



## MEMORANDUM

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**DATE:** April 26, 2021

**TO:** Honorable Mayor and City Councilmembers  
Dave Perrault, City Administrator

**FROM:** David Swearingen, Interim Public Works Director

**SUBJECT:** Resolution 2021-025 Ordering Improvement and Preparation of Plans and Specifications for the Snelling Avenue North and County Road E Improvements Project

Budgeted Amount:	Actual Amount:	Funding Source:
\$1,120,000	\$1,242,560	PIR, Utility Funds,
(2021-2025 CIP)	(anticipated)	Special Assessments

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**Council Should Consider**

Motion to approve, table, or deny the following:

- Adopting Resolution 2021-025 Ordering Improvement and Preparation of Plans and Specifications for the Snelling Avenue North and County Road E Improvements Project.

*All items need a simple majority for action unless otherwise noted.*

**Background/Discussion**

Following the public hearing under agenda item No. 9A, the next step in the project delivery process is to approve a resolution ordering the improvements and the preparation of plans and specification for the Snelling Avenue North and County Road E Improvements Project. The resolution document provided in Attachment A would order the improvements and plans in accordance with the recommendations provided in the project feasibility report. The Council must formally decide on the Alternative within Area 1 to move forward with design, in which, this decision will inserted into the Resolution.

Upon approval of the resolution, a Request for Proposals (RFP) for producing project design plans and specifications will go out to respected consulting firms whom have recently completed successful projects with the City of Arden Hills.

**Attachments**

Attachment A: Resolution 2021-025