
April 26, 2021	City Council Approval of Budget Calendar.
April 26, 2021 – May	Department Heads Prepare 2022-2026 CIP requests and background material.
May 28, 2021	Department Heads Submit CIP Requests to Finance Department.
June	City Administrator and Finance Director review Department CIP Requests and confer with Departments.
June	2022-2026 CIP is drafted and distributed to City Council for review.
June	Forms Distributed to all Department Heads for 2022 Operating Budget.
June	Department Heads Prepare Budgets and Background Material.
July 2, 2021	Department Heads Submit Budget Requests to Finance Department.
July 19, 2021	City Council Work Session to discuss 2022 Operating Budget parameters and 2022-2026 CIP.
July	City Administrator and Finance Director review Department Budgets and Confer with Departments.
August	Finance Department completes Preliminary Revenue Estimates.
August	City Administrator Budget is drafted for Presentation to Council at Work Session and distributed to Council for review.
August & September	City Council Work Sessions to discuss Preliminary 2022 Budget.
September	City Administrator's recommended Preliminary 2022 Budget distributed to the City Council.
September	City Council adopts the Preliminary 2021 Property Tax Levy (Payable 2022).
September	Council Certifies date for public (TNT) hearing and continuation hearing (if necessary) to county.
September	Finance Director submits preliminary 2021 Property Tax Levy (Payable 2022) to County for certification.
October through November	City Council Work Sessions as needed.
Mid-November	Truth in Taxation Notices and Public Hearings Schedule distributed by County.
Early December	Public Hearing for Budget and Levy consideration.
Mid-December	Continuation Hearing, Approval of Budget and Certification of Property Tax Levy For submission to County.
Late December	Finance Director Submits final Levy to County and prepares Final Budget Document.
