



DATE: February 25, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Dave Perrault, City Administrator
SUBJECT: Authorization to Post for the Public Works Director/City Engineer Vacancy

Budgeted Amount:
N/A

Actual Amount:
N/A

Funding Source:
N/A

Council Should Consider

The Council should consider authorizing City staff to post for a Public Works Director/City Engineer.

Background

The City of Arden Hills, pending the acceptance of the incumbent’s resignation, will have a vacancy for a Public Works Director/City Engineer. Staff is requesting the City Council begin the process to search for a replacement. The process is outlined below:

- Post for the Public Works Director/City Engineer position
- Upon closing of the application period, staff would review applications
- First round interviews conducted by staff
- Second round interviews conducted by staff
- Top candidates will be reviewed with the Personnel Committee
- Full Council interviews of top candidates
- Council selects a candidate