



**DRAFT**

Approved: February 25, 2019

---

**CITY OF ARDEN HILLS, MINNESOTA  
REGULAR CITY COUNCIL MEETING  
JANUARY 14, 2019  
7:00 P.M. - ARDEN HILLS CITY COUNCIL CHAMBERS**

---

**CALL TO ORDER/ROLL CALL**

Pursuant to due call and notice thereof, Mayor David Grant called to order the regular City Council meeting at 7:00 p.m.

**Present:** Mayor David Grant, Councilmembers Brenda Holden, Fran Holmes, Dave McClung and Steve Scott

**Absent:** None

**Also present:** City Administrator Dave Perrault; Public Works Director/City Engineer Sue Polka; Finance Director Gayle Bauman; City Planner Mike Mroska; and City Clerk Julie Hanson

**PLEDGE OF ALLEGIANCE**

**1. APPROVAL OF AGENDA**

**MOTION:** Councilmember Holden moved and Councilmember Holmes seconded a motion to approve the meeting agenda as presented. The motion carried unanimously (5-0).

**2. PUBLIC INQUIRIES/INFORMATIONAL**

None.

**3. RESPONSE TO PUBLIC INQUIRIES**

A. Response to Public Inquiry from December 10, 2018 City Council Meeting

**City Administrator Perrault** stated at the December 10, 2018 City Council meeting a resident discussed the Civic Site Task Force and their work for the property on TCAAP. He explained this resident requested two documents from the City and these documents (TCAAP/Rice Creek Commons Public Forum Survey Results and May 29, 2018 Civic Site Task Force May 29, 2018 Agenda Item 7N) were also available on the City's website, and the documents were present and

with the City Clerk. He reported the Civic Site Task Force group was created to address a property that was zoned for a civic use on the TCAAP property.

#### 4. PRESENTATION

- A. Swearing In Ceremony for Mayor David Grant, Councilmember Fran Holmes and Councilmember Steve Scott

**City Clerk Hanson** administered the Oath of Office to Mayor David Grant, Councilmember Fran Homes and Councilmember Steve Scott. A round of applause was offered by all in attendance.

#### 5. STAFF COMMENTS

- A. Rice Creek Commons (TCAAP) and Joint Development Authority (JDA) Update

**City Administrator Perrault** provided an update on TCAAP stating the JDA was scheduled to meet on Monday, January 7, 2018; however, a quorum was not present. He explained the two City Council representatives were in attendance along with the JDA Chair but noted neither Ramsey Commissioner Ortega nor Ramsey County Commissioner Huffman were in attendance.

#### 5. APPROVAL OF MINUTES

- A. December 10, 2018, Regular City Council
- B. December 17, 2018, City Council Work Session
- C. December 17, 2018, Special City Council

**Councilmember Holden** requested a change to the December 10, 2018 City Council minutes on Page 8, second paragraph from the bottom, noting Ryan Companies pulled out of the TCAAP development in 2008 and the Army did not reduce the cost for the property.

**MOTION:** **Councilmember Holden moved and Councilmember Holmes seconded a motion to approve the December 10, 2018, Regular City Council meeting minutes as amended, December 17, 2018, City Council Work Session meeting minutes; and December 17, 2018, Special City Council meeting minutes. The motion carried unanimously (5-0).**

#### 6. CONSENT CALENDAR

- A. Motion to Approve Consent Agenda Item - Claims and Payroll
- B. Motion to Adopt Resolution 2019-001 – Relating to the 2019 Organization of the City of Arden Hills
- C. Motion to Approve Resolution 2019-002 – Relating to the Appointments to the Commissions and Committees of the City
- D. Motion to Approve Northeast Youth and Family Services 2019 Contract
- E. Motion to Approve Ramsey County Shared Services Agreement
- F. Motion to Approve Resolution 2019-003 – Approving the State of Minnesota Public Works Mutual Aid Pact and Agreement

- G. Motion to Approve Hydrant Tool Purchase
- H. Motion to Approve State of Minnesota Invoice – Trunk Highway No. 10 Watermain
- I. Motion to Approve Change Order No. 5 and Payment No. 7 – Northwest Asphalt, Inc. - 2018 Street and Utility Improvement Project
- J. Motion to Accept Resignation of Building Official
- K. Motion to Appoint Building Official
- L. Motion to Authorize Advertising for Building and Code Enforcement Inspector
- M. Motion to Approve Agreement for Building Inspection Services with North Star Inspections
- N. Motion to Approve Resolution 2019-005 – Authorizing Submittal of the Comprehensive Plan Update to the Met Council
- O. Motion to Approve Resolution 2019-004 – Ramsey County Cooperative Agreement – County Road I/Old Highway 8 Roundabout and Old Highway 8 Extension
- P. Motion to Approve Liquor License (Nutmeg Brewing)

**MOTION:** Councilmember Holden moved and Councilmember Holmes seconded a motion to approve the Consent Calendar as presented and to authorize execution of all necessary documents contained therein. The motion carried unanimously (5-0).

#### 7. PULLED CONSENT ITEMS

None.

#### 8. PUBLIC HEARINGS

None.

#### 9. NEW BUSINESS

None.

#### 10. UNFINISHED BUSINESS

None.

#### 11. COUNCIL COMMENTS

**Councilmember Scott** congratulated Rob Ward for being appointed the new Arden Hills Building Official.

**Councilmember McClung** wished everyone a Happy New Year.

**Councilmember Holmes** thanked Dave Scherbel for his dedicated service to the City of Arden Hills. She welcomed Rob Ward to his new position as Building Official.

**Councilmember Holmes** requested the Council address the lobby furniture at a future worksession meeting.

**Councilmember Holden** supported the Council discussing the lobby furniture as well.

**Councilmember Holden** noted Director Polka would be meeting with the Department of Corrections to discuss their crews.

**Mayor Grant** wished everyone a Happy New Year. He thanked Dave Scherbel for his years of service to the City and wished him well. He also congratulated Rob Ward.

**ADJOURN**

**MOTION: Councilmember McClung moved and Councilmember Holden seconded a motion to adjourn. The motion carried unanimously (5-0).**

**Mayor Grant** adjourned the Regular City Council Meeting at 7:19 p.m.

\_\_\_\_\_  
Julie Hanson  
City Clerk

\_\_\_\_\_  
David Grant  
Mayor