



MEMORANDUM

DATE: October 28, 2019
TO: Honorable Mayor and City Councilmembers
Dave Perrault, City Administrator
FROM: Gayle Bauman, Finance Director
SUBJECT: 2019 3rd Quarter Financials

Budgeted Amount:	Actual Amount:	Funding Source:
N/A	N/A	N/A

Council Should Consider

Quarterly, city staff provides the City Council with a budget to actual update. Please find the attached General Fund, City-Wide Funds, and Investment Portfolio updates for review. The Council may choose to accept the reports as is or provide further direction.

Background

Investments - per the Investment Policy, our Benchmark Rate is the 4M plus Rate. At September 30, 2019 – this rate was 1.91% and our portfolio is averaging 2.39%. All of our investments are in government secured or government backed deposits. Utility billing cycles and CIP projects are taken into account when determining how much to invest and for how long.

Basis of accounting – during the year, City books are kept on a cash basis which means that only items that are received are booked as revenue and items paid are booked as expenses. Adjustments for accruals, deferrals and other accounting requirements are made at year end.

General Fund – The main source of revenue for the City is property taxes and these come in twice a year. Expenditures are at 67.5% of budget through the second quarter.

Other governmental funds, enterprise funds and internal service funds – Utility revenue for third quarter will be booked in October 2019 and annual transfers between funds will be booked later in the year. The allocation for insurance (Risk Management Fund) was completed in June.

Discussion

City Staff respectfully request the City Council review the quarterly updates for further discussion.

Budget Impact

None.

Attachment

Attachment A: Investment Portfolio Analysis

Attachment B: General Fund Revenues and Expenditures Summary

Attachment C: Other City Funds Revenues and Expenditures Summary