



MEMORANDUM

DATE: March 8, 2021
TO: Honorable Mayor and City Councilmembers
 Dave Perrault, City Administrator
FROM: Gayle Bauman, Finance Director
 Pang Silseth, Accounting Analyst
SUBJECT:

Budgeted Amount:	Actual Amount:	Funding Source:
N/A	N/A	N/A

Council Should Consider

- A. Approve Claims and Payroll
or
- B. Reject Claims and Payroll

Background

Payroll is processed biweekly and accounts payable is processed weekly.

Budget Impact

NA

Attachments

2021 Payroll #5	\$110,866.32
Total Payroll	\$110,866.32
Paid Claims--- 2/13/2021 through 2/26/2021 (Check Nos. 49919-49942 and ACH Checks)	\$191,443.72
Total Accounts Payable	\$191,443.72
Total Claims	\$302,310.04

CITY OF ARDEN HILLS

PAYROLL # 5

CHECKS DATED: 03/05/21

Biweekly: 02/13/21 - 02/26/21

EMPLOYEE DEDUCTIONS	AMT.	CITY BENEFIT	Payment Method
FIT	6,771.18		EFT
SIT	3,004.85		EFT
FICA Oasdi	4,344.39	4,344.39	EFT
FICA Medicare	1,016.05	1,016.05	EFT
TOTAL TAXES	15,136.47	5,360.44	
Health Premium	1,528.96	17,873.86	A/P Check*
Dental Premium	217.49	538.45	A/P Check*
FSA Health Care Reimb.	0.00		A/P Check*
FSA Dependent Care Reimb.	0.00		A/P Check*
TOTAL FLEXIBLE SPENDING	1,746.45	18,412.31	
HSA Health Saving	498.33	1,375.00	
Health Care Savings Plan-Retirement	5,355.75		EFT
Health Care Savings Plan-2%	391.97		EFT
Health Care Savings Plan-4%	519.57		EFT
TOTAL HEALTH SAVINGS	6,765.62	1,375.00	
PERA	4,289.91	4,949.89	EFT
ICMA	2,408.34	409.50	EFT
Central Pension Fund-Union	614.40		A/P Check*
MN State Retirement System	750.00		EFT
TOTAL RETIREMENT	8,062.65	5,359.39	
IUOE 49 Dues (Union)	140.00		A/P Check*
LTD/STD Insurance	1,159.20		A/P Check*
PERA Life Insurance	32.00		A/P Check*
Life/Addl/Dep Life	77.94	94.60	A/P Check*
Life/Addl non-tax	28.20		A/P Check*
UNUM	19.51		A/P Check*
AFLAC	22.76		EFT
TOTAL VOLUNTARY	1,479.61	94.60	
Total Employee Deductions	33,190.80		
Net Payroll	0.00		
Direct Deposit	47,073.78		EFT
Gross Payroll Tie-Out	80,264.58		
Plus City Paid Benefit	30,601.74		
TOTAL PAYROLL COST	110,866.32		

FICA TIE-OUT	
Gross Payroll	80,264.58
Less Total FSA	1,746.45
Less Total H.SA	6,765.62
Less Voluntary Ins	50.96
Plus ICMA Employer	409.50
Net P/R Subject to FICA	72,111.05
FICA Oasdi @ 6.20%	4,344.39
FICA Medicare @ 1.45%	1,016.05

Note: Federal and State Payroll Tax obligations are satisfied by means of utilizing the US Bank Easy Tax Deposit Service. Transfers are typically made up to two days after the payroll date.

* A/P Checks can be found on the *ACCOUNTS PAYABLE Check Approval* report.
Checks may be paid this week or the following week.

Accounts Payable

Checks by Date - Detail by Check Date

User: pang.silseth
 Printed: 3/3/2021 1:01 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	0192 9800330996	GRAINGER INC Swivel Caster	02/19/2021	129.20
Total for this ACH Check for Vendor 0192:				129.20
ACH	0319 229891 229896	CITY OF ROSEVILLE Q4 2020 Water DUO Remote	02/19/2021	135,664.34 70.00
Total for this ACH Check for Vendor 0319:				135,734.34
ACH	0320 102914575	HEALTH PARTNERS INC March Insurance	02/19/2021	973.42
Total for this ACH Check for Vendor 0320:				973.42
ACH	0329 2162021	MICHAEL CHRISTOFORE Expense Reimbursement	02/19/2021	477.25
Total for this ACH Check for Vendor 0329:				477.25
ACH	0381 44970	ICMA RETIREMENT CORPORATION Q1 2021 Plan Fee	02/19/2021	250.00
Total for this ACH Check for Vendor 0381:				250.00
ACH	0382 PR 21-04 PR 21-04	ICMA RETIREMENT TRUST - 106944 PR Batch 00200.02.2021 ICMA Employer Perce PR Batch 00200.02.2021 ICMA Employee Perce	02/19/2021 PR Batch 00200.02.2021 ICM PR Batch 00200.02.2021 ICM	409.50 354.90
Total for this ACH Check for Vendor 0382:				764.40
ACH	0387 PR 21-04 PR 21-04	ICMA RETIREMENT TRUST #302482 PR Batch 00200.02.2021 ICMA Employee Dedu PR Batch 00200.02.2021 ICMA Employee Perce	02/19/2021 PR Batch 00200.02.2021 ICM PR Batch 00200.02.2021 ICM	1,936.54 249.73
Total for this ACH Check for Vendor 0387:				2,186.27
ACH	0453 23391 23421	CONTINENTAL RESEARCH CORP Cleaning Supplies Herbicide	02/19/2021	330.00 2,376.00
Total for this ACH Check for Vendor 0453:				2,706.00
ACH	10363 M1220	MINUTE MAKER SECRETARIAL 2/8 CC Meeting Minutes	02/19/2021	187.00
Total for this ACH Check for Vendor 10363:				187.00
ACH	5548 744963743	FINANCE & COMMERCE INC 2021 PMP Bid	02/19/2021	342.55

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor 5548:				342.55
ACH	5587 INV123691	CES IMAGING INC Feb Rental	02/19/2021	60.00
Total for this ACH Check for Vendor 5587:				60.00
ACH	6077 209778	CIVICPLUS Training	02/19/2021	750.00
Total for this ACH Check for Vendor 6077:				750.00
ACH	8870 50426	CHET'S SHOES INC Boots	02/19/2021	600.00
Total for this ACH Check for Vendor 8870:				600.00
ACH	ALPI 162392	ALLEGRA PRINT & IMAGING INC Jan/Feb Newsletter	02/19/2021	1,323.79
Total for this ACH Check for Vendor ALPI:				1,323.79
ACH	FPTC 25850 25860	FLEXIBLE PIPE TOOL COMPANY INC NASSCO Training Parts #85321	02/19/2021	1,430.00 371.40
Total for this ACH Check for Vendor FPTC:				1,801.40
49919	UB*00462	Timothy & Ashley Abramson Refund Check 011410-000, 1925 Edgewater Av	02/19/2021	15.13
Total for Check Number 49919:				15.13
49920	0131 407146 407360 407366	BEISSWENGERS DO IT BEST Supplies Sander Supplies	02/19/2021	18.27 48.47 9.98
Total for Check Number 49920:				76.72
49921	1033 44271.0321	COMCAST Service 2/21-3/20	02/19/2021	6.57
Total for Check Number 49921:				6.57
49922	10244 116605334	COMCAST BUSINESS INC Service-February	02/19/2021	496.66
Total for Check Number 49922:				496.66
49923	0176 091426/A 091458/A	FRATTALLONES HARDWARE INC Supplies Supplies	02/19/2021	26.78 29.85
Total for Check Number 49923:				56.63
49924	0741 21-1634	GREEN LIGHTS RECYCLING INC Lights Recycling	02/19/2021	20.33
Total for Check Number 49924:				20.33
49925	10218	HR GREEN INC	02/19/2021	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	141395	RRA-January		1,358.50
			Total for Check Number 49925:	1,358.50
49926	INCI 21036MA01	IN CONTROL INC Booster Station Repair	02/19/2021	643.16
			Total for Check Number 49926:	643.16
49927	UB*00461	LSREF 4 Bison-Northpark Corporate Ctr 6, Refund Check 009848-000, 8 Pine Tree Drive	02/19/2021	684.46
			Total for Check Number 49927:	684.46
49929	1208 610207-01-21 613317-01-21	PREMIUM WATERS INC January Water January Water	02/19/2021	11.49 42.48
			Total for Check Number 49929:	53.97
49930	0811 EMCOM-009034 EMCOM-009071 EMCOM-009087 PRK-001872	RAMSEY COUNTY Fleet Support-January CAD Services-January Dispatch Services-January Q4 2020 Inspections	02/19/2021	24.96 544.99 3,978.60 1,956.82
			Total for Check Number 49930:	6,505.37
49931	3099 A83687	TRI STATE BOBCAT INC-LITTLE CANA Part #85453	02/19/2021	7.49
			Total for Check Number 49931:	7.49
49932	AR-TWIN1 GE 2019-00836	TWIN CITIES CONCRETE LLC Escrow Refund: GE 2019-00836, 3449 Lake Joh	02/19/2021	1,199.53
			Total for Check Number 49932:	1,199.53
49933	1161 29004	VALLEY-RICH CO INC Gate Valve Repair-Gateway/Round Lake	02/19/2021	5,200.00
			Total for Check Number 49933:	5,200.00
49934	9755 OSV000002349722	VERIZON CONNECT January Service	02/19/2021	315.97
			Total for Check Number 49934:	315.97
			Total for 2/19/2021:	164,926.11
ACH	0750 9873111188	VERIZON WIRELESS Service 2/11-3/10	02/26/2021	1,003.66
			Total for this ACH Check for Vendor 0750:	1,003.66
ACH	1125 264240 264240 264525	BOLTON & MENK INC Plng Svcs 12/2-1/8 #549 PC 20-022 Plng Svcs 12/2-1/8 #553 PC 20-001 2021 PMP-Glenpaul	02/26/2021	120.00 184.50 11,094.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor 1125:				11,398.50
ACH	1252	CAMPBELL KNUTSON - ATTORNEYS	02/26/2021	
	3231G-0121	January Legal Services		1,333.00
	3231G-0121	January Legal Services		294.50
	3231G-0121	January Legal Svcs PC 20-022 #549		62.00
	3231G-0121	January Legal Services		2,900.40
	3231G-0121	January Legal Services		499.94
	3231G-0121	January Legal Services		258.03
	3231G-0121	January Legal Svcs PC 20-010 #506		155.00
	3231G-0121	January Legal Services		62.00
	3231G-0121	January Legal Services-Karth Lake		154.53
Total for this ACH Check for Vendor 1252:				5,719.40
ACH	5548	FINANCE & COMMERCE INC	02/26/2021	
	744972455	Bids: Hamline/Shorewood Improv		87.80
	744972455	Bids: Hamline/Shorewood Improv		87.80
Total for this ACH Check for Vendor 5548:				175.60
49935	AR-CALI1 GE 2018-00497	CALIBER LODGING LLC Escrow Refund: GE 2018-00497, 3920 Northwo	02/26/2021	4,705.72
Total for Check Number 49935:				4,705.72
49936	1193 15598401	FURTHER INC Jan & Feb Participant Fees	02/26/2021	108.75
Total for Check Number 49936:				108.75
49937	UB*00463	Sherie Lindvall Refund Check 000471-000, 1411 Arden View D	02/26/2021	149.83
Total for Check Number 49937:				149.83
49938	10458 42866	MARUDAS GRAPHICS INC Checks	02/26/2021	212.41
Total for Check Number 49938:				212.41
49939	0155 W21010592	OFFICE OF MN IT SERVICES January Phones	02/26/2021	736.14
Total for Check Number 49939:				736.14
49940	6748 GL154938.0321	RELIANCE STANDARD March Insurance	02/26/2021	1,466.08
Total for Check Number 49940:				1,466.08
49941	10447 11182020	JOHN REMINGTON Cancelled Arbitration Fee	02/26/2021	600.00
Total for Check Number 49941:				600.00
49942	5123 RCD 4 WMD 2021	RICE CREEK WATERSHED DISTRICT Water Mgmt District Levy	02/26/2021	241.52
Total for Check Number 49942:				241.52

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for 2/26/2021:	26,517.61
			Report Total (42 checks):	191,443.72