



1245 West Highway 96
 Arden Hills, Minnesota 55112
 Telephone (651) 792-7800
 Fax (651) 634-5137
 www.cityofardenhills.org

For Office Use Only

| | |
|----------------------------|-------|
| Planning Case No. | 19- |
| Submittal Date | _____ |
| Application Completed Date | _____ |
| Accepted by | _____ |
| Receipt Number | _____ |
| Council Decision | _____ |
| Council Decision Date | _____ |

2019 LAND USE APPLICATION

Applicant Information

Applicant: Lorne Rothbauer / Boston Scientific Corporation _____
 Address: 4100 Hamline Ave N _____
 Telephone No.: 651.582.2963 _____ Other: _____
 Fax No.: _____
 Email Address: lorne.rothbauer@bsci.com _____

Property Information

Property Owner: Boston Scientific Corporation _____
 Owner Address: 4100 Hamline Ave N Arden Hills, MN 55112 _____
 Owner Telephone No. 651.582.2963 _____ Other: _____
 Address of Property Involved: 4100 Hamline Ave N _____
 Legal Description: 22-30-33 Guidant First Addn. Subj to Esmts Lot 1 Blk 1 _____
 Property ID No.: 22.30.23.43.0008 _____
 Type of Use: Industrial / Business _____
 Zone: I-1 _____ Property Acreage: _____

Type of Request

- | | |
|--|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Comprehensive Plan Amendment (Fee: \$500 + Escrow: \$1,000) <input type="checkbox"/> Conditional Use or Interim Use Permit/CUP or IUP Amendment (Fee: \$350 + Escrow: \$1,000) <input type="checkbox"/> Preliminary Plat (Fee: \$500 + Escrow: \$1,000) <input type="checkbox"/> Final Plat (Fee: \$500 + Escrow: \$1,000) <input type="checkbox"/> Concept Plan Review (Fee: \$150 + Escrow: \$1,000) <input type="checkbox"/> Master Planned Unit Development or Master Special Development Plan (Fee: \$350 + Escrow: \$1,000) <input type="checkbox"/> Final Planned Unit Development or Final Special Development Plan (Fee: \$350 + Escrow: \$1,000) <input type="checkbox"/> Planned Unit Development Amendment or Special Development Plan Amendment (Fee: \$350 + Escrow: \$1,000) <input checked="" type="checkbox"/> Site Plan Review (Fee: \$350 + Escrow: \$1,000) | <ul style="list-style-type: none"> <input type="checkbox"/> Rezoning or TCAAP Regulating Plan Amendment (Fee: \$350 + Escrow: \$1,000) <input type="checkbox"/> Zoning Code or TCAAP Redevelopment Code Amendment (Fee: \$350 + Escrow: \$1,000) <input type="checkbox"/> City Code Amendment (Fee: \$350 + Escrow: \$1,000) <input type="checkbox"/> Lot Split/Minor Subdivision (R-1 and R-2 Districts Only) (Fee: \$350 + Escrow: \$1,000) <input type="checkbox"/> Variance or Permitted Adjustment (Fee: \$350 + Escrow: \$1,000) <input type="checkbox"/> Vacation of Easement or Right-of-Way (Fee: \$150 + Escrow: \$1,000) <input type="checkbox"/> Appeal of Administrative Decision (Fee: \$150 + Escrow: \$1,000) <input type="checkbox"/> Land Use Requests – Not Already Specified (Fee: \$150 + Escrow: \$1,000) |
|--|---|

Brief Description of Request (please also include a typed, detailed letter explaining the project):

In late 2018, Boston Scientific announced to the public and its' employees that the Minnetonka Boston Scientific campus will be shutting down and transferring all products, processes, and employees to the Arden Hills Campus. This is a strategic initiative for the entire company to consolidate facility footprints across the company. There will be approximately 400 employees transferring to the Arden Hills campus by 2020. In preparation for this move, the Arden Hills campus has plans to add approximately 400 parking stalls along Lexington Ave in order to provide parking that strategically aligns with the building densities as a result of this move. During this planned expansion, Boston Scientific plans to continue using their guiding campus principles of providing safe pedestrian traffic, safe vehicle traffic, adequate lighting, and balanced use of green space.

IMPORTANT

- Certain applications are subject to review and approval by the Rice Creek Watershed District. Contact RCWD directly at 763-398-3070 for additional information.
- The land use application fees do not cover building, sign, or other permit fees that may be required upon approval of a land use application.
- All applications will be subject to additional fees for reimbursement of consultant costs associated with filing, reviewing, and processing of application in the form of an escrow to the City.

Filing & Information Requirements

The City requests that you make a pre-application meeting with the City Planner to discuss the application process, requirements, and deadlines. Unless waived by the City Planner or Planning Commission, a certified survey of the property is required for all applications. A checklist with additional application requirements can be found at www.cityofardenhills.org/landuseapplications.

Complete/Incomplete Applications

Under Minnesota Statute, Chapter 15.99, cities have 15 business days to review all plans and application materials to ensure they satisfy City requirements. During the 15 day review period, City staff will provide written comments on the application and may request plan revisions. If the application is determined to be complete, Minnesota State Statute then requires the City to approve or deny the application within 60 days, up to 120 days. If not complete, the City may require plan revisions and/or additional information before the application is scheduled for Planning Commission review and/or City Council action.

Payment of Fees and Escrows

The undersigned acknowledges that she/he understands that before a land use application can be deemed complete, all required fees and escrows must be paid to the City. Each separate land use request shall be charged a separate administrative fee and escrow even if submitted on the same application. Costs expended in reviewing and processing an application will be charged against the cash escrow and credited to the City. Charges to the escrow may include planning and engineering staff time, City Attorney and consulting fees, and mailing costs. If, at any time, a required cash escrow is depleted to less than 20 percent of its original amount, the applicant shall deposit additional funds in the cash escrow account as determined by the City. The City may withhold final action on a land use application, withhold building permits, and/or rescind prior action until all fees have been paid. Unused portions of an escrow are returned to the applicant upon successful implementation of an approved plan. The escrow may be reduced or increased by the City Planner on a project by project basis.

Notice of Meeting Attendance

In order for the Planning Commission and the City Council to consider any application, the applicant or a designated representative must be present at the scheduled meeting. If not, the matter may be tabled until the next available agenda.

Agenda Deadline and Meeting Schedule

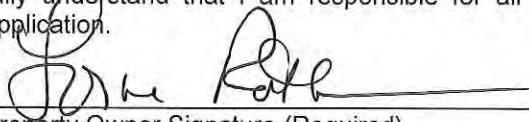
The deadline for submittal of land use applications is required according to the schedule outlined below. There are **no exceptions**. Failure to submit all application materials by the deadline date will delay the review process. Planning Commission meetings are typically held on the first Wednesday after the first Monday of each month at 6:30 PM, though please contact City Hall to verify the meeting date and time. City Council meetings are held typically the last Monday of the same month at 7:00 PM. Meetings are held in the Council Chambers at the City of Arden Hills, 1245 West Highway 96, Arden Hills, Minnesota 55112, unless otherwise stated. Applicants are advised that additional meetings and/or workshops are scheduled when necessary upon approval of the Planning Commission.

2019 SCHEDULE (*subject to change)

| APPLICATION DEADLINE DATE* | TENTATIVE PLANNING COMMISSION MEETING DATE* (Generally held on the first Wednesday after the first Monday at 6:30 p.m.) | TENTATIVE CITY COUNCIL MEETING DATE* (Generally held on the fourth Monday at 7:00 p.m.) |
|----------------------------|--|--|
| December 3 (2018) | January 9 | January 28 |
| January 2 | February 6 | February 25 |
| February 4 | March 6 | March 25 |
| March 4 | April 3 | April 22 |
| April 1 | May 8 | May 28 |
| May 6 | June 5 | June 24 |
| June 3 | July 10 | July 22 |
| July 1 | August 7 | August 26 |
| August 5 | September 4 | September 23 |
| September 3 | October 9 | October 28 |
| October 1 | November 6 | November 25 |
| November 4 | December 4 | January 14 (2020) |
| December 2 | January 8 (2020) | January 27 (2020) |

Acknowledgement and Signature

I acknowledge that I have read all of the information listed in the City of Arden Hills Land Use Application and fully understand that I am responsible for all costs incurred by the City related to the processing of this application.



Property Owner Signature (Required)

26 Mar 2019

Date

Applicant Signature (If different than the property owner)

Date

Please contact the City Planner at 651-792-7800 if you have any questions regarding this application.

Additional copies of this application form are available on the City's website: www.cityofardenhills.org/landuseapplications



Escrow Account Set Up Form

Date: April 1, 2017

Site Address: 4100 Hamline Avenue North Arden Hills, MN 55112

Deposit made by: RSP Architects on behalf of Lorne Rothbauer / Boston Scientific Corporation

Amount: \$ 1,000.00

Address to send statements: 4100 Hamline Avenue North Arden Hills, MN 55112

Contact Person: Lorne Rothbauer / Boston Scientific Corporation

Telephone No.: 651.582.2963 Email Address: lorne.rothbauer@bsci.com

Purpose of Escrow Account: Site Plan Review

Arden Hills Finance Department policy requires that escrow deposits be held for six months once a permit has been closed in order to ensure all costs associated with the project have been covered. Please note: Land Use Applications may be required to maintain a minimum balance as established by the City, and will require replenishment when balances fall below the minimum balance. I acknowledge that I have read this policy and fully understand that any remaining escrow balance will be released after a six-month waiting period.

Applicant Signature

26 MAR 2019
Date

Office Use Only

Staff Name: _____ Department: _____

- Type of Escrow:
- Landscaping
 - Grading & Erosion (PW# _____)
 - Site Improvements (PW# _____)
 - Security Deposit – Do Not Charge
 - Land Use Application (PC# _____)
 - Temporary Certificate of Occupancy
 - Other: _____

Additional Notes: _____