



**DATE:** November 12, 2019

**TO:** Honorable Mayor and City Council Members  
David Perrault, City Administrator

**FROM:** David Swearingen, Senior Engineering Technician  
Todd Blomstrom, Interim Public Works Director/City Engineer

**SUBJECT:** Tennis Court Improvements for Cummings and Royal Hills Parks, Pay Voucher No. 2 and Change Order No. 1

Budgeted Amount:	Actual Amount:	Funding Sources:
\$349,102	\$363,081	PIR

**COUNCIL SHOULD CONSIDER**

The Council is requested to approve the following items for the Cummings and Royal Hills Park Project:

- Pay Voucher No. 2 in the amount of \$124,580.15.
- Change Order No. 1 in the amount of \$13,979.00.

**BACKGROUND/DISCUSSION**

On July 22, 2019, the City Council adopted Resolution #2019-025 awarding a contract for the Tennis Court Improvements at Cummings and Royal Hills Parks to Bituminous Roadways in the amount of \$303,782.00 for the base bid, and declining the bid alternate for Hazelnut Park.

The contractor began the project on September 3, 2019 and has completed resurfacing and striping work at Cummings Park. The tennis and basketball courts at Cummings Park are open for public use. The contractor has also completed concrete work, bituminous paving and a majority of restoration at Royal Hills Park.

Pay Voucher No. 2 reflects all work through October 31, 2019. The project is estimated to be 85% complete. The project has reached an acceptable state of completion before the winter season and will be substantially completed in the Spring. Project progress Pay Voucher No. 2 is provided in Attachment B.

WSB recommends approval of Pay Voucher No. 2 as provided in Attachment A. Staff recommends that Council approve the payment.

During construction, additional subgrade corrections were made to remove poor soils and improve the base of the Royal Hills Tennis Court. The additional cost of construction is \$13,979.00 as provided in Attachment C. WSB and staff recommend the approval of Change Order No. 1.

**BUDGET IMPACT**

The construction contract amount and overall budget for the Tennis Court Improvements for Cummings and Royal Hills Parks is summarized below.

Project Expenses

Engineering and Construction Admin. (WSB)	\$ 39,420.00
Geotechnical Investigation (WSB)	\$ 5,900.00
Change Orders	\$ 13,979.00 (After approval)
Construction Base Bid (Bituminous Roadways)	<u>\$303,782.00</u>
Total Expenses	\$363,081.00

Project Funding

Capital Improvements PIR Fund	\$363,081.00
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The Capital Improvements PIR Fund will cover the additional costs resulting from Change Order No. 1.

**Attachments**

Attachment A: WSB Letter

Attachment B: Pay Voucher No. 2

Attachment C: Change Order No. 1