



MEMORANDUM

DATE: March 22, 2021

TO: Honorable Mayor and City Councilmembers
Dave Perrault, City Administrator

FROM: Julie Hanson, City Clerk

SUBJECT: City Administrator Three Year Performance Evaluation

Budgeted Amount:	Actual Amount:	Funding Source:
\$	\$	

Council Should Consider

Motions to approve, table, or deny the following:

- Step increase (from Grade 22/Step 8 to Grade 22/Step 9) for City Administrator Dave Perrault effective January 1, 2021.

All items need a simple majority for action unless otherwise noted.

Background

State Statute allows the City Council to meet in a closed session to conduct the City Administrator’s performance evaluation but formal approval of the results at an open City Council meeting is required.

Discussion

The City Council met in a closed session on March 8, 2021, with Lisa Sorensen of Sorensen Consulting for the purpose of conducting the three-year performance evaluation of City Administrator Dave Perrault.

The evaluation concluded with the determination that City Administrator Perrault is meeting expectations satisfactorily. As a result, it is recommended that the City Council direct the City’s payroll staff to provide a one-step increase per the terms of City Administrator Perrault’s contract.

Budget Impact

N/A

Attachments

N/A