

**CONSENT ITEM – 8D**



**MEMORANDUM**

**DATE:** February 9, 2026

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Jessica Jagoe, City Administrator

**SUBJECT:** First Amendment to Legal Services Agreement with LeVander, Gillen & Miller

Budgeted Amount:	Actual Amount:	Funding Source:
N/A	N/A	N/A

**Council Should Consider**

Motions to approve, table, or deny the following:

- First Amendment to Legal Services Agreement with LeVander, Gillen and Miller.

**Background**

On June 10, 2024, the City Council approved the legal services agreement with LeVander, Gillen and Miller (LGM). This agreement specifies the lawyer within the firm that would represent the City depending on the area of legal matter.

Effective January 23<sup>rd</sup>, the City Attorney named in the agreement to represent the City for day-to-day legal matters is no longer with their law firm. Since that time, Korine Land has been providing legal counsel on day-to-day matters. LGM notified the City of the option to transition our general legal counsel to Cynthia Kirchoff with their firm. Staff was given direction by Council to bring forth an amended agreement to remain with LGM with this change.

For day-to-day legal matters Cynthia Kirchoff will be the lead attorney for the City and Korine Land will be the lead on Rice Creek Commons. The amended agreement will be effective upon Council approval. There are no other changes to the legal services agreement.

**Budget Impact**

N/A

**Attachment**

Attachment A: First Amendment to Agreement with LGM for Legal Services