



MEMORANDUM

DATE: July 26, 2021
TO: Honorable Mayor and City Councilmembers
Dave Perrault, City Administrator
FROM: David Swearingen, Interim Public Works Director
SUBJECT: PSA Amendment to Risk and Resilience Assessment

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|------------------|----------------|--------------------|
| Budgeted Amount: | Actual Amount: | Funding Source: |
| \$0 | \$25,700 | Water Utility Fund |

Council Should Consider

Motions to approve, table, or deny the following:

- Professional Services Agreement Amendment for the Potable Water System Risk and Resilience Assessment in the amount of \$10,900.

All items need a simple majority for action unless otherwise noted.

Background/Discussion

On September 28, 2020, City Council approved a professional services agreement with HR Green in the amount of \$14,800 to prepare a risk and resilience assessment in response to regulatory mandates.

In October 2018, America's Water Infrastructure Act (AWIA) was signed into law. The law requires community drinking water systems serving more than 3,300 people to conduct risk and resilience assessments and update emergency response plans. In general, the AWIA risk and resilience assessments process includes:

- Risks to the water system from malevolent acts and natural hazards
- Resilience of system components
- Monitoring practices for such things as operations, water quality, energy, and security
- Financial Infrastructure of the Utility

- Use, storage, and handling of various chemicals
- Operations and maintenance

In response to the requirements of AWIA, City Staff worked with HR Green to assist with conducting the RRA. Based on the population served by the City, the RRA needed to be completed and certification submitted to U.S. EPA by June 30, 2021. Subsequent to the RRA, an Emergency Response Plan (ERP) needs to be completed within 6 months of the RRA, but no later than December 30, 2021.

In the original PSA, it was outlined that following completion of the RRA, HR Green will work with the City to create a new agreement to complete the ERP work given that the scope and schedule is determined by what was learned during the course of completing the RRA. Staff recommends approving the amendment to continue this process with HR Green.

Budget Impact

The additional amount for the Emergency Response Plan is \$10,900. The total fee for the amended scope of work outlined in the proposal is \$25,700. The operating budget for the water utility did not specifically include funding to address this regulatory mandate. However, the water utility fund has sufficient fund balance to cover the expense for completing the risk and resilience assessment.

Attachments

Attachment B: HR Green Letter
Attachment A: PSA Amendment