



MEMORANDUM

DATE: April 26, 2021
TO: Honorable Mayor and City Councilmembers
Dave Perrault, City Administrator
FROM: David Swearingen, Interim Public Works Director
SUBJECT: Arden Oaks Street Improvements – Feasibility Report

Budgeted Amount:	Actual Amount:	Funding Source:
\$827,000	\$ 542,340 (anticipated)	PIR, Surface Water, Sanitary, Water, Special Assessments

Council Should Consider

Motions to approve, table, or deny the following:

- Resolution 2021-023, Ordering Preparation of the Feasibility Report for the Arden Oaks Street Improvements project.
- Professional Services Agreement with TKDA in the amount of \$21,900 for the Feasibility Report of Arden Oaks Street Improvements project.

All items need a simple majority for action unless otherwise noted.

Background/Discussion

The City Council work session on March 15, 2021, included discussion of the anticipated scope of work, schedule and an initial estimate of costs for potential improvements within the project area. Based on this discussion, the feasibility study will include a geotechnical evaluation, topographic survey of the corridor, an analysis of the existing sewer and water systems, preliminary design of the street and drainage improvements, cost estimate and proposed assessments.

At the City Council Meeting on March 22, 2021, Council authorized staff to send Request for Proposals (RFPs), and since then staff has received four proposals. They were evaluated by the Interim Public Works Director, City Administrator, and the Public Works Superintendent based on five criteria: project understanding and approach; team qualifications; experience; delivery schedule, and cost. The results of the proposal evaluation are provided in Attachment B.

Based on a review of the proposals, staff recommends approving a professional services agreement with TKDA for the Arden Oaks Street Improvements Feasibility Report. The TKDA proposal provided a clear and organized approach, a team with experience in similar street improvement projects, a detailed project delivery schedule, and sufficient hours to complete a quality report and properly administer public engagement.

Staff also recommends approving Resolution 2021-023 to move ahead with preparation of the Feasibility Report. As part of the Feasibility Report a neighborhood informational online presentation/open house will be produced and posted on the City website, as has been done on recent projects during Covid-19 related restrictions. In that presentation, an overview of the potential project, timing and estimated cost and assessment will be presented.

Budget Impact

The preliminary project cost estimate for the project is \$542,340, approximately \$250,000 lower than the current project budget provided in the 2021-2025 Capital Improvement Plan. However, the feasibility study will provide updated project cost estimates and an alternatives analysis to consider options for minimizing project costs. The proposal provided by TKDA includes fees of \$21,900 for the feasibility report. Project funding is provided by the PIR fund, water, sanitary sewer and surface water utilities, and special assessments as will be further described in the feasibility report.

Attachments

Attachment A: Resolution 2021-023

Attachment B: Evaluation of Proposals

Attachment B: Professional Services Agreement with TKDA