



MEMORANDUM

DATE: June 14, 2021

TO: Honorable Mayor and City Councilmembers
Dave Perrault, City Administrator

FROM: Julie Hanson, City Clerk

SUBJECT: Consideration of Food Truck Ordinance Updates

Budgeted Amount:	Actual Amount:	Funding Source:
N/A	N/A	N/A

Council Should Consider

Motions to approve, table, or deny the following:

- Ordinance 2021-005 Amending Chapter 3, Section 320 - Limited, Temporary Permits, Subsections 320.09, 320.10 and 320.12; Section 395, Subsection 395.05, Subd. 1 and Subd. 2A; and Subsection 395.06; and Ordinance 2021-006 Amending 2021 Fee Schedule

All items need a simple majority for action unless otherwise noted.

Background/Discussion

At its special work session on May 24, 2021 the City Council directed staff to provide draft language amending City Code pertaining to mobile food units/food trucks to include implementing a residential food truck permit which caps private residential properties at two catered events per calendar year and a fee violation in the amount of \$100. Attached is a copy of the draft May 24, 2021 special work session draft minutes which are slated for consideration of approval at this June 14, 2021 regular City Council meeting.

These items would require an amendment to City Code Chapter 3 and also the 2021 Fee Schedule should the Council wish to move forward.

Attached for Council review and consideration are a red-lined and clean version of the amended ordinance, a summary ordinance for publication, a red-lined and clean version of the draft 2021 Fee Schedule, and a draft residential food truck permit.

Budget Impact

N/A

Attachments

- A: Draft Ordinance 2021-005 (red-lined version)
- B. Final Ordinance 2021-005 (clean version)
- C. Summary Ordinance 2021-005
- D. Draft Ordinance 2021-006 Fee Schedule (red-lined version – page 7)
- E. Final Ordinance 2021-006 Fee Schedule (clean version – page 7)
- F. Draft residential Food Truck permit
- G. Draft May 24, 2021 Special Work Session minutes