



MEMORANDUM

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**DATE:** June 10, 2019

**TO:** Honorable Mayor and City Councilmembers  
Dave Perrault, City Administrator

**FROM:** Gayle Bauman, Finance Director  
Mary Tomnitz, Accounting Clerk

**SUBJECT:** Adopting and Confirming Quarterly Special Assessments for Delinquent Utilities

Budgeted Amount:	Actual Amount:	Funding Source:
\$	\$	\$

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**Council Should Consider**

A motion to approve Resolution 2019-019 certifying delinquent utilities to Ramsey County.

**Background**

Delinquent utility amounts are certified to Ramsey County quarterly. A list of utility accounts with a delinquent balance was compiled and notices dated May 13, 2019 were mailed. These customers were informed of their delinquent status and were asked to make payment of the delinquent balance by June 5, 2019. Utility accounts with an unpaid delinquent balance after June 10, 2019 would be certified to Ramsey County to be added to property taxes payable in 2020. The certification amount is equal to the unpaid delinquent balance plus an eight percent penalty.

The list of remaining delinquent utility accounts, as of June 5, 2019 is attached. The City will request that Ramsey County levy the delinquent balances against the respective properties.

**Budget Impact**

None

**Attachments**

Attachment A: Delinquent Utility Accounts List

Attachment B: Resolution No. 2019-019