



MEMORANDUM

DATE: May 10, 2021

TO: Honorable Mayor and City Councilmembers
Dave Perrault, City Administrator

FROM: David Swearingen, Interim Public Works Director

SUBJECT: Professional Services Amendment for Hamline Avenue Crosswalks and Shorewood Drive Drainage Improvements

Budgeted Amount:	Actual Amount:	Funding Source:
\$210,000	\$231,152.70	PIR, Ramsey County Participation & Surface Water

Council Should Consider

Motion to approve, table, or deny the following:

- Professional services amendment with HR Green in the amount of \$17,536 for the Hamline Crosswalks and Shorewood Drive Drainage Improvements.

All items need a simple majority for action unless otherwise noted.

Background/Discussion

On February 25, 2019, the City Council approved a professional services contract with HR Green for Hamline Avenue Crosswalk Improvements. On February 24, 2020, the City Council approved a professional services agreement with HR Green for the design of the City Hall Parking Lot & Shorewood Drive Drainage Improvements which would also include the Hamline Avenue Crosswalks all in one plan set. On December 14, 2020, the City Council amended the professional services agreement to split the plans into two separate plans, one of which is the presented Hamline Avenue Crosswalks and Shorewood Drive Drainage Improvements.

With the recent departure of the former Arden Hills Public Works Director and the Assistant City Engineer no longer available, City’s staff capacity is limited compared to the initial proposal by HR Green which included time spent by City staff. Therefore, an amendment to professional

services (Attachment A) is recommended by staff to maintain quality services through the entirety of the project.

Budget Impact

The initial proposal provided by HR Green included fees of \$45,762 for design and \$7,234 for construction observation, for a total of \$52,996 in consulting fees for the project. The proposed amendment for changes to the scope of work has a total of \$17,536 bringing the total Design and Construction Contract with HR Green to \$70,532. Project funding is provided by the PIR fund, Ramsey County participation and surface water fund.

Project Budget:

Hamline Ave Crosswalks	\$120,000.00 (estimated \$60,000 Ramsey County participation)
<u>Shorewood Drive Drainage</u>	<u>\$ 90,000.00</u>
Budget Total	\$210,000.00

Actual Costs:

Construction Contract	\$ 133,421.65
Engineering	\$ 83,879.40
Materials Testing	\$ 6,293.00
Construction Admin	\$ 6,900.00
Misc (Legal, Ads)	\$ 658.65
Construction Total	\$ 231,152.70

Attachments

Attachment A: Proposed Amendment for Changes to Scope of Services