



**CITY OF ARDEN HILLS
COUNTY OF RAMSEY
STATE OF MINNESOTA**

RESOLUTION NO. 2026-001

Resolution Relating to the Organization of the City of Arden Hills

BE IT RESOLVED by the City of Arden Hills, Ramsey County, Minnesota (City) as follows:

Section 1. **Official Depository.** Pursuant to Minnesota Statutes, Chapter 118A.02, Subdivision 1, the City Council designates the following financial institutions as official depositories for municipal funds:

- a) US Bank
- b) Wells Fargo Bank
- c) RBC Wealth Management
- d) 4M Fund (PMA Financial Network, Inc.)

Section 2. **Official Newspaper.** Pursuant to Minnesota Statutes, Section 412.831, the City Council designates the following newspaper as official newspapers of the City:

- a) St. Paul Pioneer Press

The Mayor and Clerk are authorized and directed to enter into agreements with the official newspaper for the publication of items required by law to be published.

Section 3. **Officers: Employees: Appointment.** The following persons are appointed to the offices indicated.

City Administrator	Jessica Jagoe
City Clerk	Julie Hanson
Finance Director/Treasurer	Joua Yang

Section 4. **Acting Officers; Deputies.** The following are appointed to the office indicated.

Acting Administrator:	David Swearingen
Deputy Clerk:	Jennifer Estling
Deputy Treasurer:	Jessica Jagoe

Section 5. **Regular Council Meetings.** The regular meeting of the City Council of Arden Hills is to be held on the second and fourth Monday of each month at 7:00 p.m. in the City Hall.

Section 6. **City Attorney.** The firm of LeVander, Gillen and Miller, P.A. is appointed City Attorney with Greta Bjerkness as primary City Attorney.

Section 7. **Financial Consultant.** The firm Ehlers & Associates, Inc. is appointed financial consultant.

Section 8. **Engineer.** David Swearingen is appointed as the City Engineer.

Section 9. **Auditor.** The firm LB Carlson (formerly known as Malloy, Montague, Karnowski, Radosevich and Company (MMKR)) is appointed City Auditor.

Section 10. **Insurance Consultant.** North Risk Partners is appointed insurance consultant with Steve Chismar as principal consultant.

Section 11. **Emergency Management Director.** Lake Johanna Fire Department is appointed Emergency Management Director.

Section 12. **Police.** Ramsey County Sheriff's Office is appointed as the City police and law enforcement agency.

Section 13. **Fire.** Lake Johanna Fire Department is appointed as the City Fire Safety Officer.

Section 14. **Fee Schedule.** The fee schedule for the year 2026 was adopted as Ordinance number 2025-005.

Section 15. **Animal Control.** Ramsey County is appointed as the City animal control officer.

Section 16. **Elections.** Ramsey County is appointed to administer Elections.

Section 17. **Electronic Funds Transfers.** The Finance Director shall be delegated authority to make electronic funds transfers. The Finance Director may delegate certain duties to appropriate staff but shall remain responsible for the operation of the transfer program.

Adopted this 12th day of January, 2026.

David Grant, Mayor

ATTEST:

Julie Hanson, City Clerk