



**DATE:** April 11, 2022  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Dave Perrault, City Administrator  
**SUBJECT:** City Hall HVAC Project Payment #9 to Air Express

<b>Budgeted Amount:</b> \$303,800	<b>Cost to Date:</b> \$275,481 of \$280,783	<b>Funding Source:</b> Building/Equipment Fund
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**Council Should Consider**

Motions to approve, table, or deny the following:

- Payment # 9 (final payment) to Air Express for the City Hall HVAC Project in the amount of \$13,774.05.

*All items need a simple majority for action unless otherwise noted.*

**Discussion**

On October 12, 2020, the City Council awarded the City Hall HVAC Project to Air Express in the amount of \$268,560.00 (an additional five percent contingency (\$12,223) was built into the project for a total project cost of \$280,783). Two changes orders were previously approved, bringing the contract cost to \$275,481.00 (\$5,302 of remaining contingency). The contractor is requesting to draw down the retainage and make a final payment of \$13,774.05. The project is under warranty for one year should the City have any issues with the equipment. The City’s engineering consultant, Paulson and Clark, has reviewed and agrees with the payment request. Previous payments made to the contractor and the requested payments are below.

<b>Payment #</b>	<b>Work Completed</b>	<b>Retainage</b>	<b>Payment</b>
Payment #1	\$ 14,200	\$ 710	\$ 13,490
Payment #2	\$ 12,500	\$ 625	\$ 11,875
Payment #3	\$ 141,800	\$ 7,090	\$ 134,710
Payment #4	\$ 10,500	\$ 525	\$ 9,975
Payment #5	\$ 36,200	\$ 1,810	\$ 34,390
Payment #6	\$ 4,000	\$ 200	\$ 3,800
Payment #7	\$ 36,221	\$ 1,811	\$ 34,410
Payment #8	\$ 20,060	\$ 1,003	\$ 19,057
Payment #9	\$ -	\$ (13,774)	\$ 13,774
<b>Total to date</b>	<b>\$ 275,481</b>	<b>\$ 0</b>	<b>\$ 275,481</b>

**Budget Impact**

This payment is in-line with previously approved project costs.

**Attachment**

Attachment A: Certificate for Payment #9

Attachment B: Schedule of Values