

CONSENT ITEM – 8K



MEMORANDUM

DATE: January 12, 2026

TO: Honorable Mayor and City Councilmembers
Jessica Jagoe, City Administrator

FROM: Lucas J. Miller, Assistant Public Works Director

SUBJECT: Ramsey County (Formerly Ramsey County Conservation District) Shared Service Agreement

Budgeted Amount: Actual Amount: Funding Source:
**Note: This is a pass-through cost*

Council Should Consider

Motions to approve, table, or deny the following:

- Approving the Shared Service Agreement with Ramsey County for 2026.

Background/Discussion

Since 2009, Ramsey County’s Soil and Water Conservation District has been assisting the City with inspections required by the City’s Grading and Erosion Control Permits under Chapter 15, Erosion and Sediment Control Ordinance.

Attached is the Shared Service Agreement between the City of Arden Hills and Ramsey County’s Soil and Water Conservation District to continue this service through 2026. There is an increase in the hourly rate from the 2025 contract to the 2026 contract, and the hourly rate will now be set at \$85/hour, up from \$80/hour. The charges are assessed back against the escrows collected under the Grading and Erosion permits issued. Staff is recommending approval of the Shared Service Agreement for 2026.

Attachments

Attachment A: Shared Service Agreement with Ramsey County