

Attachment A



1245 West Highway 96
Arden Hills, Minnesota 55112
Telephone (651) 792-7800
Fax (651) 634-5137
www.cityofardenhills.org

For Office Use Only

Planning Case No.	19-
Submittal Date	
Application Completed Date	
Accepted by	
Receipt Number	
Council Decision	
Council Decision Date	

2019 LAND USE APPLICATION

Applicant Information

Applicant: Patrick McChesney Regional Engineering Manager
Address: 2845 Hamline Ave N. Roseville MN 55113
Telephone No.: 651 631 6139 Other: _____
Fax No.: 651 631 6113
Email Address: pmccchesney@preshomes.org

Property Information

Property Owner: Presbyterian Homes of Arden Hills dba Johanna Shores
Owner Address: 2845 Hamline Ave N. Roseville, MN 55113
Owner Telephone No. 651 631 6000 Other: 651 631 6139
Address of Property Involved: 3220 Lake Johanna Blvd Arden Hills, MN 55112
Legal Description: Lot 1, Block 1, PHS Addition of Arden Hills
Property ID No.: _____
Type of Use: Multi family / Healthcare
Zone: R2/I1 Property Acreage: 22

Type of Request

- Comprehensive Plan Amendment (Fee: \$500 + Escrow: \$1,000)
- Conditional Use or Interim Use Permit/CUP or IUP Amendment (Fee: \$350 + Escrow: \$1,000)
- Preliminary Plat (Fee: \$500 + Escrow: \$1,000)
- Final Plat (Fee: \$500 + Escrow: \$1,000)
- Concept Plan Review (Fee: \$150 + Escrow: \$1,000)
- Master Planned Unit Development or Master Special Development Plan (Fee: \$350 + Escrow: \$1,000)
- Final Planned Unit Development or Final Special Development Plan (Fee: \$350 + Escrow: \$1,000)
- Planned Unit Development Amendment or Special Development Plan Amendment (Fee: \$350 + Escrow: \$1,000)
- Site Plan Review (Fee: \$350 + Escrow: \$1,000)
- Rezoning or TCAAP Regulating Plan Amendment (Fee: \$350 + Escrow: \$1,000)
- Zoning Code or TCAAP Redevelopment Code Amendment (Fee: \$350 + Escrow: \$1,000)
- City Code Amendment (Fee: \$350 + Escrow: \$1,000)
- Lot Split/Minor Subdivision (R-1 and R-2 Districts Only) (Fee: \$350 + Escrow: \$1,000)
- Variance or Permitted Adjustment (Fee: \$350 + Escrow: \$1,000)
- Vacation of Easement or Right-of-Way (Fee: \$150 + Escrow: \$1,000)
- Appeal of Administrative Decision (Fee: \$150 + Escrow: \$1,000)
- Land Use Requests – Not Already Specified (Fee: \$150 + Escrow: \$1,000)

Meeting Schedule

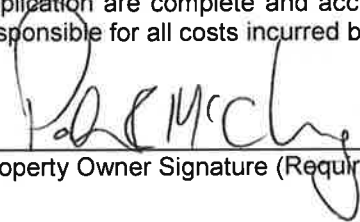
Planning Commission meetings are typically held on the first Wednesday after the first Monday of each month at 6:30 PM, though please contact City Hall to verify the meeting date and time. City Council meetings are held typically the last Monday of the same month at 7:00 PM. Meetings are held in the Council Chambers at the City of Arden Hills, 1245 West Highway 96, Arden Hills, Minnesota 55112, unless otherwise stated. The schedules below are for reference purposes only. Project will not be scheduled for any meeting until the application submittal is found to be complete by the City Planner.

2019 Planning Commission and City Council Schedule (*subject to change)

TENTATIVE PLANNING COMMISSION MEETING DATE* (Generally held on the first Wednesday after the first Monday at 6:30 p.m.)	TENTATIVE CITY COUNCIL MEETING DATE* (Generally held on the fourth Monday at 7:00 p.m.)
January 9	January 28
February 6	February 25
March 6	March 25
April 3	April 22
May 8	May 28
June 5	June 24
July 10	July 22
August 7	August 26
September 4	September 23
October 9	October 28
November 6	November 25
December 4	January 14 (2020)
January 8 (2020)	January 27 (2020)

Acknowledgement and Signature

I hereby apply for the above consideration and declare that the information and materials submitted with this application are complete and accurate per city code and ordinance requirements. I fully understand that I am responsible for all costs incurred by the City related to the processing of this application.



 Property Owner Signature (Required)

9/1/2019

 Date

 Applicant Signature (If different than the property owner)

 Date

Please contact the City Planner at 651-792-7800 if you have any questions regarding this application.

Additional copies of this application form are available on the City's website: www.cityofardenhills.org/landuseapplications



Escrow Account Set Up Form

Date: 9/1/2019

Site Address: 3220 Lake Johanna Blvd Arden Hills, MN 55112

Deposit made by: _____

Amount: \$ 1000.00

Address to send statements: 2845 Hamline Ave N Roseville MN 55113

Contact Person: _____

Telephone No.: 651 631 6139 Email Address: pmccbesney@preshomes.org

Purpose of Escrow Account: _____

Arden Hills Finance Department policy requires that escrow deposits be held for six months once a permit has been closed in order to ensure all costs associated with the project have been covered. Please note: Land Use Applications may be required to maintain a minimum balance as established by the City, and will require replenishment when balances fall below the minimum balance. I acknowledge that I have read this policy and fully understand that any remaining escrow balance will be released after a six-month waiting period.

[Signature]
Applicant Signature

9/1/2019
Date

Office Use Only

Staff Name: _____ Department: _____

Type of Escrow:

- | | |
|---|---|
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Land Use Application (PC# _____) |
| <input type="checkbox"/> Grading & Erosion (PW# _____) | <input type="checkbox"/> Temporary Certificate of Occupancy |
| <input type="checkbox"/> Site Improvements (PW# _____) | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Security Deposit – Do Not Charge | |

Additional Notes: _____