



MEMORANDUM

DATE: February 22, 2021

TO: Honorable Mayor and City Councilmembers

FROM: Dave Perrault, City Administrator

SUBJECT: Proposal from HR Green for On-Call City Engineer Services and designating HR Green as the Engineer of Record

Budgeted Amount:	Actual Amount:	Funding Source:
N/A	N/A	General and Utility Funds

Council Should Consider

Motions to approve, table, or deny the following:

- A proposal with HR Green for on-call engineering services for the City and designating HR Green as the Engineer of Record for the City.

All items need a simple majority for action unless otherwise noted.

Background

The City had recently entered into an agreement with Bolton and Menk for similar services, following a re-evaluation of the agreement Staff believes that HR Green would better assist the City. This approval would authorize staff to terminate the agreement with Bolton and Menk and replace them with HR Green for on-call engineer services and designate HR Green as the Engineer of Record.

Budget Impact

It is difficult to gauge the budget impact of engineering services as they will be done on an as-needed basis, however, any costs for services will be off-set by staffing vacancies.

Attachments

Attachment A: Proposal for Engineering Services by HR Green