



Approved: January 11, 2021

**CITY OF ARDEN HILLS, MINNESOTA
SPECIAL CITY COUNCIL MEETING
DECEMBER 21, 2020
8:30 P.M. - ARDEN HILLS CITY COUNCIL CHAMBERS**

CALL TO ORDER/ROLL CALL

Pursuant to due call and notice thereof, Mayor David Grant called to order the Special City Council meeting at 8:30 p.m.

Note: On March 20th, the Mayor signed a determination allowing Councilmembers to participate in City Council meetings via telephone pursuant to State Statute 13D.021

Present: Mayor David Grant, Councilmembers Brenda Holden, Fran Holmes, Dave McClung and Steve Scott

Absent: None

Also present: City Administrator Dave Perrault; Public Works Director/City Engineer Todd Blomstrom; Community Development Manager/City Planner Mike Mroska; Assistant City Engineer/Engineer in Training David Swearingen; and Deputy Clerk Jolene Trauba; **present via telephone:** Finance Director Gayle Bauman

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

Mayor Grant requested item 2C be pulled from the Consent Agenda for further discussion as item 3A.

MOTION: **Councilmember Holden moved and Councilmember Holmes seconded a motion to approve the meeting agenda as amended. The motion carried unanimously (5-0).**

2. CONSENT CALENDAR

- A. Motion to Approve Consent Agenda Item - Claims and Payroll
- B. Motion to Approve 2021 Tobacco License Renewals
- C. ~~Motion to Approve 2021 Liquor License Renewals~~

MOTION: Councilmember Holden moved and Councilmember Holmes seconded a motion to approve the Consent Calendar as amended and to authorize execution of all necessary documents contained therein. The motion carried unanimously (5-0).

3. PULLED CONSENT ITEMS

A. Motion to Approve 2021 Liquor License Renewals

Mayor Grant stated that based on the Council’s conversation during the work session that occurred prior to this special meeting, a change to this item was to be discussed.

City Administrator Perrault stated the change for this item was the consideration by Council to charge half or 50% of the on-sale liquor license fees paid by the nine (9) on-sale liquor license holders.

MOTION: Mayor Grant moved and Councilmember Holden seconded a motion to approve the 2021 Liquor License Renewals.

Mayor Grant requested a motion to consider an amendment that would reduce the on-sale liquor license fees. He stated that the purpose of an amendment had already been discussed and asked **Finance Director Bauman** for further clarification.

Finance Director Bauman stated that regarding the credit refund given to the on-sale liquor licensees last spring, the City did not include the background investigation fee in the calculation of the waived fee amounts. She said her preference would be for the City to retain the background investigation fee as background checks must be conducted regardless and the 50% fee reduction would be calculated on the remaining on-sale liquor license fee amounts.

Finance Director Bauman also requested that motion language be included that would authorize the Finance Director to complete all corresponding budget adjustments necessary to reflect this change so that appropriate adjustments to the budget could be made.

Councilmember Holden stated the she would like to propose the Council waive the on-sale liquor license fees for 6 months of 2021 and authorize the Finance Director to adjust the budget accordingly.

Mayor Grant noted that the only off-sale liquor licensee in the city is Cub Foods and that the others are all considered on-sale licenses.

AMENDMENT: Councilmember Holden moved and Mayor Grant seconded a motion to waive the on-sale liquor license fees for 6 months of 2021 and authorize the Finance Director to adjust the budget accordingly.

A roll call vote was taken. The amendment carried (5-0).

MOTION: Mayor Grant moved and Councilmember Holden seconded a motion to approve the 2021 Liquor License Renewals as amended.

A roll call vote was taken. The motion carried 5-0.

4. COUNCIL/STAFF COMMENTS

None.

ADJOURN

Mayor Grant adjourned the Special City Council Meeting at 8:38 p.m.

Jolene Trauba
Deputy Clerk

David Grant
Mayor