



CITY OF ARDEN HILLS
COUNTY OF RAMSEY
STATE OF MINNESOTA

RESOLUTION NO. 2022-001

Resolution Relating to the Organization of the City of Arden Hills

BE IT RESOLVED by the City of Arden Hills, Ramsey County, Minnesota (City) as follows:

Section 1. **Official Depository.** Pursuant to Minnesota Statutes, Chapter 118A.02, Subdivision 1, the City Council designates the following financial institutions as official depositories for municipal funds:

- a) US Bank
- b) Affinity Plus Federal Credit Union
- c) Wells Fargo Bank
- d) RBC Wealth Management
- e) 4M Fund (PMA Financial Network, Inc.)
- f) Moreton Capital Markets
- g) Oppenheimer & Co. Inc.

Section 2. **Official Newspaper.** Pursuant to Minnesota Statutes, Section 412.831, the City Council designates the following newspaper as official newspaper of the City:

- a) St. Paul Pioneer Press

The Mayor and Clerk are authorized and directed to enter into agreements with the official newspaper for the publication of items required by law to be published.

Section 3. **Mayor Pro-Tem.** Approved by Resolution 2021-070 on December 13, 2021.

Section 4. **Officers: Employees: Appointment.** The following persons are appointed to the offices indicated.

City Administrator	Dave Perrault
City Clerk	Julie Hanson
Finance Director/Treasurer	Gayle Bauman

Section 5. **Acting Officers; Deputies.** The following are appointed to the office indicated.

Acting Administrator:	Gayle Bauman
Deputy Clerk:	Jolene Trauba
Deputy Treasurer:	Dave Perrault

- Section 6. **Liaisons.** Approved by Resolution 2021-070 on December 13, 2021.
- Section 7. **Regular Council Meetings.** The regular meeting of the City Council of Arden Hills is to be held on the second and fourth Monday of each month at 7:00 p.m. in the City Hall.
- Section 8. **City Attorney.** The firm of Campbell Knutson, P.A. is appointed City Attorney with Joel Jamnik as primary City Attorney.
- Section 9. **Financial Consultant.** The firm Ehlers & Associates, Inc. is appointed financial consultant.
- Section 10. **Engineer.** David Swearingen is appointed as the City Engineer.
- Section 11. **Auditor.** The firm Malloy, Montague, Karnowski, Radosevich and Company (MMKR) is appointed City Auditor.
- Section 12. **Insurance Consultant.** North Risk Partners is appointed insurance consultant with Steve Chismar as principal consultant.
- Section 13. **Emergency Management Director.** Lake Johanna Fire Department is appointed Emergency Management Director.
- Section 14. **Police.** Ramsey County is appointed as the City police and law enforcement agency.
- Section 15. **Fire.** Lake Johanna Fire Department is appointed as the City Fire Safety Officer.
- Section 16. **Fee Schedule.** The fee schedule for the year 2022 was adopted as Ordinance number 2021-012.
- Section 17. **Animal Control.** Ramsey County is appointed as the City animal control officer.
- Section 18. **Elections.** Ramsey County is appointed to administer Elections.
- Section 19. **Electronic Funds Transfers.** The Finance Director shall be delegated authority to make electronic funds transfers. The Finance Director may delegate certain duties to appropriate staff, but shall remain responsible for the operation of the transfer program.

Adopted this 10th day of January, 2022.

David Grant, Mayor

ATTEST:

Julie Hanson, City Clerk