



DATE: May 24, 2021
TO: Honorable Mayor and City Councilmembers
FROM: Dave Perrault, City Administrator
SUBJECT: City Hall HVAC Project Payment #5 to Air Express

Budgeted Amount: \$303,800 **Cost to Date:** \$204,440 of \$280,783 **Funding Source:** Building/Equipment Fund

Council Should Consider

Motions to approve, table, or deny the following:

- Payment # 5 to Air Express for the City Hall HVAC Project in the amount of \$34,390.

All items need a simple majority for action unless otherwise noted.

Discussion

On October 12, 2020, the City Council awarded the City Hall HVAC Project to Air Express in the amount of \$268,560.00 (an additional five percent contingency (\$12,223) was built into the project for a total project cost of \$280,783). Two changes orders were previously approved, bringing the expected cost to \$275,481.00 (\$5,302 of remaining contingency). The contractor is requesting payment, less five percent (\$1,810) in retainage, in the amount of \$34,390. The City’s engineering consultant, Paulson and Clark, has reviewed and agrees with the payment request. Previous payments made to the contractor and the requested payments are below.

Payment #	Work Completed	Retainage	Payment
Payment #1	\$ 14,200	\$ 710	\$ 13,490
Payment #2	\$ 12,500	\$ 625	\$ 11,875
Payment #3	\$ 141,800	\$ 7,090	\$ 134,710
Payment #4	\$ 10,500	\$ 525	\$ 9,975
Payment #5	\$ 36,200	\$ 1,810	\$ 34,390
Total to date	\$ 215,200	\$ 10,760	\$ 204,440

Budget Impact

This payment is in-line with previously approved project costs.

Attachment

- Attachment A: Certificate for Payment #5
- Attachment B: Schedule of Values