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Attachment A

February 17, 2021

Mr. Dave Perrault, MBA, MPA
City Administrator
City of Arden Hills
1245 West Highway 96
Arden Hills, MN 55112

Re: Proposal to Provide On-Call Engineering Services & Serve as Engineer of Record

Dear Mr. Perrault:

We are pleased to provide you with our proposal to provide on call services and to serve as engineer of record for the City of Arden Hills. We understand that given the staff transition taking place at the City, you will require assistance with a variety of technical and administrative tasks. As you are aware, our team has served the City for many years and we currently provide similar services to over 50 other communities.

We will bill our services at the hourly rates specific to the staff person performing the work. We anticipate being requested to perform work in the following areas; General Consultation, Meeting Attendance, Stormwater Design, Stormwater Compliance, Traffic Engineering, Transportation Design, Pavement Management, Plan Review, Construction Administration, & Construction Observation. We will assign Project Managers that you are familiar with to each project as the need arises. Our anticipated Project Managers have bill rates between \$155 to \$185/hr. The Project Managers will partner with Design Technicians and Staff Engineers with bill rates between \$90 to \$128/hr to complete the work. Where they provide additional value, Project Engineers with bill rates between \$134 to \$159/hr will be relied on. Should the City require placement of an HR Green engineer at City Hall please let us know, we have staff that could fill this role as well.

We appreciate the opportunity to present our proposal and continue our work with the City of Arden Hills. Thank you for your thoughtful consideration. While I (Chris) will serve as the main contact for this effort, our Project Managers are fully capable of driving their own projects forward. In addition, we have the full support of our Water and Transportation Regional Directors, should they be required. If you require additional information or have any questions, please contact me at 651-500-2750 or charrington@hrgreen.com.

Sincerely,

HR GREEN, INC

Chris Harrington, PE
Client Services Manager

Tim Korby, PE
Regional Director - Water

John Morast, PE
Regional Director - Transportation