/29/2022	0.05
Total for Check Number 50898:				0.05
50899	UB*00550	EQUIHANCE PARTNERS LLC Refund Check 012838-000, 4082 Valentine Cres	04/29/2022	135.61
Total for Check Number 50899:				135.61
50900	0176 B99343/A	FRATTALLONES HARDWARE INC Fitting Brush & Drill Bit	04/29/2022	29.48
Total for Check Number 50900:				29.48
50901	10218 151931	HR GREEN INC Gateway Parking Lot Exp PC 20-010 AR#506	04/29/2022	4,000.00
Total for Check Number 50901:				4,000.00
50902	idai 52998	IDEAL ADVERTISING INC Staff Shirts	04/29/2022	316.00
Total for Check Number 50902:				316.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
50903	UB*00549	IEOF LODGE Refund Check 000091-000, 1174 Edgewater Av	04/29/2022	86.54
Total for Check Number 50903:				86.54
50904	1055 KPS0987	KODIAK POWER SYSTEMS INC PW Generator #85307	04/29/2022	937.75
Total for Check Number 50904:				937.75
50905	10362 INV9882327 INV9882327	MARCO TECHNOLOGIES LLC Copier 4/25-5/24 Copier 4/25-5/24	04/29/2022	13.62 77.18
Total for Check Number 50905:				90.80
50906	0257 041822.MS 041822.SB	MINNESOTA DEPT OF HEALTH Waterworks Operator Certification-MS Waterworks Operator Certification-SB	04/29/2022	23.00 23.00
Total for Check Number 50906:				46.00
50907	10486 042622 042722	MINNESOTA METRO NORTH TOURISM SpringHill Suites Jan-Mar Lodging Tax Quality Inn March Lodging Tax	04/29/2022	11,423.88 1,800.25
Total for Check Number 50907:				13,224.13
50908	0422 041122.MG 041122.MS 041122.SB	MINNESOTA POLLUTION CONTROL A Class SD Certification-MG Class SD Certification-MS Class SD Certification-SB	04/29/2022	45.00 45.00 45.00
Total for Check Number 50908:				135.00
50909	0600 315800052022	NCPERS GROUP LIFE INS May Insurance	04/29/2022	48.00
Total for Check Number 50909:				48.00
50910	AR-RADZ	DAVID RADZIEJ Escrow refund-GE2018-00906-1144 Waldon Pl	04/29/2022	482.99
Total for Check Number 50910:				482.99
50911	UB*00551	REAL ASSETS LLC Refund Check 011806-000, 2027 County Road 1	04/29/2022	219.20
Total for Check Number 50911:				219.20
50912	5576 8105936911	SCHINDLER ELEVATOR CORP Annual Service 5/2022-4/2023	04/29/2022	1,198.20
Total for Check Number 50912:				1,198.20
50913	UB*00545	KEITH or JUDY TEKAUTZ Refund Check 002361-000, 3319 Dunlap Street	04/29/2022	27.95
Total for Check Number 50913:				27.95
50914	3099 A02423 A02491	TRI STATE BOBCAT INC-LITTLE CANA Outer & Inner Air and Lens #85453 Planer Bit	04/29/2022	255.72 122.04

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	A02626	Idler & Belt #85453		317.98
			Total for Check Number 50914:	695.74
50915	1300 0900691585	UNIFIRST CORPORATION April Mats	04/29/2022	147.36
			Total for Check Number 50915:	147.36
50916	UB*00548	WILLIAM & KRISTIN WARREN Refund Check 012613-000, 1374 Arden View D	04/29/2022	7.83
			Total for Check Number 50916:	7.83
50917	UB*00547	DAVID YOUNG Refund Check 000131-000, 4444 Snelling Aven	04/29/2022	150.00
			Total for Check Number 50917:	150.00
			Total for 4/29/2022:	42,975.64
ACH	ACH001	US BANK	04/30/2022	
	ARVIM42022	THE HOME DEPOT #2828 - sewer supplies		117.55
	ARVIM42022	NORTHERN TOOL EQUIP - sewer supplies		439.85
	ARVIM42022	THE HOME DEPOT #2828 - sewer supplies		143.35
	ARVIM42022	THE HOME DEPOT #2828 - sewer supplies		21.36
	BAARS42022	FLEET FARM 2700 - clothing allowance		274.95
	BEEBT42022	FLEET FARM 2700 - clothing allowance		174.98
	CHRM42022	THE HOME DEPOT 2828 - shovels		282.64
	FRIDJ42022	SAFE-FAST(MW) - safety vests		34.75
	FRIDJ42022	STAGES WEST - clothing allowance		167.36
	FRIDJ42022	AMAZON.COM*1N5BS7600 AMZN - supplies		26.00
	FRIDJ42022	AMAZON.COM*1N4701G12 - airpods		109.99
	FRIDJ42022	WAL-MART #2274 - clothing allowance		32.94
	FRIDJ42022	LEAGUE OF MINNESOTA CITI - training		20.00
	FRIDJ42022	STAGES WEST - clothing allowance		96.51
	FRIDJ42022	METAL SUPERMARKETS ROSEVI - hot rolle		759.42
	FRIDJ42022	VCN*NEWBRIGHTONLICENSECTR - truck r		19.73
	HANSJ42022	FMCSA D&A CLEARINGHOUSE - cdl queries		12.50
	HANSJ42022	GREEN MILL - ST CLOUD - conference		20.00
	HANSJ42022	GREEN MILL - ST CLOUD - conference		20.00
	HANSJ42022	BEST WESTERN ST CLOUD - conference lodg		491.04
	HANSJ42022	BEST WESTERN ST CLOUD - conference lodg		368.28
	MIKAT42022	FLEET FARM 3100 - shop supplies		77.09
	MIKAT42022	FLEET FARM 3100 - strobe wire #85603		115.79
	MIKAT42022	CHETS SHOES - SLP - clothing allowance		82.50
	MIKAT42022	FLEET FARM 3100 - shop supplies		175.20
	MIKAT42022	APPLE.COM/BILL - icloud		0.99
	MIKAT42022	MENARDS FRIDLEY MN - shop supplies		19.25
	MOONJ42022	OXYGEN SERVICE - SAINT PA - eliminer ki		252.76
	MOONJ42022	NORTHERN TOOL+EQUIP - plasma cutting		185.95
	PERRD42022	SUGAR LAKE LODGE - conference lodging		274.69
	PERRD42022	EB 10000 LAKES CHAPTE - membership		95.00
	PERRD42022	SUGAR LAKE LODGE - conference lodging		274.69
	PERRD42022	EB 10000 LAKES SUMMER - conference regis		130.00
	PERRD42022	TEC 330 - sheet metal		41.51
	PERRD42022	EB 10000 LAKES SUMMER - conference regis		130.00
	SWEAD42022	BOARD OF AELSLAGID - certificate renewal		122.50
	VAUGJ42022	FUN EXPRESS - egg hunt		142.80

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	VAUGJ42022	CANVA* I03362-42193277 - online flyer		12.99
	VAUGJ42022	FUN EXPRESS - egg hunt		459.98
	VAUGJ42022	TARGET 00006197 - egg hunt		38.53
Total for this ACH Check for Vendor ACH001:				6,265.42
ACH	ACH002 732	AFLAC Insurance Premiums- April 2022	04/30/2022	45.52
Total for this ACH Check for Vendor ACH002:				45.52
ACH	ACH003 3232022	PITNEY BOWES INC March Postage - fee/credit	04/30/2022	20.84
Total for this ACH Check for Vendor ACH003:				20.84
ACH	ACH004 4212022	FURTHER Health Care FSA	04/30/2022	135.39
Total for this ACH Check for Vendor ACH004:				135.39
ACH	ACH005 32022 32022 32022 32022	MINNESOTA REVENUE-SALES & USE March Sales/Use Tax March Sales/Use Tax March Sales/Use Tax March Sales/Use Tax	04/30/2022	2.06 0.07 -0.06 121.93
Total for this ACH Check for Vendor ACH005:				124.00
ACH	ACH006 32021 32021	MINNESOTA DEPT OF LABOR-BLDG P Q1 Building Surcharge Q1 Building Surcharge	04/30/2022	-185.64 4,640.36
Total for this ACH Check for Vendor ACH006:				4,454.72
Total for 4/30/2022:				11,045.89
Report Total (74 checks):				119,502.22