



DATE: July 12, 2021
TO: Honorable Mayor and City Councilmembers
FROM: Dave Perrault, City Administrator
SUBJECT: City Hall HVAC Project Payment #6 to Air Express

Budgeted Amount: \$303,800	Cost to Date: \$208,240 of \$280,783	Funding Source: Building/Equipment Fund
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Council Should Consider

Motions to approve, table, or deny the following:

- Payment # 6 to Air Express for the City Hall HVAC Project in the amount of \$3,800.

All items need a simple majority for action unless otherwise noted.

Discussion

On October 12, 2020, the City Council awarded the City Hall HVAC Project to Air Express in the amount of \$268,560.00 (an additional five percent contingency (\$12,223) was built into the project for a total project cost of \$280,783). Two changes orders were previously approved, bringing the expected cost to \$275,481.00 (\$5,302 of remaining contingency). The contractor is requesting payment, less five percent (\$200) in retainage, in the amount of \$3,800. The City’s engineering consultant, Paulson and Clark, has reviewed and agrees with the payment request. Previous payments made to the contractor and the requested payments are below.

Payment #	Work Completed	Retainage	Payment
Payment #1	\$ 14,200	\$ 710	\$ 13,490
Payment #2	\$ 12,500	\$ 625	\$ 11,875
Payment #3	\$ 141,800	\$ 7,090	\$ 134,710
Payment #4	\$ 10,500	\$ 525	\$ 9,975
Payment #5	\$ 36,200	\$ 1,810	\$ 34,390
Payment #6	\$ 4,000	\$ 200	\$ 3,800
Total to date	\$ 219,200	\$ 10,960	\$ 208,240

Budget Impact

This payment is in-line with previously approved project costs.

Attachment

Attachment A: Certificate for Payment #6

Attachment B: Schedule of Values