

NEW BUSINESS – 11D



DATE: March 9, 2026

TO: Honorable Mayor and City Councilmembers
Jessica Jagoe, City Administrator

FROM: Jake Reilly, Community Development Director

SUBJECT: Ordinance 2026-004 Amending Chapter 9 – Building Regulations to establish Rum River Consultants as the delegated commercial and public plumbing plan reviewer

Budgeted Amount:	Actual Amount:	Funding Source:
N/A	To Be Determined	Licenses and Permits

Council Should Consider

Motion to approve, table, or deny the following:

- Adoption of Ordinance 2026-004 amending Chapter 9 – Building Regulations to establish Rum River Consultants as the delegated commercial and public plumbing plan reviewer and authorization to publish Summary Ordinance of 2026-004.

Approval for authorization to publish summary ordinance requires an affirmative vote of four councilmembers.

Background/Discussion

The City of Arden Hills currently contracts supplemental inspection services with Rum River Consultants (RRC).

The State of Minnesota Department of Labor and Industry (DOLI) conducts plumbing plan reviews for permits in Arden Hills, as stipulated in Minn. R. 1300.0215, Subpart 6.

Minn. Stat. § 326B.43, Subdivision 2 permits the delegation of authority for plumbing plan review for public and commercial projects to municipalities. This statute enables the DOLI Commissioner to establish an agreement with a municipality, in which the municipality agrees to carry out plan reviews typically performed by the commissioner or their designee.

To obtain this delegation, the City of Arden Hills must undertake several steps to formalize the delegation, including the approval of an ordinance amendment to offer local plumbing plan review services, the endorsement of an application and submission of an agreement with the State of Minnesota (Consent Item 8B on this agenda), the establishment of local fees, and ensuring the designated representative of the municipality is eligible to perform the local plumbing plan reviews.

Budget Impacts

By conducting local plumbing plan reviews, the City of Arden Hills will generate additional fee revenue. Although the exact amount remains uncertain due to unknown future remodel and new construction commercial development, sizable public and commercial projects hold the potential to have a significant impact.

Attachments

Attachment A - Ordinance 2026-004 Amending City Code Chapter 9 – Building Regulations

Attachment B - Summary Publication of Ordinance 2026-004

Attachment C - Presentation