



MEMORANDUM

**DATE:** January 10, 2022

**TO:** Honorable Mayor and City Councilmembers  
Dave Perrault, City Administrator

**FROM:** David Swearingen, P.E. Public Works Director / City Engineer

**SUBJECT:** Ramsey County (Formerly Ramsey County Conservation District) Shared Service Agreement

Budgeted Amount:                      Actual Amount:                      Funding Source:

*\*Note: This is a pass-through cost*

**Council Should Consider**

Motions to approve, table, or deny the following:

- Approving the Shared Service Agreement with Ramsey County for 2022 and authorize the Mayor to execute the Agreement.

*All items need a simple majority for action unless otherwise noted.*

**Background/Discussion**

Since 2009, Ramsey Conservation District has been assisting the City with inspections required by the City’s Grading and Erosion Control Permits under Chapter 15, Erosion and Sediment Control Ordinance. The service provided by Ramsey Conservation District has been working very well.

Attached is the Shared Service Agreement between the City of Arden Hills and Ramsey Conservation District to continue this service through 2022. The only change from the 2021 contract was an increase in the hourly rate from \$72/hour to \$75/hour. Staff is recommending approval of the Shared Service Agreement for 2022.

**Attachments**

Attachment A: Shared Services Agreement with Ramsey County